



**Chinook's Edge School Division**  
**Board of Trustees**

Date: Wednesday, February 1, 2023  
Time: 9:00 AM  
Location: Boardroom

**Attendance**

Trustees Present: H. Bilton, M. Copley (9:25 a.m.), S. Cooper (Google Meet - 9:16 a.m.), D. Hutchison (Google Meet), G. Kerr, K. Kemmere, T. Leslie, J. Swainson and L. Wagers

Staff Present: S. Russell - Associate Superintendent Corporate Services, K. Sacher - Superintendent/CEO, S. Babb – Assistant to the Superintendent, S. Westwood - Administrative Assistant/Recording Secretary, L. Woodward - Communications Officer

J. Taylor - CLC Director joined the meeting at 9:00 a.m.

**Call to Order**

Chair H. Bilton called the meeting to order at 9:00 a.m.

**Land Acknowledgement • Treaty 7**

Trustee H. Bilton opened the meeting with a Treaty 7 Land Acknowledgement.

**Agenda/Minutes Approval**

**Agenda Approval**

**Resolution # 20230201001BOT**

Moved By: T. Leslie

Motion to approve the agenda as presented.

**Carried**

### **Minutes Approval**

#### **Resolution # 20230201002BOT**

Moved By: K. Kemmere

Motion that Chinook's Edge School Division Board of Trustees approve the minutes of the 2023 January 11th Board of Trustees Meeting and the 2023 January 25 Special Meeting of the Board of Trustees.

**Carried**

### **In Camera**

It was noted that H. Bilton, M. Copley (9:25 a.m.), S. Cooper (9:16 a.m.), D. Hutchison, K. Kemmere, G. Kerr, T. Leslie, J. Swainson, L. Wagers, S. Russell, R. Hoppins and K. Sacher remained in the meeting at this time.

#### **Resolution # 20230201003BOT**

Moved By: T. Leslie

Motion to move In Camera at 9:04 a.m.

**Carried**

### **Agenda Clarification**

The Board of Trustees reviewed the agenda for clarification.

### **Personnel**

#### **Resolution # 20230201004BOT**

Moved By: J. Swainson

Motion to accept the personnel report as presented.

**Carried**

### **Superintendent's Personnel Update**

Superintendent K. Sacher provided an update on personnel items during the In Camera portion of the meeting.

### **Accounts Payable**

The accounts payable cheques over \$500.00 dollars and the deposits from December 27, 2022 to January 20, 2023 were reviewed during the In Camera portion of the meeting.

### **Visa**

Visa purchases for \$500.00 for November 25, 2022 to December 23, 2022 were reviewed during the In Camera portion of the meeting.

### **Facilities Update**

Associate Superintendent Corporate Services S. Russell provided a facilities update during the In Camera portion of the meeting.

### **Negotiations Committee / TEBA Update**

Trustee S. Cooper and Associate Superintendent Corporate Services S. Russell provided an update during the In Camera portion of the meeting.

### **Resolution # 20230201005BOT**

Moved By: M. Copley

Motion to return to the regular meeting at 10:14 a.m.

**Carried**

### **New Business**

Recess: 10:14 a.m.

Reconvene: 10:25 a.m.

J. Taylor left the meeting at 10:14 a.m.

### **Social Emotional Supports Update**

Associate Superintendent Student Services M. Perdue and Associate Superintendent System Services K. Barber joined the meeting to provide an update on social emotional support for students in the division. M. Perdue also provided an updated on the mental health grant received by the division in partnership with Red Deer Catholic Schools and McMan Youth, Family and Community Services Association.

Trustees asked several questions regarding the topics that M. Perdue and K. Barber presented.

The Board of Trustees thanked both M. Perdue and K. Barber for their unwavering work for students in the division.

M. Perdue and K. Barber left the meeting at 11:19 a.m.

### **Mileage Rates**

Superintendent K. Sacher discussed the review of the Chinook's Edge School Division mileage rate.

After reviewing the data and considering the financial impact, the Board agreed that the division will continue its current practice at this time and will continue to monitor mileage rates.

### **Policy Assurances Quarterly Review (November - January)**

Trustees reviewed the Policy Assurances for November through January.

### **Financial Planning Reporting Requirements**

Associate Superintendent People Services R. Hoppins presented the draft CESD 2023-2024 RAWG timelines and processes.

Trustees asked the following questions:

- We as trustees are asked why the division does not have more Educational Assistants in schools? R. Hoppins shared that

Educational Assistant hours are higher than in the past. R. Hoppins will be examining the role and practices of EA's in the near future.

- How does Chinook's Edge class size compare to other divisions? R. Hoppins shared that it would be a challenge to get class size information for other divisions as this is not information that is shared.

R. Hoppins left the meeting at 11:59 a.m.

### **Sponsorships and Partnership Agreements**

Associate Superintendent Corporate Services S. Russell reviewed the Sponsorship and Partnership agreements.

S. Russell will lay out a plan for four to five Municipal meetings for the year and present the information at the Organizational Meeting in September.

Recess: 12:05 p.m.

Reconvene: 1:00 p.m.

S. Cooper did not return to the meeting.

### **Superintendent Update**

Superintendent K. Sacher provided a written update on the following items:

- Communications Update
- YES Program Update
- Administrator Interviews & Transfers
- Alternative Learning
- Inclement Weather

D. Nielsen, Principal – Alternative Learning joined the meeting to discuss attendance/engagement measures with trustees. The division needs to have further discussion regarding a definition of engagement. Students away from school on certain days doing activities that are tied to education could be coded as an engaged absence. There would need to be a process in place with administrators to differentiate between planned absence and engaged absence. The Board of Trustees will continue this dialogue at a future meeting.

## **Committees**

### **Audit Committee**

No meeting prior to this meeting.

### **Education Committee (January 25th)**

The minutes of the 2023 January 15 Education Committee Meeting were provided for review.

### **Facilities and Maintenance Committee (January 26th)**

Board representative G. Kerr provided a verbal update from the 2023 January 26th Facilities & Maintenance Committee meeting.

### **Governance Effectiveness Committee**

No meeting prior to this meeting.

### **Policy Committee**

No meeting prior to this meeting.

### **Stakeholder Relations Committee**

No meeting prior to this meeting. The committee will meet prior to the March Board meeting to determine the future of the Stakeholder Relations Committee.

### **Flourishing Stories and Innovation Adhoc Committee**

No meeting prior to this meeting.

## **Regular Business**

### **Enrolments**

Superintendent K. Sacher shared enrolment numbers as of January 23rd, 2023.

## **Correspondence**

Board Chair H. Bilton reviewed the following correspondence:

- A letter from Ruth Roedler, Mountainview Science and Technology Society, dated January 19th, 2023 requesting judges for the annual science fair being held on March 4th at Olds High School.

## **Trip Requests**

Trustees reviewed the approved category 2 and 3 field trips.

## **Trustee Remuneration and Expenses**

Trustees were reminded where the forms are located.

## **Board Work Plan - 2022/2023**

The Board Work Plan was provided for review.

## **Alberta School Boards Association**

Board representative L. Wagers provided an updated on the following:

- The January 30th Zone 4 meeting
- The date of the next Zone 4 meeting is February 27th (virtual only).

Board Chair H. Bilton provided an updated from the Board Chairs Meeting

## **Canadian School Boards Association**

The Canadian School Boards Association Congress will be held in Banff July 3-5, 2023.

## **National School Boards Association**

The National School Boards Association Conference will be held in Orlando, Florida April 1-3, 2023.

## **Rural Caucus**

Board Representative T. Leslie reminded trustees of the Rural Caucus participant meeting March 5th in Edmonton.

## **Trustee Professional Development Reports**

No reports at this time.

## **Trustee Round Table**

Trustees provided an update from their wards

K. Kemmere shared an update from the parent council meetings at Olds Schools. Olds High School is having lockdown drills in the school. Schools in Olds are having issues with a lack of referees for basketball. K. Kemmere also noted that at École Deer Meadow School and École Olds Elementary School shared that parental involvement in these schools is an issue.

J. Swainson shared that Steffie Woima Schools and C. P. Blakely School has good engagement from parents. Administrators from the other Sylvan Lake School are trying to figure out how to create better engagement.

M. Copley shared that the parent council in Carstairs are very engaged.

T. Leslie shared that Sundre Schools have an engaged parent council.

L. Wagers shared that Spruce View School has strong community support.

Trustees discussed the ASCA (Alberta School Council Association) Conference. Associate Superintendent Corporate Services S. Russell will share information regarding this conference with administrators to share with parent councils.

## **Meeting Duration**

Trustees discussed and agreed to meeting hours for reporting.

## **Adjournment**

### **Resolution # 20230201006BOT**

Moved By: J. Swainson



Motion to adjourn the meeting at 2:35 p.m.

**Carried**

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H. Bilton - Chair

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M. Copley - Vice Chair

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S. Russell - Corporate Secretary