



## Chinook's Edge School Division

### Board of Trustees

Date: Wednesday, November 10, 2021  
Time: 9:00 AM  
Location: Google Meet

#### **Attendance**

Trustees Present: H. Bilton, S. Cooper, M. Copley, D. Hutchison, K. Kemmere, G. Kerr, T. Leslie, J. Swainson, L. Wagers.

Staff: S. Bexon - Communications Officer, S. Russell, Associate Superintendent Corporate Services, K. Sacher - Superintendent, R. Hoppins - Associate Superintendent People Services, S. Babb - Executive Assistant to the Superintendent, S. Westwood - Administrative Assistant/Recording Secretary.

#### **Call to Order**

Chair H. Bilton called the meeting to order at 9:00 a.m.

#### **Land Acknowledgement • Treaty 7 - attachment**

Trustee H. Bilton opened the meeting with a Treaty 7 Land Acknowledgement.

#### **Agenda/Minutes Approval**

#### **Agenda Approval**

#### **Resolution # 20211110001BOT**

Moved By: G. Kerr

Motion to approve the agenda as presented.

**Carried**

**Minutes Approval**

**Resolution # 20211110002BOT**

Moved By: K. Kemmere

Motion that Chinook's Edge School Division Board of Trustees approve the October 6th Board of Trustees, October 17th Special Meeting of the Board of Trustees, October 27, 2021 Organizational Meeting and the October 27th Special Meeting of the Board of Trustees minutes as presented.

**Carried**

**In Camera**

**Resolution # 20211110003BOT**

Moved By: D. Hutchison

Motion to move In Camera at 9:04 a.m.

**Carried**

**Agenda Clarification**

The Board of Trustees reviewed the agenda for clarification.

**Personnel**

Associate Superintendent People Services R. Hoppins provided an update on personnel items during the In Camera portion of the meeting.

**Resolution # 2021110004BOT**

Moved By: S. Cooper

Accepted the personnel report as presented.

**Carried**

**Superintendent's Personnel Update**

Superintendent K. Sacher provided an update on personnel items during the In Camera portion of the meeting.

### **Accounts Payable**

The accounts payable cheques over \$500.00 dollars and the deposits for October 2021 were reviewed during the In Camera portion of the meeting.

### **Visa**

Visa purchases over \$500.00 for May 25th to June 23, 2021 were reviewed during the In Camera portion of the meeting.

### **Facilities Update**

Associate Superintendent Corporate Services S. Russell provided a facilities update during the In Camera portion of the meeting.

### **Negotiations Committee / TEBA Update**

Trustee S. Cooper and Associate Superintendent Corporate Services S. Russell provided an update on negotiations during the In Camera portion of the meeting.

### **School Viability / Closure**

Superintendent K. Sacher spoke to School Viability / Closure.

### **Insurance and Covid Protocols**

### **New Business**

### **Resolution # 20211110005BOT**

Moved By: J. Swainson

Motion to return to the regular meeting at 12:06 p.m.

**Carried**

Recess: 12:12 p.m.

Reconvene: 1:00 p.m.

### **COVID Update**

The Board of Trustees reviewed documents and a media release that will be shared.

Recess: 2:20 p.m.

Reconvene: 2:33 p.m.

### **Resolution # 20211110006BOT**

Moved By: M. Copley

Motion that the Chinook's Edge School Division Board of Trustees Board Chair write a letter to the Minister of Justice and Solicitor General, Kaycee Madu, requesting that the Government of Alberta indemnify School Boards against litigation related to COVID-19 and elicit support from others boards.

**Carried**

### **Resolution # 20211110007BOT**

Moved By: J. Swainson

Motion that Chinook's Edge School Division Board of Trustees supports the superintendent in the implementation of a temporary COVID-19 harm reduction administrative procedure that aligns with the recommendation from the Minister of Education and the Minister of Health regarding proof of vaccination or proof of a negative COVID-19 test that respects our staff and protects the safety of the students and staff in the Division.

**Carried**

### **Resolution # 20211110008BOT**

Moved By: S. Cooper

Motion to direct the Board Chair to send a Letter to the Minister of Education and the Minister of Health responding to the recommendation that was received in October and inform them of the creation of AP 4-33 COVID-19 Harm Reduction Procedure for Employees, Contractors and Volunteers.

**Carried**

### **Policy Assurance Quarterly Review - attachment**

Superintendent K. Sacher presented the quarterly policy assurance review for August to October.

### **AP 3-26 Welcoming, Caring, Respectful, Safe and Inclusive Schools - attachment**

As per PL 3-06.1.0, AP 3-26 Welcoming, Caring, Respectful, Safe and Inclusive Schools was reviewed for this election cycle.

### **Sylvan Lake Town Council Meeting Request**

The Board of Trustees clarified timing, location and topics for a meeting with the Town of Sylvan Lake.

### **Superintendent Update**

Superintendent K. Sacher provided an update on the following items:

- Alternative Learning - Superintendent Sacher provided an update on the number of students in alternative learning.
- Francophone Games 2023
- Inclement Weather
- Weekly Update
- ADCOS Changes
- Students Matter
- Indigenous Students Matter
- Parents Matter

- Christmas Recognition

## **Committees**

### **Audit Committee**

No meeting prior to this meeting.

### **Education Committee**

No meeting prior to this meeting.

### **Facilities and Maintenance Committee**

No meeting prior to this meeting.

### **Governance Effectiveness Committee**

No meeting prior to this meeting.

### **Policy Committee**

No meeting prior to this meeting.

### **Stakeholder Relations Committee**

No meeting prior to this meeting.

### **Transportation Committee (November 8th)**

Board representative L. Wagers provided a verbal update from the 2021 November 8 Transportation Committee Meeting. The minutes from the meeting will be provided at the December Board meeting.

## **Regular Business**

### **Enrolments - attachment**

Superintendent K. Sacher shared enrolment number as of November 4, 2021.

### **Correspondence - attachment**

Board Chair H. Bilton reviewed the following correspondence:

A letter received from Lisa Newton, Library Chair - Penhold Library received November 4, 2021.

A letter received from the Board Chair of Black Gold School Division regarding insurance rate impacts on contract school bus operators.

### **Resolution # 20211110009BOT**

Moved By: G. Kerr

Motion that Chinook's Edge School Division Board of Trustees support the letter received from Black Gold School Division regarding insurance rate impacts on contract school bus operators.

**Carried**

### **Trip Requests - none received**

None received.

### **Trustee Remuneration and Expenses**

Board Chair H. Bilton called for Trustee remuneration and expense sheets for October 2021.

### **Board Work Plan - 2021/2022**

The Board Work Plan was provided for review.

### **Alberta School Boards Association**

Board representative J. Swainson provided an updated on recent ASBA items:

- November 1, 2021 Zone 4 meeting

- November 1, 2021 Annual General Meeting
- A virtual trustee orientation session is being held on November 9, 2021
- The Fall General Meeting is being held November 14-16, 2021. Detailed information can be found by visiting the ASBA website.
  - trustees discussed decisions for voting
  - How to connect with each other during the FGM
  - Current candidates for ASBA positions
- The next Zone 4 meeting is November 29, 2021
- Trustee L. Wagers was chosen as the representative for Edwin Parr
- Trustees reviewed position statements for the ASBA FGM

### **Canadian School Boards Association**

Nothing scheduled at this time.

### **National School Boards Association**

Nothing scheduled at this time.

### **Rural Caucus**

Trustee S. Cooper provided an update on Rural Caucus.

### **Trustee Professional Development Reports**

Nothing to report at this time.

### **Trustee Round Table**

Trustees provided updates on their wards.

### **Meeting Duration**



Trustees discussed and agreed to meeting hours for reporting.

**Adjournment**

**Resolution # 20211110010BOT**

Moved By: S. Cooper

Motion to adjourn the meeting at 4:25 p.m.

**Carried**

---

H. Bilton - Chair

---

M. Copley - Vice Chair

---

S. Russell - Corporate Secretary