



Chinook's Edge School Division
Board of Trustees

Date: Wednesday, June 23, 2021
Time: 9:00 AM
Location: Google Meet

Attendance

Trustees Present: C. Butler, H. Bilton, S. Cooper, M. Copley, C. Huelsman, T. James, G. Kerr, J. Knispel-Matejka, A. Tarnoczi

Staff: S. Bexon - Communications Officer, S. Russell, Associate Superintendent Corporate Services, K. Sacher - Superintendent/CEO, S. Babb - Executive Assistant to the Superintendent, S. Westwood - Administrative Assistant/Recording Secretary

Call to Order

Chair H. Bilton called the meeting to order at 9:01 a.m.

Land Acknowledgement • Treaty 7

Trustee H. Bilton opened the meeting with a Treaty 7 Land Acknowledgement.

Agenda/Minutes Approval

Agenda Approval

Resolution # 20210623001BOT

Moved By: G. Kerr

Motion to approve the agenda as presented.

Carried

Minutes Approval (May 26th)

Resolution # 20210623002BOT

Moved By: J. Knispel-Matejka

Motion that Chinook's Edge School Division Board of Trustees approve the minutes of the 2021 May 26 Board of Trustees Meeting as amended.

Carried

In Camera

It was noted that C. Butler, H. Bilton, S. Cooper, M. Copley, C. Huelsman, T. James, G. Kerr, J. Knispel-Matejka, A. Tarnoczi.

S. Russell, R. Hoppins and K. Sacher remained in the meeting at this time.

Resolution # 20210623003BOT

Moved By: S. Cooper

Motion to move In Camera at 9:03 a.m.

Carried

Agenda Clarification

The Board of Trustees reviewed the agenda for clarification.

Personnel - attachment

Associate Superintendent People Services R. Hoppins provided an update on personnel items during the In Camera portion of the meeting.

Resolution # 20210623004BOT

Moved By: J. Knispel-Matejka

Motion to approve the personnel report as presented.

Carried

Resolution # 20210623005BOT

Moved By: A. Tarnoczi

Motion that Chinook's Edge School Division Board of Trustees appoint Shauna Kaiser as Treasurer effective January 1, 2022.

Carried

Superintendent's Personnel Update

Superintendent K. Sacher provided an update on personnel items during the In Camera portion of the meeting.

Accounts Payable

The accounts payable cheques over \$500.00 dollars and the deposits for May 2021 were reviewed during the In Camera portion of the meeting.

Visa

Visa purchases over \$500.00 for May 2021 were reviewed during the In Camera portion of the meeting.

Facilities Update

Associate Superintendent Corporate Services S. Russell provided a facilities update during the In Camera portion of the meeting.

Resolution # 20210623006BOT

Moved By: T. James

Motion that Chinook's Edge School Division Board of Trustees delegate authority to the Superintendent or designate to award the tender for the Olds High School relocatable project.

Carried

Resolution # 20210623007BOT

Moved By: C. Butler

Motion that Chinook's Edge School Division Board of Trustees delegate authority to the Associate Superintendent Corporate Services to award the tenders for five school buses and two wheelchair buses.

Carried

Negotiations Committee / TEBA Update

Trustee S. Cooper and Associate Superintendent Corporate Services S. Russell provided an update on negotiations during the In Camera portion of the meeting.

New Business

Resolution # 20210623008BOT

Moved By: M. Copley

Motion to return to the regular meeting at 9:44 a.m.

Carried

Recess: 9:44 a.m.

Reconvene: 9:57 a.m.

COVID Update

Associate Superintendent Corporate Services S. Russell spoke to gathering restrictions and end of the year events. CESD is suggesting limiting gathering of students and of staff so there is not isolation the first two weeks of summer. Administrators were also updated on field trip information which at this time will remain the same.

Trustee Remuneration Quarterly Report (to May 31st)

The Trustee remunerations and expense reports were provided for review.

Out of Province Professional Development Report (March 1 - May 31)

At this time there was nothing to report.

Policy Assurances Quarterly Review (May - June)

Trustees reviewed the Policy Assurance document for May and June 2021.

Transportation Quarterly Report

Associate Superintendent Corporate Services S. Russell presented the Transportation Quarterly Update.

- The 2020/21 budget report was presented for review.
- The estimated expenses for the 2020/21 budget are \$7,057,944.00 with a shortfall of (155,169.03). Six new buses are accounted for in the expenses.
- Transportation has purchased five used 82 passenger buses and a 2015 min bus and is in the process of purchasing another mini bus.
- Chinook's Edge has ordered seven buses which will arrive after September 1, 2021 in order to have them paid for out of the 2021-2022 budget.
- Approximately \$475,000.00 has been allocated to cameras, new radios and GPS for the fleet.

Trustee S. Cooper asked if there are any urban bus routes that are of concern for ride times. S. Russell shared that all urban routes are with the required ride times.

Insight Into Government Renewal

Trustees discussed the renewal of the Insight into Government magazine and approved by motion the renewal of the subscription.

Resolution # 20210623009BOT

Moved By: G. Kerr

Motion that Chinook's Edge School Division Board of Trustees renew the Insight into Government subscription for the 2021-2022 school year.

Carried

Locally Developed Courses

The following Locally Development Courses were provided for review and approval:

Course Name	Credits	Status	Start Date	Expiry Date	Development Type	Developed By School Authority
Band (2021) 15LDC1439	3 & 5	Authorized	Sep. 1, 2021	Aug. 31, 2025	Acquired	The Calgary School Division
Band (2021) 25LDC2439	3 & 5	Authorized	Sep. 1, 2021	Aug. 31, 2025	Acquired	The Calgary School Division
Band (2021) 35LDC3439	3 & 5	Authorized	Sep. 1, 2021	Aug. 31, 2025	Acquired	The Calgary School Division
Chamber Ensemble (2021) 15LDC1417	5	Authorized	Sep. 1, 2021	Aug. 31, 2025	Acquired	The Calgary School Division
Chamber Ensemble (2021) 25LDC2417	5	Authorized	Sep. 1, 2021	Aug. 31, 2025	Acquired	The Calgary School Division
Chamber Ensemble (2021)35LDC3417	5	Authorized	Sep. 1, 2021	Aug. 31, 2025	Acquired	The Calgary School Division
Choir (2021) 15LDC1414	3 & 5	Authorized	Sep. 1, 2021	Aug. 31, 2025	Acquired	The Calgary School Division
Choir (2021) 25LDC2414	3 & 5	Authorized	Sep. 1, 2021	Aug. 31, 2025	Acquired	The Calgary School Division

Choir (2021) 35LDC3414	3 & 5	Authorized	Sep. 1, 2021	Aug. 31, 2025	Acquired	The Calgary School Division
Content Literacy 15LDC0010	3 & 5	Authorized	Sep. 1, 2021	Aug. 31, 2025	Acquired	The Edmonton Catholic Separate School Division
Content Literacy 25LDC0020	3 & 5	Authorized	Sep. 1, 2021	Aug. 31, 2025	Acquired	The Edmonton Catholic Separate School Division
ESL Introduction to Mathematics (2020) 15LDC1350	5	Authorized	Sep. 1, 2021	Aug. 31, 2024	Acquired	The Calgary School Division
Film and Media Art (2021) 15LDC1092	3 & 5	Authorized	Sep. 1, 2021	Aug. 31, 2025	Acquired	The Calgary School Division
Film and Media Art (2021) 25LDC2092	3 & 5	Authorized	Sep. 1, 2021	Aug. 31, 2025	Acquired	The Calgary School Division
Film and Media Art (2021) 35LDC3092	3 & 5	Authorized	Sep. 1, 2021	Aug. 31, 2025	Acquired	The Calgary School Division
Forensic Studies (2021) 25LDC2256	3	Authorized	Sep. 1, 2021	Aug. 31, 2025	Acquired	The Edmonton School Division
Forensic Studies (2021) 35LDC3256	3	Authorized	Sep. 1, 2021	Aug. 31, 2025	Acquired	The Edmonton School Division

French Vernacular15-5LDC1401	5	Authorized	Sep. 1, 2021	Aug. 31, 2025	Acquired	The Aspen View School Division
French Vernacular (2021) 25LDC2401	5	Authorized	Sep. 1, 2021	Aug. 31, 2025	Developed	The Chinook's Edge School Division
History of War and Warfare (2018) 15 (NEW)LDC1011	3	Authorized	Feb. 26, 2021	Aug. 31, 2022	Acquired	The Palliser School Division
Instrumental Jazz (2021) 15LDC1431	3 & 5	Authorized	Sep. 1, 2021	Aug. 31, 2025	Acquired	The Calgary School Division
Instrumental Jazz (2021) 25LDC2431	3 & 5	Authorized	Sep. 1, 2021	Aug. 31, 2025	Acquired	The Calgary School Division
Instrumental Jazz (2021) 35 LDC3431	3 & 5	Authorized	Sep. 1, 2021	Aug. 31, 2025	Acquired	The Calgary School Division
Leadership, Character & Social Responsibility (2021) 15LDC1509	3 & 5	Authorized	Sep. 1, 2021	Aug. 31, 2025	Acquired	The Golden Hills School Division
Leadership, Character & Social Responsibility (2021) 25LDC2509	3 & 5	Authorized	Sep. 1, 2021	Aug. 31, 2025	Acquired	The Golden Hills School Division
Leadership, Character & Social Responsibility (2021) 35LDC3509	3 & 5	Authorized	Sep. 1, 2021	Aug. 31, 2025	Acquired	The Golden Hills School Division

Paleontology (2021) 15LDC1293	3 & 5	Authorized	Sep. 1, 2021	Aug. 31, 2025	Acquired	The Golden Hills School Division
Paleontology (2021) 25LDC2293	3 & 5	Authorized	Sep. 1, 2021	Aug. 31, 2025	Acquired	The Golden Hills School Division
Paleontology (2021) 35LDC3293	3 & 5	Authorized	Sep. 1, 2021	Aug. 31, 2025	Acquired	The Golden Hills School Division
Reading (2020) 15LDC1148	3 & 5	Authorized	Sep. 1, 2021	Aug. 31, 2024	Acquired	The Calgary School Division
Reading (2020) 25LDC2148	3 & 5	Authorized	Sep. 1, 2021	Aug. 31, 2024	Acquired	The Calgary School Division
Studio Art (2021) 35 (NEW)LDC3493	3	Authorized	Sep. 1, 2021	Aug. 31, 2025	Acquired	The Rockyview School Division
Vocal Jazz (2021) 15LDC1433	5	Authorized	Apr. 8, 2021	Aug. 31, 2025	Acquired	The Calgary School Division
Vocal Jazz (2021) 25LDC2433	5	Authorized	Apr. 8, 2021	Aug. 31, 2025	Acquired	The Calgary School Division
Vocal Jazz (2021)35LDC3433	5	Authorized	Apr. 8, 2021	Aug. 31, 2025	Acquired	The Calgary School Division

Resolution # 20210623010BOT

Moved By: C. Butler

Motion that Chinook's Edge School Division Board of Trustees approved this 23rd Day of June, 2021, the following Locally Developed Course(s):

Course Name	Credits	Status	Start Date	Expiry Date	Development Type	Developed By School Authority
Band (2021) 15LDC1439	3 & 5	Authorized	Sep. 1, 2021	Aug. 31, 2025	Acquired	The Calgary School Division
Band (2021) 25LDC2439	3 & 5	Authorized	Sep. 1, 2021	Aug. 31, 2025	Acquired	The Calgary School Division
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Chamber Ensemble (2021) 15LDC1417	5	Authorized	Sep. 1, 2021	Aug. 31, 2025	Acquired	The Calgary School Division
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Choir (2021) 15LDC1414	3 & 5	Authorized	Sep. 1, 2021	Aug. 31, 2025	Acquired	The Calgary School Division
Choir (2021) 25LDC2414	3 & 5	Authorized	Sep. 1, 2021	Aug. 31, 2025	Acquired	The Calgary School Division

Choir (2021) 35LDC3414	3 & 5	Authorized	Sep. 1, 2021	Aug. 31, 2025	Acquired	The Calgary School Division
Content Literacy 15LDC0010	3 & 5	Authorized	Sep. 1, 2021	Aug. 31, 2025	Acquired	The Edmonton Catholic Separate School Division
Content Literacy 25LDC0020	3 & 5	Authorized	Sep. 1, 2021	Aug. 31, 2025	Acquired	The Edmonton Catholic Separate School Division
ESL Introduction to Mathematics (2020) 15LDC1350	5	Authorized	Sep. 1, 2021	Aug. 31, 2024	Acquired	The Calgary School Division
Film and Media Art (2021) 15LDC1092	3 & 5	Authorized	Sep. 1, 2021	Aug. 31, 2025	Acquired	The Calgary School Division
Film and Media Art (2021) 25LDC2092	3 & 5	Authorized	Sep. 1, 2021	Aug. 31, 2025	Acquired	The Calgary School Division
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Forensic Studies (2021) 35LDC3256	3	Authorized	Sep. 1, 2021	Aug. 31, 2025	Acquired	The Edmonton School Division

French Vernacular15-5LDC1401	5	Authorized	Sep. 1, 2021	Aug. 31, 2025	Acquired	The Aspen View School Division
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Leadership, Character & Social Responsibility (2021) 25LDC2509	3 & 5	Authorized	Sep. 1, 2021	Aug. 31, 2025	Acquired	The Golden Hills School Division
Leadership, Character & Social Responsibility (2021) 35LDC3509	3 & 5	Authorized	Sep. 1, 2021	Aug. 31, 2025	Acquired	The Golden Hills School Division

Paleontology (2021) 15LDC1293	3 & 5	Authorized	Sep. 1, 2021	Aug. 31, 2025	Acquired	The Golden Hills School Division
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Carried

PL 3-07.0.0 Risk Management

Associate Superintendent Corporate Services S. Russell provided a verbal report on the following assurances as per PL 3-07.0.0 Risk Management.

- Effectiveness of the administrative procedures in managing the Division's contracts. A list of all contracts was provided for information. It was noted that the Superintendent and Associate Superintendent of Corporate Services are authorized to sign contracts.
- Safeguards and emergency plans to ensure the Division's students and staff are protected.
- Effectiveness of the administrative procedures involving field trips and off-site activities.

S. Russell also noted that he is in the process of creating a new administrative procedure regarding Information System Security Management.

Superintendent Evaluation - 2020-2021

Board Chair H. Bilton presented Superintendent K. Sacher with a summary of his 2020-2021 evaluation.

Resolution # 20210623011BOT

Moved By: G. Kerr

Motion that Chinook's Edge School Division Board of Trustees endorse the Superintendent evaluation as presented.

Carried

Final Board Self-Evaluation Discussion - 2020-2021

Trustees had a final discussion on the Board Self-Evaluation. Trustees were asked how it went this year or if there were any questions.

Trustee S. Cooper shared that putting the structure together was important. It was a challenging year with COVID. The process went well.

Trustee C. Butler shared that the Board did a great job maintaining relationships. This Board has the ability to discuss hard topics, respect each other and continue to be able

to work together. Comments for the Chair and Vice Chair: you have taken the Board to a new level and the results are great.

Trustee A. Tarnoczi shared that this year flowed with a focus on Governance and Policy. Trustees are satisfied.

Trustee T. James shared that this is a good group! Even though the Board can disagree on things we come away positive. Chair and Vice Chair have done an amazing job.

Trustee J. Knispel-Matejka shared that considering the circumstances this year went well. The Board accomplished a lot this year. The Chair and Vice Chair worked well together.

Trustee C. Huelsman shared that the Board did a great job working together this year.

Trustee G. Kerr shared that the Board worked extremely well together and stayed focused on students and what is best for them. The Chair and Vice Chair did a great job this year.

Trustee M. Copley enjoyed the new learning this year. Enjoyed diving into the Board evaluation.

Trustee H. Bilton shared a thank you with Trustees for how well they work together. She also noted that it was a huge learning curve this year.

K. Sacher shared that it is so important for the success of the school division to have a high functioning Board and we have that.

Third Quarter Financial Report (September 1st to May 31st)

Treasurer S. Roy presented the 3rd quarter financial report (September 1, 2020 to May 31, 2021) highlighting the following:

Treasurer S. Roy presented the 3rd quarter financial report (September 1, 2020 to May 31, 2021) highlighting the following:

Revenue:

- Includes \$3.9 million of Pandemic Funding that was previously listed under the Federal Government. Includes \$2.5 million of CMT funds that will be capitalized and \$2.4 million of IMR funds of which \$1 million will be capitalized. Three months of ATRF to come (\$1.5 million). \$1.2 million funding adjustment mitigated.
- Instruction resources fees: swim fees are 32% of instruction fees and we did not have those this year. Instructional fees are around 90%.

- Transportation Fees: collections are still going on.
- Fundraising: will be recorded when received, \$433,740 represents fundraising from SGF not spent.
- Other: Represents funds received from municipalities for FCSS and other grants received (other grants recorded as received).
- Amortization of capital allocations: Recorded in March and August.

Expenses:

- Certificated salaries: Paid over 12 months, last June it was 73.5%, some sick leave covered by federal one-time funding.
- Certificated benefits: CPP and EI began again in January and is on track, last June it was 75.3%.
- Non-certified salaries and wages: Critical Worker Benefit \$748 thousand, EA's, bus drivers, daytime custodians paid over 10 months, vacation pay is accrued as earned. Last June was 78.4%.
- Non-certified benefits: coming in a bit lower.
- Services, contract and supplies: Last June was 81.4%. No extracurricular activities for the first 8 months of the year.
- Amortization: Recorded in March and August.

S. Roy also highlighted the following:

- Budget reports for all schools and non-schools.
- Remote learning federal funding budget is on track.
- School generated funds will be higher than previous years as activities did not happen.
- Pandemic costs to May 31st and there may be additional costs coded to this budget.

Superintendent Quarterly Expenses (to May 31st)

The Superintendent quarterly remuneration and expense reports were provided for review.

It was noted that in the future the old format for sharing this information will be used.

10:57 a.m. S. Roy and S. Kaiser left the meeting.

Superintendent Evaluation Process - 2021-2022

Board Chair H. Bilton led a discussion regarding the Superintendent Evaluation Process for 2021-2022.

Superintendent K. Sacher shared that the process is at the tool development stage and there should be draft tools by August.

Superintendent Update

Superintendent K. Sacher provided an update on the following:

- Teachers Matter (May 14th). Touched based on items that were timely. Very positive meeting.
- Students Matter (May 17th and 20th) - The meeting focused on a wellness check in.
- Parents Matter (June 7th).
- Grade 1 - 3 Intervention Program - Working through the details on how this will be funded.
- Careers the Next Generation Support Staff Partnership.
- COLT (NOT) Off-site (June 21st) - Planning for next year with a heavy focus on alternative learning. Processes are in place for learning gaps and helping students move forward. The COLT team also discussed their rolls and holes: key parts of the role and the holes/gaps in the role.
- Connecting with COLT - 2021-2022 - 2/3 of schools are booked for next school year.
- Technology Quarterly Update (September).
- ATA President Role. Outgoing ATA President Trevor Sanche was thanked for his role and Chinook's Edge welcomed Sheveryn Deschambault.
- Retiree Chats: 15 minute Google meets with retiring teachers. The meetings have been very positive.

Committees

Audit Committee

No meeting prior to this meeting.

Education Committee (May 26th & June 9th)

The minutes of the 2021 May 26 and 2021 June 09 Education Committee meetings were provided for review.

It was noted that the motion regarding the position of Treasurer was made under 5.2.

Resolution # 20210623011BOT

Moved By: C. Butler

Motion that Chinook's Edge School Division Board of Trustees award the Transportation Radio/GPS RFP to BearCom Canada Corp and proceed with the purchase of the Radio/GPS system.

Carried

Resolution # 20210623012BOT

Moved By: S. Cooper

Motion that Chinook's Edge School Division Board of Trustees award the Transportation School Bus Camera System RFP to Gatekeeper Systems Inc and proceed with the purchase of the Camera System.

Carried

Resolution # 20210623013BOT

Moved By: T. James

Motion that Chinook's Edge School Division Board of Trustees use up to \$150,000 out of capital reserves to build the link from Olds High School to the new relocatables.

Carried

Facilities and Maintenance Committee (May 10th)

Board Representative G. Kerr provided a verbal update from the 2021 May 10th Facilities and Maintenance Committee meeting. The minutes from the meeting were provided for review.

Policy Committee (May 27th & June 10th)

Board Representative S. Cooper provided a verbal update from the 2021 May 27th and the 2021 June 10th Policy Committee meeting. The minutes from both meetings were provided for review.

The following policies were reviewed by Trustees and sent back to the Policy Committee for revisions:

PL 1 - 01.0.0 Organizational Goals

PL 4 - 03.0.0 Role of the Superintendent

PL 2 - 01.0.0 Role of the Board

PL 2 - 01.4.1 Board Committees - Student Appeals Committee

PL 4 - 02.0.0 Superintendent Accountability and Exhibit

Recess: 12:05 p.m.

Reconvene: 1:03 p.m.

Resolution # 20210623014BOT

Moved By: G. Kerr

Motion that Chinook's Edge School Division Board of Trustees amend PL 3-03.0.0 Instructional Leadership Assurance clause 4 to read:
"Every second year in March, the Superintendent will provide evidence so that the Board can make a decision on collaborative days".

Carried

Resolution # 20210623015BOT

Moved By: A. Tarnoczi

Motion that Chinook's Edge School Division Board of Trustees approve the changes to the new Governance Effectiveness Committee of PL 2-01.4.1 Board Committees Exhibit 1 as amended.

Carried

Resolution # 20210623016BOT

Moved By: G. Kerr

Motion that Chinook's Edge School Division Board of Trustees approve the amended PL 2- 01.3.0 Board Organizational Meeting.

Carried

Resolution # 20210623017BOT

Moved By: A. Tarnoczi

Motion that Chinook's Edge School Division Board of Trustees to approve the amended PL 3-02.0.0 Board Support.

Carried

Resolution # 20210623018BOT

Moved By: G. Kerr

Motion that Chinook's Edge School Division Board of Trustees approve the amended PL 4.02.0.0 Board Superintendent Relationship.

Carried

Stakeholder Relations Committee (May 18th & June 15th)

Board Representative J. Knispel-Matejka provided a verbal update from the 2021 May 18 and the 2021 June 15th Stakeholder Relations Committee meeting. The minutes from the meetings were provided for review.

Communications Officer S. Bexon updated the Board on additions to the Board eNews.

Resolution # 20210623019BOT

Moved By: S. Cooper

Motion that Chinook's Edge School Division Board of Trustees ensure that prior to the end of the 2020-2021 school year, the elections material be posted prominently on the Division website.

Carried

Transportation Committee (May 17th & June 17th)

Board Representative C. Butler provided a verbal update from the 2021 May 17 and the 2021 June 17th Transportation Committee meetings. The minutes from both meetings were provided for review.

Board Evaluation Process Adhoc Committee

This item is completed for the year.

Strategic Planning Adhoc Committee

This item is completed for this year.

Regular Business

Enrolments - attachment

Superintendent K. Sacher shared enrollment numbers as of June 11, 2021.

Correspondence

The following correspondence was provided for review:

- A letter from Myra Binnendyk, Penhold & District Library Manager, dated April 16, 2021.
- A letter from Minister LaGrange dated June 17, 2021 regarding PUF.
 - M. Perdue is working to find information on what will be accepted as a functional assessment. This item will come back to the Board of Trustees in the fall.

Resolution # 20210623020BOT

Moved By: G. Kerr

Motion to direct the Superintendent to bring back information on PUF to the September Board of Trustees meeting.

Carried

Trip Requests

No trip requests at this time.

Trustee Remuneration and Expenses

Board Chair H. Bilton called for Trustee remuneration and expense sheets for June 2021.

Board Work Plan - 2020/2021

The Board Work Plan was provided for review.

Alberta School Boards Association

Board Representative C. Butler provided an update on recent ASBA items:

- Spring General Meeting
- Zone 4 Meeting (May 31st). The next meeting is September 27th.
- Executive meeting is June 24th, 2021
- Discussion regarding ASBA awards. The deadline for nominations for awards is September 17th, 2021.

Canadian School Boards Association

Nothing to report at this time.

National School Boards Association

Nothing to report at this time.

Rural Caucus

Board Representative J. Knispel-Matejka provided a verbal update. Rural Caucus Chair S. Cooper also provided an update on the Rural Caucus budget.

Resolution # 20210623021BOT

Moved By: C. Butler

Motion that Chinook's Edge School Division Board of Trustees support the 2021-2022 Rural Caucus budget.

Carried

Trustee Professional Development Reports

Trustees provided professional development reports from several sessions attended.

It was noted the the Alberta Rural Education Symposium will be March 6th to 8th, 2022 at the Fantasyland Hotel in Edmonton.

Trustee Round Table

Trustees provided updates from their wards.

Meeting Duration

Trustees discussed and agreed to meeting hours for reporting.

Adjournment

Resolution # 20210623022BOT

Moved By: J. Knispel-Matejka

Motion to adjourn the meeting at 2:33 p.m.

Carried

H. Bilton - Chair

M. Copley - Vice Chair

S. Russell - Corporate Secretary