



Chinook's Edge School Division

Board of Trustees

Date: Wednesday, September 7, 2022
Time: 9:00 AM
Location: Glacier Room

Attendance

Trustees Present: H. Bilton, S. Cooper, G. Kerr, D. Hutchison, K. Kemmere, T. Leslie, J. Swainson, L. Wagers

Trustees Absent: M. Copley

Staff Present: S. Bexon - Communications Officer, S. Russell - Associate Superintendent Corporate Services, K. Sacher - Superintendent/CEO, S. Babb – Assistant to the Superintendent, S. Westwood - Administrative Assistant/Recording Secretary

Call to Order

Chair H. Bilton called the meeting to order at 11:22 a.m.

Land Acknowledgement • Treaty 7

Trustee H. Bilton opened the meeting with a Treaty 7 Land Acknowledgement.

Agenda/Minutes Approval

Agenda Approval

Resolution # 20220907001BOT

Moved By: J. Swainson

Motion to approve the agenda as presented.

Carried

Minutes Approval

Resolution # 20220907002BOT

Moved By: T. Leslie

Motion that Chinook's Edge School Division Board of Trustees approve the minutes of the 2022 June 22 Board of Trustees Meeting.

Carried

In Camera

It was noted that H. Bilton, S. Cooper, D. Hutchison, K. Kemmere, G. Kerr, T. Leslie, J. Swainson, L. Wagers, S. Russell, R. Hoppins and K. Sacher remained in the meeting at this time.

Resolution # 20220907003BOT

Moved By: K. Kemmere

Motion to move In Camera at 11:25 a.m.

Carried

Agenda Clarification

The Board of Trustees reviewed the agenda for clarification.

Personnel

Associate Superintendent People Services R. Hoppins provided an update on personnel items during the In Camera portion of the meeting.

Resolution # 20220907004BOT

Moved By: G. Kerr

Motion to accept the personnel report as presented.

Carried

Superintendent's Personnel Update

Superintendent K. Sacher provided an update on personnel items during the In Camera portion of the meeting.

Accounts Payable

The accounts payable cheques over \$500.00 dollars and the deposits up to July 31, 2022 were reviewed during the In Camera portion of the meeting.

Visa

Visa purchases over \$500.00 for May 23 to September 1, 2022 were reviewed during the In Camera portion of the meeting.

Facilities Update

Associate Superintendent Corporate Services S. Russell provided a facilities update during the In Camera portion of the meeting.

Negotiations Committee / TEBA Update (August 22nd)

Trustee S. Cooper and Associate Superintendent Corporate Services S. Russell provided an update from the August 22, 2022 Negotiations Committee meeting during the In Camera portion of the meeting.

New Business

Resolution # 20220907005BOT

Moved By: D. Hutchison

Return to regular meeting at 11:47 a.m.

Carried

Introduction of New Staff

Superintendent K. Sacher welcomed and introduced the new Division Office staff to the Board of Trustees.

- Elisa Jackson - Student Services Coordinator
- Juanita Heidt - Corporate Services Administrative Assistant
- Samantha Brown - Accounts Payable Technician

High School Completion Results

Highlights:

Key Strategies and next steps:

- CRM structure will continue to play an important role in supporting our at-risk students. Having our Career Highs linked with the high schools gives them the ability to student students right away.
- Continued focus on blending our at-risk students in alternative learning with traditional high school practices.
- Career Practitioners / teams in schools - key role as students enter into grade 9.
- Dual credit opportunities (98% graduation rate).
- Work-embedded learning opportunities (Industry partnerships).
- Graduation checklist.
- Career Practitioners(s) - High leverage practices - excitement about what is possible
- The power of the CESD coaching model.
- Early opportunity for post-secondary exploration including students visiting post-secondary schools.
- Building a CESD Technology Education Scope and Sequence - touch base with grade 7 students.
- Examining possible deviants to glean best practice and consider universal strategies to move forward.
- 2022 - 2023 student by student connection. Daryl Brown is digging into this data and checking every single student. D. Brown will provide recommendations on designing a process to use in the future.

- Grade 13 and 14 innovative pathway opportunity. working with post-secondary partners and looking at the collegiate model and have been asked to provide feedback.

Trustees provided the following questions and comments:

- As each school has a career practitioner, do they identify the at risk students? J. Drent shared that Administrators identify the students and the career practitioner is involved in finding a solution.
- Love the grade 13 and 14 innovative pathway opportunity.
- What is the funding for grade 13 and 14? J. Drent shared that the allocation is 50% per student in grade 13 and 25% in grade 14.
- Is the focus to help students that are struggling to get them back in the classroom? J. Drent shared that the highest level of success is in the classroom. Career highs have the opportunities to provide that instruction.

J. Drent noted that literacy target information will be on the dashboard.

Summer School Report

Associate Superintendent Learning Services J. Drent and Associate Superintendent People Services R. Hoppins shared the 2022 Summer School Summary which included site details and a total for 341 students enrolled. Total CEU's for 2022: 1155 funded CEU's. 11 diploma exams written.

Trustees provided the following questions and comments:

- Does the division know who is attending and from which areas of the division?
- How would the Board see the connection to learning?
- We see the growth over the years as the numbers are going up.

R. Hoppins shared the following: Traditionally the division has three locations. Staffing summer school is challenging at times. The in-person learning, results in higher success rates. We do not have the stats on where students reside but will get that information. Sometimes it depends on where the students want to attend. The growing trend is students doing catch up as they may have lost their way during Covid.

Important to remember the challenge is that a typical course is 125 hours and summer school runs 80 hours.

A trustee shared that some students cannot get to the location where summer school is being offered. We need to challenge the conversation that summer school cannot be done differently. This expectation people have is different and this should be looked at as alternative learning. Accessibility needs to be there for all students. Summer school is no longer about students that need to catch up as there are many different reasons to attend summer school.

Post-secondary is changing and offering in-person and online courses. The idea of anytime anywhere.

Superintendent Sacher would like some time to work with his team to look at options to bring to the Board.

Resolution # 20220907006BOT

Moved By: M. Copley

Motion to direct the Superintendent to gather information and forward analysis on summer school for the 2022-23 school year for the November Education Committee Meeting.

Carried

Resolution # 20220907007BOT

Moved By: K. Kemmere

Motion to return to In Camera at 1:42 p.m.

Carried

Resolution # 20220907008BOT

Moved By: J. Swainson

Motion to return to the regular meeting at 2:35 p.m.

Carried

Audit Committee Public Members

Trustees discussed the Audit Committee public member.

Resolution # 20220907007BOT

Moved By: J. Swainson

Motion that Chinook's Edge School Division Board of Trustees appoint Krista Saunders as a public member of the Audit Committee for a two-year term (2022 - 2024).

Carried

Board School Visits Schedule

Trustees reviewed the Board School Visits four-year cycle. K. Sacher suggested that the local trustee, chair or vice-chair and one or two other trustees should attend. There will also be a debrief at an Education Committee meeting following the visits.

Year at a Glance

The Board reviewed the Year at a Glance for the 2022-2023 school year.

Public School Boards' Association of Alberta Membership

The Board discussed the PSBAA membership. They also discussed if they would like to invite PSBAA to attend a future Education Committee meeting. The Board is in favor of inviting PSBAA to attend a future Education Committee meeting in either October or November.

Trustee K. Kemmere provided an overview of the PSBAA summer PD and general meeting that she attended on behalf of Chinook's Edge.

Board of Trustees Group Photo

Trustees discussed having a photographer take a traditional group photo, it was decided that they will keep the casual photo that they have.

Trustee Participation in School Fundraisers (Quick Pay)

Trustees discussed whether there is interest in having an account set-up in Quick Pay that would allow for easier participation in school fundraisers. Trustees would require a login and if interested, please contact J. Gyori in Finance for assistance.

Superintendent Update

Superintendent K. Sacher provided an updated on the following items:

- COLT Off-Site
- Start-up
- Hugh Sutherland School
- Superintendent Survey
- Superintendent Communication
- Superintendent Updates for Board and Education Meetings

Committees

Audit Committee

No meeting prior to this meeting.

Education Committee (August 24th)

The minutes of the 2022 August 24 Education Committee meeting were provided for review.

Facilities and Maintenance Committee

No meeting prior to this meeting.

Governance Effectiveness Committee

No meeting prior to this meeting.

Policy Committee (August 22nd)

The minutes of the 2022 August 22 Policy Committee meeting were provided for review.

Trustees suggested that S. Russell look at the wording in AP 3 - 23 Administering Medication to Students.

Resolution # 20220907009BOT

Moved By: G. Kerr

Recommendation to the Board of Trustees to approve the amended PL 2-01.5.0 Appeals to the Board by deleting item #2 "Appeals involving student transportation will be heard by the Transportation Committee. A decision of the Transportation Committee is deemed to be a decision of the board" within the Policy.

Carried

Resolution # 20220907010BOT

Moved By: J. Swainson

Recommendation to the Board of Trustees to approve the elimination of PL2 - 01.5.1 Student Transportation Appeals.

Carried

Stakeholder Relations Committee

No meeting prior to this meeting.

Flourishing Stories and Innovation Adhoc Committee

No meeting prior to this meeting.

Regular Business

Enrolments

Superintendent K. Sacher provided an update on enrolments as of August 31, 2022. He also noted that most predictions were accurate.

Correspondence

The chair reviewed the following correspondence:

- A letter from the Honourable Adriana LaGrange, Minister of Education, dated June 23, 2022 regarding Program Unit Funding.
- A letter from the Honourable Adriana LaGrange, Minister of Education, dated August 5, 2022 regarding reserve spending.
- A letter from Prairie Rose Public Schools Board Chair, Cathy Hogg, dated June 20, 2022 regarding the Operations and Maintenance funding grant.

It was noted that PUF funding will be discussed at a future agenda setting meeting.

Trip Requests

The Board of Trustees discussed student field trips and noted that schools will need to know the requirements before traveling and have a plan in place.

Resolution # 20220907011BOT

Moved By: T. Leslie

Motion that Chinook's Edge School Division Board of Trustees approve resuming out of province and within the continental United States field trips.

Carried

Trustee Remuneration and Expenses

It was noted that trustees will be asked to provide paper timesheets for a month or two.

Board Work Plan - 2022/2023

Trustees reviewed the Board Work Plan.

Alberta School Boards Association

The following items were discussed:

- The Fall General Meeting will take place November 20-22, 2022 at the Delta Hotel.
- The date of the Zone 4 meeting has not been posted online.
- CSBA July conference.

Canadian School Boards Association

There is a July 2022 conference and further information will be shared once received.

National School Boards Association

Nothing to report at this time.

Rural Caucus

Nothing to report at this time.

Trustee Professional Development Reports

Trustee K. Kemmere provided an updated on the PSBAA Summer PD under the PSBAA agenda item.

Trustee Round Table

Trustees provided updates on their wards.

Meeting Duration

Trustees agreed to seven hours for reporting.

Adjournment

Resolution # 20220907012BOT

Moved By: J. Swainson

Motion to adjourn the meeting at 4:06 p.m.

Carried

H. Bilton - Chair

M. Copley - Vice Chair

S. Russell - Corporate Secretary