



Chinook's Edge School Division
Board of Trustees

Date: Tuesday, February 6, 2024
Time: 9:00 AM
Location: Boardroom

Attendance

Trustees Present: H. Bilton, M. Copley (online), D. Hutchison, G. Kerr, K. Kemmere, T. Leslie, J. Swainson, (9:17 a.m.) L. Wagers

Trustees Absent: S. Cooper

Staff Present: L. Woodward - Communications Coordinator, S. Russell - Associate Superintendent Corporate Services, S. Babb – Assistant to the Superintendent, S. Westwood - Administrative Assistant/Recording Secretary

Call to Order

Chair H. Bilton called the meeting to order at 9:08 a.m.

Land Acknowledgement • Treaty 7

Trustee Bilton opened the meeting with a Treaty 7 Land Acknowledgement.

Agenda/Minutes Approval

Agenda Approval

Resolution # 20240206001BOT

Moved By: T. Leslie

Motion to approve the agenda as presented.

Minutes Approval

Resolution # 20240206002BOT

Moved By: G. Kerr

Motion that Chinook's Edge School Division Board of Trustees approve the minutes on the 2024 January 09 Board of Trustees Meeting.

Carried

In Camera

Trustees Present: H. Bilton, M. Copley (online), D. Hutchison, G. Kerr, K. Kemmere, T. Leslie, J. Swainson (9:17 a.m.), L. Wagers

Staff Present: S. Russell - Associate Superintendent Corporate Services

Resolution # 20240206003BOT

Moved By: D. Hutchison

Motion to move In Camera at 9:08 a.m.

Carried

Agenda Clarification

Trustees discussed the agenda for clarification.

Resolution # 20240206004BOT

Moved By: G. Kerr

Motion to direct the Governance Effectiveness Committee to review the Agenda Clarification item on agendas.

Carried

Personnel

Resolution # 20240206005BOT

Moved By: K. Kemmere

Motion to approve the personnel report as presented.

Carried

Superintendent's Personnel Update

Nothing to report.

Accounts Payable

The accounts payable cheques over \$500.00 dollars and the deposits from December 1, 2023 to December 31, 2023 were reviewed during the In Camera portion of the meeting.

Visa

Visa purchases for \$500.00 from December 1, 2023 to December 31, 2023 were reviewed during the In Camera portion of the meeting.

Facilities Update

Associate Superintendent Corporate Services S. Russell provided a facilities update during the In Camera portion of the meeting.

Negotiations Committee / TEBA Update

Associate Superintendent Corporate Services S. Russell provided a Negotiations Committee update during the In Camera portion of the meeting.

Student Appeal Committee

Board representative D. Hutchison provided a verbal update on the Student Appeal Committee meeting.

Resolution # 20240206006BOT

Moved By: D. Hutchison

Motion that the Student Appeal Committee item be added to the March Education Committee agenda.

Carried

Recess: 10:12 a.m.

Reconvene: 10:26 a.m.

New Business

Financial Planning Reporting Requirements at 10:30 a.m.

Associate Superintendent People Services R. Hoppins and Treasurer N. Altaf joined the meeting to present the draft CESD 2024-2025 RAWG timelines and processes. R. Hoppins stated that administrators share feedback in March and based on this and the provincial budget announcement decisions are made in April.

Trustees asked several questions regarding the timelines and would an increase in enrolment affect decisions. R. Hoppins shared that the division has stable enrolments.

S. Russell shared that there is a RAWG watchlist which looks at further allocations if needed.

10:42 a.m. - R. Hoppins and N. Altaf left the meeting.

Sponsorship and Partnership Agreements

Associate Superintendent Corporate Services S. Russell reviewed the Sponsorship and Partnership agreements that we provided to trustees.

Alberta School Councils Conference

Associate Superintendent Corporate Services S. Russell presented a list for those that expressed an interest in the Alberta School Councils Conference.

Trustees discussed the interest from school councils to attend the conference and were in favor of supporting 10 representatives to attend.

This item was also sent to the Governance Effectiveness Committee to develop a framework and guidelines to help in the future.

Resolution # 20240206007BOT

Moved By: G. Kerr

Motion that Chinook's Edge School Division Board of Trustees support sending 10 representatives: two from C. P. Blakely School, one from River Valley School, two from Penhold Crossing School, two from École Deer Meadow School, two from Spruce View School and one from Hugh Sutherland School (if it is confirmed Hugh Sutherland) will be presenting at the Alberta School Councils' Conference.

Carried

Resolution # 20240206008BOT

Moved By: G. Kerr

Motion to direct the Governance Effectiveness Committee to develop a framework for attendance at the Alberta School Councils' Conference.

Carried

Superintendent Update

Superintendent K. Sacher provided a written update on the following items:

- Parents Matter
- Royal Roads Virtual Residency Update
- AERR Monday, January 29th
- Vacation

Associate Superintendent System Services K. Barber joined the meeting to share the new Land Acknowledgement being developed with the Board of Trustees. K. Barber shared that the development of the new Land Acknowledgement involved engaging various staff, students and indigenous leaders.

Once the work is complete on the Land Acknowledgement the next steps will be for schools to share at assemblies as to the "why" it is adorning the school halls. The division understands that this learning is a personal journey and not every student/community member will join in this journey.

Trustees shared that this is transformational work in education and appreciate K. Barber's work on this. Trustees also shared that they like the flexibility of options in the Land Acknowledgement.

K. Barber also highlighted that over 550 staff members have signed up to take n the Four Seasons of Reconciliation online learning opportunity.

Recess: 12:10 p.m.

Reconvene: 1:08 p.m.

Committees

Audit Committee

No meeting prior to this meeting.

S. Russell noted that the RFP for Audit Services is posted.

Education Committee (January 23rd)

The minutes of the 2024 January 23 Education Committee meeting were provided for review.

Resolution # 20240206009BOT

Moved By: T. Leslie

Motion that Chinook's Edge School Division Board of Trustees eliminate the fall budget update and remove it from the Board Workplan.

Carried

Facilities and Maintenance Committee

No meeting prior to this meeting.

Governance Effectiveness Committee

No meeting prior to this meeting.

Policy Committee (January 16th)

The minutes from the meeting were provided for review.

The Board reviewed the changes to the policy to date and have the option to continue sharing comments in the document.

Resolution # 20240206010BOT

Moved By: G. Kerr

Motion that Chinook's Edge School Division Board of Trustees review PL 2-03.1.0 Trustee Code of Conduct with the draft revisions to date at the February 6, 2023 Board of Trustees meeting.

Carried

Flourishing Stories and Innovation Adhoc Committee

No meeting prior to this meeting.

Regular Business

Enrolments

The enrolment numbers as of February 1, 2024 were provided for review.

Correspondence

Board Chair H. Bilton reviewed the following correspondence:

- An invitation to the Dinner of Distinction: Connecting Leaders hosted by Olds College of Agriculture & Technology being held on March 15, 2024. J. Swainson and K. Kemmere will be attending on behalf of the Board.
- A letter from the Town of Olds requesting a meeting in February or March with the Board Chair and Superintendent.

Resolution # 20240206011BOT

Moved By: K. Kemmere

Motion to direct the Board Chair to call the Mayor of Olds regarding the letter received and provided in correspondence.

Trip Requests

Trustees reviewed the approved category 2 and 3 field trips.

Board Work Plan - 2023/2024

The Board Work Plan was provided for review.

Alberta School Boards Association

Board representative K. Kemmere provided an update on the following:

- The highlights of the January 22 Zone 4 meeting.
- The next Zone 4 meeting is February 26 (via Zoom).
- The Position Statement Submission template and the key dates and timelines for the 2024 Spring and Fall General meeting were provided for review.

Trustees discussed the Friends of Education award, sharing a few names for nomination. S. Russell will also speak to this at COLT.

Canadian School Boards Association

The 2024 National Trustees Gathering on Indigenous Education and CSBA Congress will be hosted by the Ontario Public School Boards Association in Toronto from July 3-5, 2024. Further information coming soon.

National School Boards Association

The NSBA 2024 Annual Conference is being held April 6 to 8, 2024 in New Orleans.

Rural Caucus

Nothing to report at this time.

Trustee Professional Development Reports/Conferences

Trustee Round Table

Trustees provided an update from their wards:

H. Bilton shared that she will be speaking with Peter Wright and that there may be a planning meeting in the future to discuss the Superintendent Evaluation process. H. Bilton also shared that her schools are doing well.

L. Wagers shared that she will be attending a spell-a-thon. Bowden Grandview's winter carnival is coming up and Spruce View school students are working with seniors on how to use computers.

T. Leslie shared that the hospital futures committee supports skills day in the high school. They are also interested in a middle school skills day grades 6 to 8 and will discuss with the administrators at the school.

G. Kerr shared that Westglen school had a cardboard boat building day.

D. Hutchison shared that she spoke to a grade 6 class at Delburne School to discuss the Role of a Trustee.

K. Kemmere shared that she is excited that some school council members will be attending the Alberta School Councils' conference.

J. Swainson shared that École H. J. Cody going on an exchange trip to Quebec.

Meeting Duration

Trustees discussed and agreed to hours for reporting.

Adjournment

Resolution # 20240206012BOT

Moved By: J. Swainson

Motion to adjourn the meeting at 2: 26 p.m.

Carried

H. Bilton - Chair

S. Cooper - Vice Chair

S. Russell - Corporate Secretary