



Chinook's Edge School Division
Board of Trustees

Date: Wednesday, February 2, 2022
Time: 9:00 AM
Location: Google Meet

Attendance

Trustees Present: H. Bilton, S. Cooper, M. Copley, D. Hutchison, K. Kemmere, G. Kerr, T. Leslie, J. Swainson, L. Wagers

Staff: S. Bexon - Communications Officer, S. Russell - Associate Superintendent Corporate Services, K. Sacher - Superintendent, S. Babb - Executive Assistant to the Superintendent, S. Westwood - Administrative Assistant/Recording Secretary

Call to Order

Chair H. Bilton called the meeting to order at 9:03 a.m.

Land Acknowledgement • Treaty 7

Trustee H. Bilton opened the meeting with a Treaty 7 Land Acknowledgement.

Agenda/Minutes Approval

Agenda Approval

Resolution # 20220202001BOT

Moved By: K. Kemmere

Motion to approve the agenda as amended

Addition of agenda item: 6.8 - Municipality and Partner Meetings

Carried

Minutes Approval

Resolution # 20220202002BOT

Moved By: S. Cooper

Motion that Chinook's Edge School Division Board of Trustees approve the minutes on the 2022 January 12 Board of Trustees Meeting.

Carried

In Camera

It was noted that H. Bilton, S. Cooper, M. Copley, D. Hutchison, K. Kemmere, G. Kerr, T. Leslie, L. Wagers, S. Russell, R. Hoppins and K. Sacher remained in the meeting at this time.

Resolution # 20220202003BOT

Moved By: D. Hutchison

Motion to move In Camera at 9:05 a.m.

Carried

In Camera

Agenda Clarification

The Board of Trustees reviewed the agenda for clarification.

Personnel

Associate Superintendent People Services R. Hoppins provided an update on personnel items during the In Camera portion of the meeting.

Resolution # 20220202004BOT

Moved By: T. Leslie

Motion to accept the personnel report as presented.

Carried

Superintendent's Personnel Update

Superintendent K. Sacher provided an update on personnel items during the In Camera portion of the meeting.

Accounts Payable

The accounts payable cheques over \$500.00 dollars and the deposits up to January 19, 2022 were reviewed during the In Camera portion of the meeting.

Visa

Visa purchases over \$500.00 for November 24 to December 23, 2021 were reviewed during the In Camera portion of the meeting.

Facilities Update

Associate Superintendent Corporate Services S. Russell provided a facilities update during the In Camera portion of the meeting.

Negotiations Committee / TEBA Update

Trustee S. Cooper and Associate Superintendent Corporate Services S. Russell provided an update on negotiations during the In Camera portion of the meeting.

Resolution # 20220202005BOT

Moved By: G. Kerr

Motion to return to the regular meeting at 10:30 a.m.

Carried

New Business

Recess: 10:20 a.m.

Reconvene: 10:30 a.m.

Safe and Caring School Environments

Associate Superintendent System Services K. Barber on behalf of Superintendent Student Services M. Perdue and Division Principal J. Dennis joined the meeting to present on Safe and Caring School Environments.

The division will continue to strive to ensure to be open, inclusive and understanding as we move forward.

Financial Planning Requirements

As per PL 3-05.1.0 (Financial Planning), Associate Superintendent System Services K. Barber presented the draft CESD 2022-2023 RAWG timelines and processes.

Technology Quarterly Update

Associate Superintendent System Services K. Barber provided the February Technology Quarterly update highlighting that Technology Services has successfully implemented the two factor authentication for all CESD staff.

K. Barber also shared that in October and November several phishing emails were sent out but the CESD firewall caught them before they could hit email in-boxes. She also noted that this is on the radar in Technology Services to look at again in the future. In a future technology update there will be examples of phishing emails.

K. Barber was asked if the school division has a DocuSign program. She will look into this further and provide information at a future meeting.

K. Barber will also provide information on the correct process for deleting emails.

COVID Update

Superintendent K. Sacher provided an update on the following:

- We are continuing to monitor staff and student attendance. We have not seen significant changes and are still able to operationalize face to face learning. There may still be potentialities for operational difficulties and moving classes or grades to online learning. K. Sacher noted that government only supports 10 calendar days maximum of online learning.

Associate Superintendent Corporate Services S. Russell provided an update on the following:

- Second round of masks and rapid tests still have not been received. There will be four shipments in total to cover eight weeks.
- Rapid testing program is approximately 500 tests per week. There have been asymptomatic people that have tested positive.

It was asked if the amount of PPE the division is receiving is keeping up with demand. S. Russell shared that CESD was able to secure rapid testing kits through a grant outside of what the government was sending and there is no worry about running out for staff and students.

Where is the division at regarding tournaments and school sports? K. Sacher shared that tournaments and interschool sports are running. Spectators are still restricted to one per athlete.

K. Sacher spoke to the media release regarding the 14 schools in the province that have received mask exemptions. He noted that only schools with less than 40 students were given the exemptions.

Resolution # 20220202006BOT

Moved By: K. Kemmere

Motion to move In Camera at 11:47 a.m.

Carried

Resolution # 20220202007BOT

Moved By: G. Kerr

Motion to return to the regular meeting at 12:00 p.m.

Carried

Recess: 12:00 p.m.

Reconvene: 1:00 p.m.

Policy Assurances Quarterly Review (November - January)

The policy assurances quarterly review for the period of November to January was provided for review. There were no questions.

Sponsorships and Partnership Agreements

As per PL 3-07.2.0 Sponsorships and Partnerships, a list of all sponsorship and partnership agreements was provided for review. There were no questions.

Red Deer Festival of the Performing Arts

The Board of Trustees discussed the request for support from the Red Deer Festival of the Performing Arts.

Resolution # 20220202008BOT

Moved By: T. Leslie

Motion that Chinook's Edge School Division Board of Trustees provide financial support in the amount of \$700 (seven hundred dollars) to the Red Deer Festival of the Performing Arts for their 2022 festival.

Carried

Municipality and Partner Meetings

Trustees discussed the following upcoming meetings:

- Sylvan Lake Town Council - March 24th at 6:00 p.m. to be held via Zoom unless restrictions ease and then to be organized as a dinner meeting in the Glacier Room.
- Olds College Board of Governors - February 28th from 4:00 to 6:00 p.m. via Google Meet. The Olds Board of Governors will confirm this date ASAP
- Innisfail Town Council - dates will be provided by the Town shortly.

Attendance at these meetings was discussed. It's beneficial for as many trustees to attend as possible but the meetings are not mandatory.

Some trustees shared that meetings with municipal government were sometimes more effective when smaller numbers attend. It was stated that trustee numbers should align with Council numbers, sometimes it depends on the topics being discussed. Trustees noted that it is important for the local trustee to attend as they often have an established relationship. A caution was also given that operational items (i.e. contract negotiations) should not generally be discussed in depth during these meetings. Administration will include the Board in these discussions only when required.

S. Russell indicated that effective June 2023 as part of the new legislation, all joint use agreements must be in place with every town and municipality.

Prior to the Stakeholders Committee coming up with a plan regarding engagement with municipalities, T. Leslie indicated that he feels it's important for the trustees to have a general discussion regarding local issues in each ward.

Further discussion about this item will be added to the February 16th Education Committee agenda.

Superintendent Update

Superintendent K. Sacher shared an update on the following items:

- Curriculum - The government has put forward a request for parental input for K-6 curriculum. The link will be provided in the Board Highlights and shared in other ways as appropriate. Superintendent K. Sacher shared that Associate Superintendent Learning Services J. Drent is optimistic CESD can operationalize the plan being put forward. There are still some concerns from neighboring school divisions.
- Students Matter - Meetings are being held during the lunch break so that they are more convenient for the students. A presentation on Family School Wellness was made and the feedback received was that some promotion of this program may be needed as students were not aware of it and how they could access help.
- Indigenous Students Matter - In response to the student's request for more connection to their culture and heritage, Patrick Mitsuing and Elder John attended the meeting to talk about cultural pieces. A Family Tree project at Deer Meadow School was also shared. Patrick's wife also provided a demonstration on how to make moccasins which the students loved.
- Parents Matter - Strong support was received for the March 17th meeting from 7:00 to 8:30 p.m. At this meeting the Committee members will invite a friend, a representative from each school council will also be invited and COLT will also be in attendance. Positive feedback was received regarding the exam week changes and appreciation for the return to live instruction was expressed.
- Strategic Planning – February 2nd is the deadline for feedback. Individual feedback will be reviewed by K. Sacher, H. Bilton and M. Copley with a summary document included in the February 16th Education Committee agenda package.

- Superintendent K. Sacher will be auditing/co-presenting the University of Calgary Superintendent Leadership Quality Standard Course on March 1st and 3rd.

Committees

Audit Committee

No meeting prior to this meeting.

Education Committee (January 26th)

The minutes of the 2022 January 26th Education Committee meeting were provided for review.

Facilities and Maintenance Committee

No meeting prior to this meeting.

Governance Effectiveness Committee

Board representative M. Copley indicated that the Board evaluation will be included as an item on the February 9th agenda so that proper minutes can be recorded for the discussion. Appreciation was expressed to K. Sacher for getting Michelle Baragar to help with trending data for this process.

It was noted that the original plan was to discuss this at the February 23rd meeting. This meeting will still be held to discuss goals, visioning, etc.

Policy Committee

No meeting prior to this meeting.

Stakeholder Relations Committee (January 18th)

The minutes of the January 18th and February 1st Stakeholder Relations Committee meetings were provided for review. Board representative T. Leslie reviewed the agenda for the meeting with Minister Jason Nixon. This meeting is in preparation for a potential meeting with Minister Ellis.

The Board supported the agenda and the recommendations that K. Sacher, H. Bilton and T. Leslie attend the meeting with Minister Nixon. It was noted that when a meeting with Minister Ellis is scheduled, it may be appropriate to have trustees with background in the area (i.e. K. Kemmere and D. Hutchison) attend.

Chair H. Bilton provided an overview of the mandate of the Stakeholder Relations Committee as requested at the last meeting. The possibility of this being a Committee of the Whole especially during an election year was discussed. Further discussion regarding this item will occur during the February 23rd meeting.

Resolution # 20220202009BOT

Moved By: D. Hutchison

Motion that Chinook's Edge School Division Board of Trustees approve the recommendation that Superintendent K. Sacher, Board Chair H. Bilton and local trustees T. Leslie are the members of the group to attend the February 15, 2022 meeting with Minister Nixon.

Carried

Resolution # 20220202010BOT

Moved By: T. Leslie

Motion that Chinook's Edge School Division Board of Trustees approve the following agenda for the meeting with Minister Nixon on February 15th:

1. Introductions.
2. Minister Nixon to speak to the group about how Provincial government works and PIC.
3. How do we collaborate with different ministries and ask for a meeting with Minister Ellis?
4. Asks and actions

Carried

Transportation Committee

In response to an inquiry from G. Kerr, S. Russell indicated that no routes have been cancelled due to a lack of drivers in recent days. A request was made that S. Russell provide information on the number of drivers that have received the new training. Mr. Russell provided this information later in the meeting chat.

An update was provided on the Transportation Coordinator posting. Four candidates have been shortlisted with interviews happening on Friday.

Regular Business

Enrolments

Superintendent K. Sacher shared enrolment numbers as of January 27, 2022.

Correspondence

Board Chair H. Bilton reviewed the following correspondence:

A letter from the Honourable Adriana LaGrange, Minister of Education, dated January 21, 2022 regarding Bill 70.

A letter from the Honourable Adriana LaGrange, Minister of Education, dated January 21, 2022 regarding the impact of rising school bus premiums.

Trustees discussed next steps regarding the response letter received from Minister LaGrange. The following ideas were suggested:

- Bring this topic forward at the meeting with Minister Nixon
- Share concerns with ASBA, Rural Caucus and CASS
- Request other school boards in the province write individual letters
- Respond to Minister LaGrange thanking her for the response even though it is disappointing
- Continue to ask the question.

Resolution # 20220202011BOT

Moved By: M. Copley

Motion that Chinook's Edge School Division Board of Trustees share the response letter from Minister LaGrange to all boards that were cc'd on the initial letter and encourage them to write their own letter as Chinook's Edge will be sending a second letter sharing the Board's disappointment with the response. Chinook's Edge will be ccing both ASBA and Rural Caucus on the letter to other boards.

Carried

Trip Requests

No trip requests prior to this meeting.

Trustee Remuneration and Expenses

Board Chair H. Bilton called for remuneration and expenses for January 2022

Board Work Plan - 2021/2022

The Board Work Plan was provided for review.

Alberta School Boards Association

Board representative J. Swainson provided an update on the ASBA Zone 4 meeting on January 24th. The highlights were attached for review.

The next ASBA Zone 4 meeting is February 28th hosted by Battle River.

Canadian School Boards Association

Nothing to report

National School Boards Association

Nothing to report

Rural Caucus

S. Cooper shared information on the Rural Caucus meeting which will be March 31th.

Trustee Professional Development Reports

Trustee L. Wagers provided a verbal updates on the professional development she attended. K. Kemmere did the trustee training trough ASBA.

Trustee Round Table

Trustees provided updates from their wards.

Meeting Duration

Trustees discussed and agreed to meeting hours for reporting.

Adjournment

Resolution # 20220202012BOT

Moved By: D. Hutchison

Motion to adjourn the meeting at 2:58 p.m.

Carried

H. Bilton - Chair

M. Copley - Vice Chair

S. Russell - Corporate Secretary