



Chinook's Edge School Division
Board of Trustees

Date: Tuesday, May 7, 2024
Time: 9:00 AM
Location: Boardroom

Attendance

Trustees Present: H. Bilton, M. Copley (on-line 9:19 a.m.), S. Cooper, D. Hutchison, G. Kerr, K. Kemmere, T. Leslie (on-line), J. Swainson, L. Wagers

Staff Present: L. Woodward - Communications Coordinator, S. Russell - Associate Superintendent Corporate Services, K. Sacher - Superintendent/CEO, S. Babb – Assistant to the Superintendent, S. Westwood - Administrative Assistant/Recording Secretary

Call to Order

Chair H. Bilton called the meeting to order at 9:03 a.m.

Land Acknowledgement • Treaty 7

Trustee H. Bilton opened the meeting with a Treaty 7 Land Acknowledgement.

Agenda/Minutes Approval

Agenda Approval

Agenda Additions:

6.13 Second Vice-Chair 2024-25

Resolution # 20240507001BOT

Moved By: K. Kemmere

Motion to approve the agenda as amended

Carried

Minutes Approval

Resolution # 20240507002BOT

Moved By: G. Kerr

Motion that Chinook's Edge School Division Board of Trustees approve the minutes from the 2024 April 09 Board of Trustees Meeting.

Carried

In Camera

Trustees Present: H. Bilton, M. Copley (on-line 9:19 a.m. – left meeting at 10:52 a.m.), S. Cooper, D. Hutchison, G. Kerr, K. Kemmere, T. Leslie (on-line), J. Swainson, L. Wagers

Staff Present: S. Russell - Associate Superintendent Corporate Services, K. Sacher - Superintendent/CEO, R. Hoppins - Associate Superintendent People Services, Mike Garrow, Associate Superintendent People Services

Resolution # 20240507003BOT

Moved By: D. Hutchison

Motion to move In Camera at 9:04 a.m.

Carried

Personnel

Resolution # 20240507004BOT

Moved By: J. Swainson

Motion to approve the personnel report as presented.

Carried

Resolution # 20240507005BOT

Moved By: K. Kemmere

Motion that Chinook's Edge School Division Board of Trustees approve the non-teaching staff compensation as presented.

Carried

Superintendent's Personnel Update

Superintendent K. Sacher provided an update on personnel items during the In Camera portion of the meeting.

Accounts Payable

The accounts payable cheques over \$500.00 dollars and the deposits from March 1, 2024 to March 31, 2024 were reviewed during the In Camera portion of the meeting.

Visa

Visa purchases for \$500.00 and over from March 1, 2024 to March 31, 2024 were reviewed during the In Camera portion of the meeting.

Facilities Update

Associate Superintendent Corporate Services S. Russell provided a facilities update during the In Camera portion of the meeting.

Negotiations Committee / TEBA Update

Associate Superintendent Corporate Services S. Russell provided a Negotiations Committee update during the In Camera portion of the meeting.

Mileage over 5,000 km and Company Vehicle Effectiveness

Superintendent K. Sacher provided an update on mileage over 5,000 km and the company vehicle effectiveness during the In Camera portion of the meeting.

Trustee Caucus

S. Russell - Associate Superintendent Corporate Services, K. Sacher - Superintendent/CEO left the meeting at this time.

Resolution # 20240507006BOT

Moved By: S. Cooper

Motion to return to the regular meeting at 11:15 a.m.

Carried

Recess: 11:16 a.m.

Reconvene: 11:23 a.m.

New Business

Pre-K Program Update

M. Perdue - Associate Superintendent Student Services and M. McEwen - Division Principal joined the meeting to present a Pre-K program update.

The goal is to actively rebuild the Pre-K / PUF programming across the division through increased support and a structured process. They also shared the challenges they are actively addressing and the steps to build and grow the programs.

M. Perdue and M. McEwen thanked the Board of Trustees for their support of the changes in the program.

Edwin Parr Nominee

The Chinook's Edge School Division Edwin Parr nominee Emily Wilson, who teaches grade 3 at Carstairs Elementary School attended the meeting to be recognized by the Board.

Recognition of Student Excellence

Tyshia Bessey along with her teacher Tyler Jesse and Principal Scott MacDonald joined the meeting for Tyshia to be recognized for receiving 100% on her Math 30-1 diploma exam. Tyler Jesse shared that Tyshia brings joy to the classroom and has a strong work ethic and focus. 100% on a Math 30-1 exam is incredible.

Recess: 12:08 p.m

Reconvene: 1:00 p.m

Non CESD Athletic Participation

T. Leslie did not return to the meeting.

J. Drent - Associate Superintendent Learning Services joined the meeting to discuss Non-CESD Athletic Participation. He also updated the Board on the significant challenge in the south (south of Bowden) for Basketball referees

J. Drent left the meeting at 1:08 p.m.

Roy E. Cope Announcement

The Board of Trustees selected two recipients for the Roy E Cope award this year. Ray Hoppins and Kirk Wassmer, both exceptional educators, will be honored at the 2024 Celebrations event.

Transportation Fee Options

S. Russell - Associate Superintendent Corporate Services provided an update on the Transportation Fee Options. The Board of Trustees discussed the update and decided to leave the fees in place that were approved by the Board in April for the 2024-2025 school year.

Board Expenses - 2024/2025

Treasurer N. Altaf joined the meeting at 1:26 p.m.

Trustee K. Kemmere provided the recommendations and questions that came from the Governance Effectiveness Committee regarding the Board expenses.

- Board Remuneration
- Professional Development
- Addition of Elections Officer
- Community Program Donations

Trustees also discussed individual trustee work plans which will be discussed further at the Organizational meeting.

N. Altaf left the meeting at 2:33 p.m.

Board Off-Site 2024/2025

Board Chair H. Bilton shared additional information regarding a Board off-site meeting. P. Wright from the Planning Group will be in Alberta in October and November and will facilitate the meeting. H. Bilton will provide further information once she receives it.

The Board discussed topics that could be on the agenda for the off-site meeting.

- Trustee Recruitment and Retention
- Growing as a Board
- Trustee Orientation

Locally Developed Courses

Trustees reviewed the locally developed courses for approval.

Resolution # 20240507007BOT

Moved By: G. Kerr

Motion that The Chinook's Edge School Division Board of trustees approve this 7 May, 2024 the following Locally Developed Course(s):

ESL Expository English Level 1 15	5 Credits(2024-2028)	LDC1271	2024-2025	2027-2028
ESL Expository English Level 2 15	5 Credits(2024-2028)	LDC1276	2024-2025	2027-2028
ESL Introduction to Mathematics 15	5 Credits(2024-2028)	LDC1350	2024-2025	2027-2028
Military Studies 15	3 Credits(2024-2028)	LDC1051	2024-2025	2027-2028
Military Studies 15	5 Credits(2024-2028)	LDC1051	2024-2025	2027-2028
Military Studies 25	3 Credits(2024-2028)	LDC2051	2024-2025	2027-2028
Military Studies 25	5 Credits(2024-2028)	LDC2051	2024-2025	2027-2028
Military Studies 35	3 Credits(2024-2028)	LDC3051	2024-2025	2027-2028
Military Studies 35	5 Credits(2024-2028)	LDC3051	2024-2025	2027-2028
Reading Development 15	3 Credits(2024-2028)	LDC1311	2024-2025	2027-2028
Reading Development 15	5 Credits(2024-2028)	LDC1311	2024-2025	2027-2028
Reading Foundations 15	3 Credits(2024-2028)	LDC1296	2024-2025	2027-2028
Reading Foundations 15	5 Credits(2024-2028)	LDC1296	2024-2025	2027-2028

Carried

Trustee Orientation & Professional Development

Trustee S. Cooper led a discussion on trustee orientation and Professional Development plans for Board members for 2024 and after the 2025 election. Trustees were asked to email S. Cooper with suggestions.

Regulatory Review Follow-up

Trustees discussed action items coming out of the professional development session with Terry Gunderson.

It was noted that a minor version of the review could be done yearly. It was also suggested that this review become part of the ASBA Governance course.

ASCA Follow-up

Trustees discussed the Alberta School Council Association event.

The AGM was not part of the registration fee this year and there was discussion on options of what could be done for next year's conference.

Second Vice-Chair 2024-25

Vice-Chair S. Cooper discussed reinstating the second vice chair position for the 2024-25 school.

Resolution # 20240507008BOT

Moved By: S. Cooper

Motion that Chinook's Edge School Division Board of Trustees direct the Superintendent to add an election for a second vice chair to the June 2024 Organization Meeting.

Carried

Superintendent Update

Superintendent K. Sacher provided a written and verbal update on the following items:

Parents Matter:

- Margie Steingart (school council chair Hugh Sutherland School) and Dean Nielsen (principal) presented to the group.
- Parents provided feedback on what they were hearing relative to our division wide Facebook strategy.

Teachers Matter

- Change to three meetings a year instead of four.

Career Connection Meeting (April 30)

- Joined J. Taylor and the high school teams as they focused on planning for the 2024-25 school year.
- These high school teams are highly engaged in our career connections work.

CASS Zone 4 Meeting (May 3)

- Attended this meeting in Red Deer to remain connected to zone 4 colleagues. The meetings are valuable for the team and myself.

Connecting with Colt - Didsbury Schools (May 3)

- All three Didsbury schools were invited to the connecting with Colt session. G. Kerr it was a positive meeting but the hour felt rushed.

Admin off-site planning day in Olds (May 8)

- An important annual gathering of our administrators. Map out the key goals into next year. Each administrative team goes over their plan without interruption.

2025/26 Draft Calendar

- The October 24 Professional Learning Day is moving to October 20 to accommodate schools being used as polling stations for the upcoming election. A revised copy of the draft calendar was shared.

Complex Needs Communication

- A clarifying email will be sent to staff on May 9th in respect to the complex need imperative.

Resolution # 20240507009BOT

Moved By: S. Cooper

Motion that Chinook's Edge School Division Board of Trustees approve the following change to PL3 - 04.3.0 Teachers Matter Committee to read: to meet as least three times a year.

Carried

Committees

Audit Committee

No meeting prior to this meeting.

Education Committee (April 23rd)

The minutes of the 2024 April 23 Education Committee meeting were provided for review.

Resolution # 20240507010BOT

Moved By: G. Kerr

Motion that Chinook's Edge School Division Board of Trustees bring back the discussion regarding transportation fees to the May Board of Trustees meeting.

Carried

Resolution # 20240507011BOT

Moved By: H. Bilton

Motion that Chinook's Edge School Division Board of Trustees refer Board expenses for 2024/2025 to the Governance Effectiveness Committee so that they can flesh out the dollars and bring it back to the May Board meeting for review.

Carried

Facilities and Maintenance Committee

No meeting prior to this meeting.

Governance Effectiveness Committee (May 6th)

Board representative K. Kemmere provided an update from the 2024 May 6 Governance Effectiveness Committee meeting.

Policy Committee

No meeting prior to this meeting.

Flourishing Stories and Innovation Adhoc Committee (April 18th)

The minutes of the 2024 April 18 Flourishing Stories and Innovation Adhoc Committee meeting were provided for review.

Resolution # 20240507012BOT

Moved By: K. Kemmere

Motion that Chinook's Edge School Division Board of Trustees approve the Spruce View School Hydroponic Garden application for the amount of \$20,000 from the Flourishing Stories and Innovation Grant.

Carried

Resolution # 20240507013BOT

Moved By: H. Bilton

Motion that Chinook's Edge School Division Board of Trustees approve the feedback questions and ask the local trustee responsible for that ward to connect with the awarded teachers prior to the end of May.

Carried

Regular Business

Enrolments

Enrolments as of May 5, 2024 were provided for review.

Correspondence

Board Chair H. Bilton reviewed the following correspondence:

- A thank you card from the Olds Kiwanis Music Festival.
- An invitation to the Red Deer Polytechnic Convocation Ceremony on June 7.

Approved Trip Requests

The 2023-24 Category 2 and 3 approved field trips requests were provided for review.

Board Work Plan - 2023/2024

The Board Work Plan was provided for review.

Alberta School Boards Association

Board representative K. Kemmere provided an update on recent ASBA items:

- The highlights from the April 22 Zone 4 meeting were provided for review.
- The next Zone 4 meeting is May 27.
- The Edwin Parr Celebration is May 27 at the Innisfail Golf Club.
- The ASBA AGM is being held June 2-4 at the Westin Calgary.

Canadian School Boards Association

The 2024 National Trustees Gathering on Indigenous Education and CSBA Congress will be hosted by the Ontario Public School Boards Association in Toronto from July 3-5, 2024.

National School Boards Association

No information at this time.

Rural Caucus

The April 2024 Rural Caucus monthly update was provided for review.

Trustee Professional Development Reports/Conferences

A trustees professional development report on the NSBA conference was provided for review.

Trustee Round Table

Trustees provided updated on their wards:

H. Bilton shared that she had lunch with the new administrator for Innisfail Middle School.

K. Kemmere shared that she spent a lot of time with school councils. Reed Ranch parent council doing amazing (15 parents regularly attend the council meetings). The school has raised the money for the new playground. Olds High will not be having a graduation banquet this year.

G. Kerr shared that the Colt offsite meeting I was good and positively received.

L. Wagers shared that Bowden and Spruce View are getting ready to have new administration in the schools. Bowden had a volunteer lunch which was very nice. Spruce View will host a Welcome to Kindergarten on May 8th.

Meeting Duration

Trustees discussed and agreed to hours for reporting.

Adjournment

Resolution # 20240507014BOT

Moved By: K. Kemmere

Motion to adjourn the meeting at 4:12 p.m.

Carried

H. Bilton - Chair

S. Cooper - Vice Chair

S. Russell - Corporate Secretary