



Chinook's Edge School Division
Board of Trustees

Date: Wednesday, December 14, 2022
Time: 9:00 AM
Location: Boardroom

Attendance

Trustees Present: H. Bilton, S. Cooper (9:04 a.m.), G. Kerr, K. Kemmere, T. Leslie, L. Wagers, D. Hutchison and J. Swainson

Trustees Absent: M. Copley

Staff Present: S. Bexon - Communications Officer, S. Russell - Associate Superintendent Corporate Services, K. Sacher - Superintendent/CEO, S. Babb – Assistant to the Superintendent, S. Westwood - Administrative Assistant/Recording Secretary

Call to Order

Chair H. Bilton called the meeting to order at 9:01 a.m.

Land Acknowledgement • Treaty 7

Trustee H. Bilton opened the meeting with a Treaty 7 Land Acknowledgement.

Agenda/Minutes Approval

Agenda Approval

Resolution # 20221214001BOT

Moved By: J. Swainson

Motion to approve the agenda as presented.

Carried

Minutes Approval

Resolution # 20221214002BOT

Moved By: K. Kemmere

Motion that Chinook's Edge School Division Board of Trustees approve the minutes of the 2022 November 30 Board of Trustees Meeting.

Carried

In Camera

It was noted that H. Bilton, S. Cooper, D. Hutchison, K. Kemmere, G. Kerr, T. Leslie, J. Swainson, L. Wagers, S. Russell, R. Hoppins and K. Sacher remained in the meeting at this time.

Resolution # 20221214003BOT

Motion to move In Camera at 9:04 a.m.

Agenda Clarification

The Board of Trustees reviewed the agenda for clarification.

Personnel

Resolution # 202212140004BOT

Moved By: D. Hutchison

Motion to accept the personnel report as presented.

Carried

Superintendent's Personnel Update

Superintendent K. Sacher provided an update on personnel items during the In Camera portion of the meeting.

Accounts Payable

The accounts payable cheques over \$500.00 dollars and the deposits from October 22, 2022 to November 25, 2022 were reviewed during the In Camera portion of the meeting.

Visa

Visa purchases for \$500.00 for September 25, 2022 to October 24, 2022 were reviewed during the In Camera portion of the meeting.

Facilities Update

Associate Superintendent Corporate Services S. Russell provided a facilities update during the In Camera portion of the meeting.

Negotiations Committee / TEBA Update

Trustee S. Cooper and Associate Superintendent Corporate Services S. Russell provided an update during the In Camera portion of the meeting.

Resolution # 20221214005BOT

Moved By: S. Cooper

Return to regular meeting at 9:42 a.m.

Carried

Recess: 9:42 a.m.

Reconvene: 10:11 a.m.

New Business

Transportation Quarterly Report

Associate Superintendent Corporate Services S. Russell provided the Transportation Quarterly Update. Highlighting the following:

- Transportation has hired the position of Transportation Lead Trainer which began December 12, 2022.

- Updated the Board on transitioning to Traversa from Versatrans and the costs associated with the move.
- S. Russell recommends going to RFP for seven (7) buses early in 2023. Purchasing new buses now will save the division in the future.
- A review of ride times both urban and rural.

Professional Learning Days Evidence

Associate Superintendent System Services K. Barber provided evidence regarding collaborative days. Highlighting the following:

- There are eleven professional learning days per year.
- Over the last two school years' collaborative days have been integral to supporting staff through pandemic context.
- For the 2022-23 school year the main three goals are the collaborative response processes, staff learning and high school collaboration.

In the past the Board has approved the school calendar and collaborative days at the same time.

Trustees shared that they do not need to be convinced that collaborative days are important just want to ensure that they have information on what schools are doing on those days.

Trustees discussed approving collaborative days and wonder if going forward they should just approve the school calendar. It was noted that in the spring this topic should be discussed further as this could become an embedded practice.

The policy committee will also review PL 3-03.0.0 Instructional Leadership to ensure that the assurances are correct.

Reporting on collaborative days could be part of the data dashboard which will demonstrate that collaborative days are being utilized effectively.

Trustees have an obligation to ensure that they can have the language and evidence on collaborative days to share when asked by parents.

Recess: 11:22 a.m.

Reconvene: 1:11 p.m.

Resolution # 20221214006BOT

Moved By: S. Cooper

Motion that Chinook's Edge School Division Board of Trustees approve collaborative days for the 2024-2025 school year.

Carried

Resolution # 20221214007BOT

Moved By: J. Swainson

Motion to direct the Policy Committee to review and update PL3-03.0.0 Instructional Leadership assurances on collaborative days.

Carried

Reflecting on School Board Visits

Trustees reflected on Board school visits sharing the following comments:

Trustee Leslie shared that Carstairs Elementary provided a great tour of the school.

Trustee Kerr shared that it was a great decision to move to three trustees at the visits as you can have good conversation and have a more interactive visit.

Superintendent Evaluation Process Review

The Governance Effectiveness Committee has not been able to meet and would like to postpone this item to January.

Resolution # 20221214008BOT

Moved By: K. Kemmere

Motion that Chinook's Edge School Division Board of Trustees postpone the Superintendent Evaluation Process Review to the January Board meeting.

Carried

Ever Active Schools - Shaping the Future Conference

Trustees discussed attendance at the Shaping the Future conference being held February 2-4, 2023. Interested trustees will email S. Westwood if they are interested in attending.

Motions Directed to Committees

Trustees discussed tracking motions from committee meetings. After discussion, it was decided that it is the committee chair's responsibility to track motions and book meetings as required.

Superintendent Update

Superintendent K. Sacher provided a written updated on the following items:

- Common Collaborative Days
- Superintendent's On-site
- Support Staff & Students Matter #2
- Superintendent Message
- Grande Prairie

The Board of Trustees shared that they like the new formatting in the Superintendent Message and the message shared with parents in the letter.

Committees

Audit Committee

No meeting prior to this meeting.

Education Committee (November 28th & 30th)

The minutes of the 2022 November 28 and November 30 Education Committee meetings were provided for review.

It was noted that in the future the Stakeholder Relations Committee needs to discuss in-town transportation.

Facilities and Maintenance Committee

No meeting prior to this meeting.

Governance Effectiveness Committee

No meeting prior to this meeting.

Policy Committee

No meeting prior to this meeting.

Stakeholder Relations Committee (November 14th & 24th)

Board Representative D. Hutchison provided an updated from the 2022 November 14th and November 24 Stakeholder Relations Committee meeting. The minutes of the meetings were provided for review.

It was noted that going forward, annually in March written and oral communication will be reviewed.

Flourishing Stories and Innovation Adhoc Committee

The Board of Trustees reviewed the Sew Make Create flourishing stories project for approval.

Resolution # 20221214009BOT

Moved By: K. Kemmere

Motion that Chinook's Edge School Division Board of Trustees approve the Sew Make Create Flourishing Stories and Innovation project for the amount of \$6000.00.

Carried

Regular Business

Enrolments

Superintendent K. Sacher shared enrollment number as of December 5, 2022.

Correspondence

No correspondence to review.

Trip Requests

Trustees reviewed the category 2 and 3 field trips.

Trustee Remuneration and Expenses

Board Chair H. Bilton called for trustee remuneration and expense sheets for December 2022.

Board Work Plan - 2022/2023

The Board Work Plan was provided for review.

Alberta School Boards Association

Board representative L. Wagers provided a verbal update on recent ASBA items:

- The fall General Meeting was held November 20-22, 2022.
- The highlights of the November 28th ASBA Zone 4 meeting were provided for review.
- The proposed position statement by Parkland School Division re: stability in the K-12 education system was provided for discussion.
- The next ASBA Zone 4 meeting is January 23, 2023 (virtual only).

Canadian School Boards Association

The Canadian School Boards Association Congress will be held in Banff July 3-5, 2023.

National School Boards Association

The National School Boards Association Conference will be held in Orlando, Florida April 1-3, 2023

Rural Caucus

The Rural Caucus Members meeting is December 15th.

Trustee Professional Development Reports

No report at this time.

Trustee Round Table

Trustees provided updates on their wards.

Meeting Duration

Trustees discussed and agreed to meeting hours for reporting.

Adjournment

Resolution # 20221214010BOT

Moved By: D. Hutchison

Motion to adjourn the meeting at 3:27 p.m.

Carried

H. Bilton - Chair

M. Copley - Vice Chair

S. Russell - Corporate Secretary