



**Chinook's Edge School Division**  
**Board of Trustees**

Date: Wednesday, January 12, 2022  
Time: 9:00 AM  
Location: Google Meet

**Attendance**

Trustees Present: H. Bilton, S. Cooper, M. Copley, D. Hutchison, K. Kemmere, G. Kerr, T. Leslie, J. Swainson, L. Wagers

Staff: S. Bexon - Communications Officer, S. Russell, Associate Superintendent Corporate Services, K. Sacher - Superintendent, S. Babb - Executive Assistant to the Superintendent, S. Westwood - Administrative Assistant/Recording Secretary

Staff Absent: S. Babb – Executive Assistant to the Superintendent

**Call to Order**

Chair H. Bilton called the meeting to order at 9:00 a.m.

**Land Acknowledgement • Treaty 7**

Trustee H. Bilton opened the meeting with a Treaty 7 Land Acknowledgement.

**Agenda/Minutes Approval**

**Agenda Approval**

**Resolution # 20210112001BOT**

Moved By: S. Cooper

Motion to approve the agenda as presented.

**Carried**

## **Minutes Approval**

### **Resolution # 20210112002BOT**

Moved By: J. Swainson

Motion that Chinook's Edge School Division Board of Trustees approve the minutes on the 2021 December 15 Board of Trustees Meeting.

**Carried**

## **In Camera**

It was noted that H. Bilton, S. Cooper, M. Copley, D. Hutchison, K. Kemmere, G. Kerr, T. Leslie, L. Wagers, S. Russell, R. Hoppins and K. Sacher remained in the meeting at this time.

### **Resolution # 20210112003BOT**

Moved By: D. Hutchison

Motion to move In Camera at 9:02 a.m.

**Carried**

## **Agenda Clarification**

The Board of Trustees reviewed the agenda for clarification.

## **Personnel**

### **Resolution # 20210112004BOT**

Moved By: T. Leslie

Motion to accept the personnel report as presented.

**Carried**

## **Superintendent's Personnel Update**

Superintendent K. Sacher provided an update on personnel items during the In Camera portion of the meeting.

## **Accounts Payable**

The accounts payable cheques over \$500.00 dollars and the deposits for December 2021 were reviewed during the In Camera portion of the meeting.

## **Visa**

Visa purchases over \$500.00 for October 24 to November 23, 2021 were reviewed during the In Camera portion of the meeting.

## **Facilities Update**

Associate Superintendent Corporate Services S. Russell provided a facilities update during the In Camera portion of the meeting.

## **Negotiations Committee / TEBA Update**

Trustee S. Cooper and Associate Superintendent Corporate Services S. Russell provided an update on negotiations during the In Camera portion of the meeting.

## **New Business**

Recess: 10:26 a.m.

Reconvene: 10:35a.m.

## **Resolution # 20210112005BOT**

Moved By: K. Kemmere

Motion to return to the regular meeting at 10:26 a.m.

**Carried**

## **Addressing Social Emotional Well-being Challenges in our Schools**

Associate Superintendent Student Services M. Perdue joined the meeting to present on an updated model that provides social emotional supports for our schools.

Trustees provided the following comments and questions:

- What kind of background will the social emotional specialist require? M. Perdue shared that a clinical background in social work will be required.
- As a school division, we need to show the government how critical this is in schools. Show the data on mental health and that CESD is taking dollars from reserves to cover these new positions for the good of the students. The Board should invite the provincial government to participate in this initiative.
- It was suggested the Board approach Minister LaGrange about support of the program.
- Engaging in a letter writing campaign was discussed.

Superintendent K. Sacher spoke to the Media Release/highlights regarding the initiative.

**Resolution # 20210112006BOT**

Moved By: M. Copley

Motion that Chinook's Edge School Division Board of Trustees commit to support the student services initiative regarding mental health supports to the end of the 2023-24 school year using reserve funds.

**Carried**

**Resolution # 20210112007BOT**

Moved By: D. Hutchison

Motion to direct the Chair to write a letter to the Minister of Education, Minister of Health, Associate Minister of Mental Health and Addiction and the Minister of Child and Family Services, copying local MLA's and other Ministries to advocate for more support for mental health in schools.

**Carried**

**Resolution # 20210112008BOT**

Moved By: L. Wagers

Motion that Chinook's Edge School Division Board of Trustees refer the Mental Health initiative to the Stakeholder Relations Committee to develop a communications/advocacy plan which is to include the federal government, provincial government, municipalities and school board associations.

**Carried**

Recess: 11:57 a.m.

Reconvene: 1:00 p.m.

### **1st Quarter Financial Report (September 1 to November 3)**

Treasurer S. Kaiser joined the meeting and presented the 1st quarter financial report (September 1 to November 30).

S. Kaiser highlighted the following:

- A weighted moving average adjustment for 20/21 includes \$2.4 million of IMR/CMR that will be capitalized and there is another \$4.8 million to be recorded for ATRF contributions.
- Revenue is on par at this time.
- Teachers' salaries are at 24.6% which is on track. Substitute teachers are at 36.9% at this time. It was expected that this would be higher this year when compared to last year.
- Services/Contracts and Supplies: 1.63 Million in IMR/CMR supplies.

S. Kaiser also provided an update on Pandemic costs.

1:10 p.m. S. Kaiser left the meeting.

### **Resolution # 20210112009BOT**

Moved By: T. Leslie

Motion that Chinook's Edge School Division Board of Trustees accept the 1st quarter financial report as of November 3rd as presented.

**Carried**

### **COVID Update**

Associate Superintendent Corporate Services S. Russell provided an update on the following:

- It has been communicated with administrators that tournaments will not continue at this time.
- Rapid testing has identified some positive cases.

- Update on delivery of masks and rapid test for students and staff from Alberta Education.
- Revisions to AP 4-33 COVID-19 Harm Reduction Procedure of Employees, Contractors and Volunteers.
- A “how to” video for home testing has been shared. The link to the video is on the CESD website.

Superintendent K. Sacher provided an update on the following:

- COLT is dealing with so much regarding COVID that it is taxing the best of us.
- Changing landscape: working through issues with rapid testing. The school division is not mandating vaccination.
- On-line learning disruptions.
- Tournaments.

### **Board School Visits Reminder (January 19th)**

Board school visits will be virtual for January 19th.

### **Trustee Quarterly Remuneration Report (to November 30th)**

The Trustee quarterly remuneration report was provided for review.

### **Superintendent Quarterly Expenses (to November 30th) - attachment**

The Superintendent quarterly expenses were provided for review.

### **Out of Province Professional Development Report (September 1 to November 30th)**

No report at this time.

### **Trustee Remuneration and Expenses**

Accounting Technician J. Gyori joined the meeting to demonstrate how to complete the new expense claim form.

### **Public School Boards Association of Alberta**

Board Chair H. Bilton led a conversation regarding the Public School Boards Association.

- Trustees voiced concerns regarding past experiences with PSBA.
- The cost for the school division to be members was discussed. This needs to be looked at through a fiscal eye.
- Trustees would like further information regarding the organization's values.
- It was noted that PSBA always provided excellent Professional Development.
- Trustees discussed attending a PSBAA meeting. Please let H. Bilton know if you are interested in attending the February 10<sup>th</sup> and 11<sup>th</sup>

Trustees would like to invite PSBAA executive to present to the Board in the spring.

1:58 p.m. K. Kemmere left the Google meet and re-joined by cellular.

### **Olds and District Kiwanis Music Festival Society**

Trustees discussed the request received for the Olds and District Kiwanis Music Festival Society.

### **Resolution # 20210112010BOT**

Moved By: T. Leslie

Motion that Chinook's Edge School Division Board of Trustees provide financial support in the amount of \$700 (seven hundred dollars) to the Olds and District Kiwanis Music Festival for the 2022 festival.

**Carried**

## **Meeting with the Town of Innisfail**

Trustees discussed the request from the Town of Innisfail and will contact them for available virtual meeting dates. Once meeting dates are received it will be shared with the Board.

## **Strategic Planning**

Superintendent K. Sacher shared a tentative plan for the January/February strategic planning sessions.

## **Superintendent Update**

- Superintendent K. Sacher provided an update on the following items:
- Hugh Sutherland School
- Students Matter
- Parents Matter Plan
- Feedback on Presentation of Audited Financial Statements
- Olds College Board of Governors Meeting (waiting for confirmation on a meeting date).
- Alberta Rural Connectivity Group
- Adjustments to the 2022-23 school calendar: September 30th - Truth and Reconciliation day - no school, September 23rd - school day, October 7th - PD Day - no school, May 29th - no school instead of June 3rd. In the future a copy of the calendar with changes will be provided.

## **Resolution # 20210112011BOT**

Moved By: D. Hutchison

Motion that Chinook's Edge School Division Board of Trustees approve the changes to the 2022-23 student attendance calendar as presented.

**Carried**



## **Committees**

### **Audit Committee**

No meeting prior to this meeting.

### **Education Committee**

No meeting prior to this meeting.

### **Facilities and Maintenance Committee**

No meeting prior to this meeting.

### **Governance Effectiveness Committee (January 5th) - attachment**

Trustee T. Leslie provided a verbal update form the 2022 January 5th Governance Effectiveness Committee meeting.

### **Policy Committee**

No meeting prior to this meeting.

### **Stakeholder Relations Committee - attachments**

Board representative T. Leslie provided a verbal update form the 2021 December 14th Stakeholder Relations Committee meeting. Trustees discussed scheduling a platform goals session in February and March.

### **Transportation Committee**

No meeting prior to this meeting.

## **Regular Business**

### **Enrolments - attachment**

Superintendent K. Sacher shared enrolment numbers as of January 6, 2022.

### **Correspondence - attachment**

Board Chair H. Bilton shared a thank you card from Penhold school.

### **Trip Requests - none received**

No trip requests prior to this meeting.

### **Regular Business**

#### **Board Work Plan - 2021/2022**

The Board Work Plan was provided for review. Board Chair H. Bilton walked the trustees through what items mean.

#### **Alberta School Boards Association**

Board representative J. Swainson provided an update on the next ASBA Zone 4 meeting being held on January 24th.

Trustees discussed the ASBA Learning Centre.

#### **Canadian School Boards Association**

Save the date: CSBA Congress 2022 is being held on July 6-8, 2022 at the Sheraton Cavalier Hotel in Saskatoon, SK.

#### **National School Boards Association**

NSBA 2022 is being held April 2-4, 2022 in San Diego. Registration is now open.

#### **Rural Caucus**

Board representative T. Leslie provided an update from the December 16th, 2021 Annual General Meeting.

### **Trustee Professional Development Reports**

Nothing to report at this time.

### **Trustee Round Table**

Trustees provided an update from their wards.

### **Meeting Duration**

Trustees discussed and agreed to meeting hours for reporting.

### **Adjournment**

#### **Resolution # 20210112012BOT**

Moved By: J. Swainson

Motion to adjourn the meeting at 4:08 p.m.

**Carried**

---

H. Bilton - Chair

---

M. Copley - Vice Chair

---

S. Russell - Corporate Secretary