



Chinook's Edge School Division
Board of Trustees

Date: Tuesday, November 14, 2023
Time: 9:00 AM
Location: Boardroom

Attendance

Trustees Present: H. Bilton, M. Copley (9:10 a.m.), S. Cooper, D. Hutchison, K. Kemmere, G. Kerr, T. Leslie, J. Swainson, L. Wagers (online).

Staff: S. Russell, Associate Superintendent Corporate Services, K. Sacher - Superintendent/CEO, S. Babb - Executive Assistant to the Superintendent, S. Westwood - Administrative Assistant/Recording Secretary, L. Woodward— Communication Coordinator.

Call to Order

Chair H. Bilton called the meeting to order at 9:03 a.m.

Land Acknowledgement • Treaty 7

Trustee H. Bilton opened the meeting with a Treaty 7 Land Acknowledgement.

Agenda/Minutes Approval

Agenda Approval

Resolution # 20231114001BOT

Moved By: S. Cooper

Motion to approve the agenda as presented.

Carried

Minutes Approval

Resolution # 20231114002BOT

Moved By: G. Kerr

Motion that Chinook's Edge School Division Board of Trustees approve the minutes on the 2023 October 03 Board of Trustees Meeting.

Carried

In Camera

It was noted that H. Bilton, S. Cooper, M. Copley, D. Hutchison, K. Kemmere, G. Kerr, J. Swainson, L. Wagers (online), S. Russell and K. Sacher remained in the meeting at this time.

Resolution # 20231114003BOT

Moved By: K. Kemmere

Motion to move In Camera at 9:05 a.m.

Carried

Agenda Clarification

Trustees reviewed the agenda for clarification.

Personnel

Resolution # 20231114004BOT

Moved By: G. Kerr

Motion to accept the personnel report as presented.

Carried

Superintendent's Personnel Update

Superintendent K. Sacher provided an update on personnel items during the In Camera portion of the meeting.

Accounts Payable

The accounts payable cheques over \$500.00 dollars and the deposits from September 01st, 2023 to October 31st, 2023 were reviewed during the In Camera portion of the meeting.

Visa

Visa purchases for \$500.00 from September 01st, 2023 to October 31st, 2023 were reviewed during the In Camera portion of the meeting.

Facilities Update

Associate Superintendent Corporate Services S. Russell provided a facilities update during the In Camera portion of the meeting.

Resolution # 20231114005BOT

Moved By: G. Kerr

Motion that The Chinook's Edge School Division Board of Trustees approve the spending of up to \$90,000 from capital reserves to purchase furniture and equipment for the relocatables being added to Westglen School in Didsbury.

Carried

Negotiations Committee / TEBA Update

Associate Superintendent Corporate Services S. Russell provided a Negotiations Committee update during the In Camera portion of the meeting.

Recess: 11:27 a.m.

Reconvene: 12:31 p.m.

New Business

Resolution # 20231114006BOT

Moved By: J. Swainson

Motion to return to the regular meeting at 11:27 a.m.

Carried

MNP Enterprise Risk Management

Trustees reviewed the proposed detailed work plan with an additional touch point for Enterprise Risk Management. Risk Identification and Assessment will begin the week of February 2nd, 2024. It was noted that trustees would like to receive documentation prior to the February 2nd meeting.

Policy Assurances Quarterly Review

Superintendent K. Sacher presented the quarterly policy assurance review (August to October). K. Sacher asked the Board of Trustees if this is required quarterly as all items are in the work plan. It was asked if the quarterly review is part of policy. K. Sacher will check and will bring this item back to the Board for discussion.

Locally Developed Courses

Trustees reviewed the locally developed courses for approval.

Resolution # 20231114007BOT

Moved By: J. Swainson

Motion that The Chinook’s Edge School Division Board of Education approve this 14th day of November, 2023, the following Locally Developed Course(s):

ESL Expository English 15	5 Credits (2010-2024)	LDC1513	2023-2024	Feb. 1, 2024	2023-2024
ESL Expository English 25	5 Credits (2010-2024)	LDC2513	2023-2024	Feb. 1, 2024	2023-2024

Board Advocacy

As per the following Board motion: Motion that the Chinook's Edge School Division Board of Trustees direct the Superintendent to have a one pager of information ready to share with the Minister of Education, Minister of Health and Minister of Mental Health and Addiction and Minister of Advanced Education by November 14, 2023.

Trustees thanked L. Woodward for the great job on the Board Advocacy document.

The following is input from trustees on a few changes:

- Change to the wording in the first priority.
- An addition of a graphical representation in the second priority.

Board School Visits Reminder

Trustees were reminded of the upcoming Board school visits in November and December.

Superintendent Update

Superintendent K. Sacher provided a written Superintendent update on the following items:

- Celebrations (October 19th)
- Chinook's Edge division vehicle update
- CASS Provincial Conference (November 1st to 3rd). K. Sacher noted the Associate Superintendent People Services R. Hoppins and Associate Superintendent System Services K. Barber had great presentations at the CASS Provincial Conference.
- C21 Canada Cross Country Check-In (November 3rd)
- Remembrance Day Ceremonies (November 8th)

Committees

Audit Committee

No meeting prior to this meeting.

Education Committee (October 24th)

The minutes of the 2023 October 24th Education Committee Meeting were provided for review.

Facilities and Maintenance Committee

No meeting prior to this meeting.

Governance Effectiveness Committee (October 17th & November 13th)

Board representative K. Kemmere provided an update from the October 17th and the November 13th Governance Effectiveness Committee meeting. The minutes of the October 17th meeting were provided for review. The minutes of the November 13th meeting will be provided for the December Board of Trustees meeting.

K. Kemmere highlighted that the Governance Committee will be reviewing Code of Conduct and will bring information back to the Board of Trustees. The Governance Committee will also continue working on the survey portion of the Superintendent Evaluation Process.

Policy Committee

No meeting prior to this meeting.

Flourishing Stories and Innovation Adhoc Committee

No meeting prior to this meeting.

Regular Business

Enrolments

Enrolments as of November 2nd, 2023 were provided for review.

Correspondence

There was no correspondence received prior to this meeting.

Trip Requests

The 2023-24 Category 2 and 3 approved field trips requests were provided for review.

Board Work Plan - 2023/2024

The Board Work Plan was provided for review.

Alberta School Boards Association

Board representative K. Kemmere provided an update on recent ASBA items:

- The highlights of the October 16th Zone 4 meeting were provided for review.
- The 2023 Fall General Meeting is being held on Monday, November 20th and the following information was provided for review and discussion:
 - Draft Rules of Procedures
 - Draft Order Paper
 - Draft minutes for the 2023 Spring General Meeting
 - Proposed Regular Position Statements
 - Resolutions by the Board of Directors
 - Relevant sections of the Bylaws regarding President and Vice-President Elections.
- The next Zone 4 meeting is November 27th.

L. Wagers will be the Edwin Parr Representative for Chinook's Edge.

Canadian School Boards Association

The 2024 National Trustees Gathering on Indigenous Education and CSBA Congress will be hosted by the Ontario Public School Boards Association in Toronto from July 3-5, 2024. Further information coming soon.

National School Boards Association

NSBA Equity Symposium: Washington, D.C. from January 27-30, 2024

Rural Caucus

Board Representative T. Leslie provided an update on the Rural Caucus General Meeting which will be held on November 19th in Edmonton at the Westin Hotel.

Trustee Professional Development Reports/Conferences

No updates at this time.

Trustee Round Table

K. Kemmere has been attending the ASBA Speakers' Corner sessions and has enjoyed them.

L. Wagers shared that there were over 50 tickets used for Agri-Trade by students.

T. Leslie shared an update on a meeting with Minister Nixon.

Meeting Duration

Trustees discussed and agreed to hours for reporting.

Adjournment

Resolution # 20231114008BOT

Moved By: K. Kemmere

Motion to adjourn the meeting at 4:00 p.m.

Carried

H. Bilton - Chair

S. Cooper - Vice Chair

S. Russell - Corporate Secretary