



Chinook's Edge School Division
Board of Trustees

Date: Wednesday, May 12, 2021
Time: 9:00 AM
Location: Google Meet

Attendance

Trustees Present: C. Butler, H. Bilton, S. Cooper, M. Copley, C. Huelsman, T. James, G. Kerr, J. Knispel-Matejka, A. Tarnoczi

Staff: S. Bexon - Communications Officer, S. Russell, Associate Superintendent Corporate Services, K. Sacher - Superintendent/CEO, S. Babb - Executive Assistant to the Superintendent, S. Westwood - Administrative Assistant/Recording Secretary

Call to Order

Chair H. Bilton called the meeting to order at 9:00 a.m.

Land Acknowledgement • Treaty 7

Trustee H. Bilton opened the meeting with a Treaty 7 Land Acknowledgement.

Agenda/Minutes Approval

Agenda Approval

Resolution # 20210512001BOT

Moved By: S. Cooper

Motion to approve the agenda as presented.

Carried

Minutes Approval - attachment

Resolution # 20210512002BOT

Moved By: M. Copley

Motion that Chinook's Edge School Division Board of Trustees approve the minutes of the 2021 April 7th Board of Trustees Meeting.

Carried

In Camera

It was noted that C. Butler, H. Bilton, S. Cooper, M. Copley, C. Huelsman, T. James, G. Kerr, J. Knispel-Matejka, A. Tarnoczi.

S. Russell, R. Hoppins and K. Sacher remained in the meeting at this time.

Resolution # 20210512003BOT

Moved By: C. Butler

Motion to move In Camera at 9:01 a.m.

Carried

Agenda Clarification

The Board of Trustees reviewed the agenda for clarification.

Personnel

Associate Superintendent People Services R. Hoppins provided an update on personnel items during the In Camera portion of the meeting.

Resolution # 20210512004BOT

Moved By: J. Knispel-Matejka

Motion to approve the personnel report as presented.

Carried

Superintendent's Personnel Update

Superintendent K. Sacher provided an update on personnel items during the In Camera portion of the meeting.

R. Hoppins left the meeting at 9:26 a.m.

Accounts Payable - attachment

The accounts payable cheques over \$500.00 dollars and the deposits for April 2021 were reviewed during the In Camera portion of the meeting.

Visa - attachment

Visa purchases over \$500.00 for April 2021 were reviewed during the In Camera portion of the meeting.

Facilities Update - attachment

Associate Superintendent Corporate Services S. Russell provided a facilities update during the In Camera portion of the meeting.

Negotiations Committee / TEBA Update

Trustee S. Cooper and Associate Superintendent Corporate Services S. Russell provided an update on negotiations during the In Camera portion of the meeting.

New Business

Resolution # 20210512005BOT

Moved By: T. James

Motion to return to the regular meeting at 9:33 a.m.

Carried

Recess: 9:33 a.m.

Reconvene: 9:46 a.m.

COVID Update

Superintendent K. Sacher provided an update on COVID.

- Phone calls from Alberta Health Services are declining.
- The division has moved to on-line learning until after the May long weekend.
- Grade 12 students and graduation.
- Penhold Crossing School has moved to outbreak status with five cases.

Transportation Administrative Procedures - attachment

As per PL 3-08.2.0 Student Transportation, Associate Superintendent Corporate Services S. Russell reviewed the following Administrative Procedures for assessment of effectiveness.

- AP 5-06 Transportation of Students in Private Vehicles.
- AP 5-11 School Bus Transportation.

There are no suggested revisions.

S. Russell will be working on and talking to the Transportation committee regarding the installation of cameras and GPS in buses as per information from our insurance provider.

Policy Assurances Quarterly Review

Superintendent K. Sacher presented the quarterly policy assurance review from February to April.

Public School Boards' Association of Alberta Costs

Associate Superintendent Corporate Services S. Russell provided information on cost regarding the Public School Boards' Association of Alberta.

Trustees discussed meeting face to face with PSBAA in the fall to consider options.

Resolution # 20210512006BOT

Moved By: S. Cooper

Motion to direct the Superintendent to add a meeting with PSBAA in the fall to the Board Work Plan.

Carried

Pre-kindergarten Program Update

Associate Superintendent Student Services M. Perdue joined the meeting to provide a Pre-kindergarten program update to ensure that the Board has a clear understanding of the changes and impact for the division for next year.

There are three big challenges that CESD has faced this year:

- The new criteria and its impact on PUF numbers and the viability of PreK programs.
- Audits
- Duplication of services for assessments, red tape and impact on students.

M. Perdue shared the big changes to coding and hours in the PUF world. Our division along with other divisions challenged those hours of instruction and the government has made some changes to hours. Student Services has created calendars for PUF students to be used division wide. The biggest change is in the criteria for Code 47 students. This change is significant in our division as a lot of our students were communication delay students. This change has affected all school divisions.

Code 48 - Moderate Language Delay is a new code and comes with three years of funding. The student has to be in the 3rd to 6th percentile to receive it. The money that comes is a mild/moderate funding not PUF funding. M. Perdue shared examples of what is required to be coded 48 and there are gaps.

The division is struggling regarding what to do with our kids going into kindergarten that have severe needs (speech, gross motor delay, phonological, behaviour and social emotional concerns). The government made a new category called Kinder SLS with no additional monies.

The divisions PUF student numbers are down significantly due to the impact in the change to the criteria. M. Perdue believes that the numbers will continue to decrease approximately 10 per year if changes are not made. The impact on schools with

decreasing numbers is to make a hard decision to move some students to another school.

Student Services Strengths:

- REST Team - despite a decrease in PUF Funding we have been able to provide greater service by hiring our own rehab staff.
- PreK division calendar will allow the division to provide 300, 400 and 475 hours as required.

Advocacy:

- Assessments (AHS vs Alberta Education). Students should not have to go through two assessments.
- The division is going to need the Board's help with advocacy as Alberta Education is going to ask for more audits.

The Board will send the letter to the Minister of Education and will send a letter to the Chair of Rural Caucus to share with participating Boards.

Resolution # 20210512007BOT

Moved By: M. Copley

Motion the Chinook's Edge School Division Board of Trustees write a letter to the Minister of Education regarding PUF concerns including audits and providing some possible solutions.

Carried

Resolution # 20210512008BOT

Moved By: J. Knispel-Matejka

Motion that Chinook's Edge School Division Board of Trustees write a letter to the Chair of Rural Caucus to take action/address PUF concerns with the Minister of Education.

Carried

Alternative Learning Plan

M. Perdue presented the alternative learning planning documents that will be shared with all schools. M. Perdue and D. Nielsen, Principal of Alternative Learning will also share options for different funding resources that a school may use for the alternative

learning program. M. Perdue and D. Nielsen also created pathway plans for K to 8 and 9 to 12 students in alternative learning. There are three areas of alternative learning (paper based, Google classroom and flex/blended). M. Perdue shared several examples of what these individual plans will look like for each area of alternative learning. The goal over time is to move as many students as possible to in person learning.

Roy E. Cope Award - attachment

The Board of Trustees along with Kathleen Finnigan a former student and now the Superintendent of Red Deer Catholic Schools, former Trustee Ron Fisher and several family members honoured Trustee Colleen Butler with the Roy E Cope award.

Recess: 12:18 p.m.

Reconvene: 1:03 p.m.

Trustee M. Copley did not return to the meeting after the lunch break.

Technology Quarterly Update

Associate Superintendent System Services K. Barber joined the meeting to provide the Technology Quarterly Update.

Risk Mitigation

- Apps, Software and Extensions. Technology is seeing more and more traffic with the App approval process.

Software and Support

- Website Process. Our new website provider, Rally by Box Clever has been doing a great job moving information and structuring the new website. Training on the new website begins on May 13, 2021 and will go live on June 1, 2021.

Educational Technology

K. Barber shared that she appreciated Educational Technology Coordinator Michelle Baragar work with teachers helping move them kindly and gently into this new online learning process.

She spoke to the following items:

- Annual Innovation
- BYOD, Google Certification
- Google Classrooms
- Tips and Tricks
- Professional Development and support through CESD hub
- Wide variety of supports

Challenges

- Website/App usage
- Speed of change in Technology - organizationally this is a challenge. The goal of System Services is working on minimizing change while staying innovative.
- Proprietary Nature - SMART
- Student misuse of social media
- Equity – The division knows that there are families and students without internet access or the technology required to do their work.

Successes

- Financial Efficiencies
- Network
- Focus on Core purpose
- Visibility/Approachability - we are all on the same team!

How the Board can help

- Addressing Inequity - appreciate the Board support regarding this.
- Board interest and flexibility

It was asked if Chinook's Edge is worried about our exposure to possible Ransom Ware attacks. K. Barber shared that there has been recommendation from the Division's insurance provider and she will be taking a proposal to COLT regarding strategies for next year.

Board Chair H. Bilton thanked K. Barber for keeping the Board up-to-date.

Superintendent Update

Superintendent K. Sacher provided updates on the following items:

- Staff Vaccinations.
- ADCOS Planning Day that was scheduled for May 5th has been postponed to May 19th. This is a critically important day with administrators.
- Curriculum Update.
- Messaging for Wellness Champions (personal, school, division). The division is anticipating a greater need for both students and staff.
- C21 Wellness Webinar - May 19th. K. Sacher will present on the Chinook's Edge School Division Wellness Program.
- Graduation Plans being mindful of AHS restrictions.
- Discussion regarding Grade 12 students moving on-line after the May long weekend.

Committees

Audit Committee

No meeting prior to this meeting.

Education Committee (April 28th)

The minutes of the 2021 April 28 Education Committee Meeting were provided for review.

Resolution # 20210512009BOT

Moved By: S. Cooper

Motion that Chinook's Edge School Division Board of Trustees direct the Policy Committee to review all potential changes to policies coming from changes to the Board Work Plan.

Carried

Facilities and Maintenance Committee (May 10th)

Board representative G. Kerr provided updates from the 2021 May 10 Facilities and Maintenance Committee meeting. The minutes were provided for review.

Policy Committee

No meeting prior to this meeting.

Stakeholder Relations Committee (April 13th)

The minutes of the 2021 April 13 Stakeholder Relations Committee meeting were provided for review.

Resolution # 20210512010BOT

Moved By: S. Cooper

Motion the Chinook's Edge School Division Board of Trustees ensure that prior to the end of the 2020-2021 school year, the elections material be posted prominently on the Division Website.

Carried

Transportation Committee

No meeting prior to this meeting.

Board Evaluation Process Adhoc Committee

Board Representative M. Copley provided an update on the Board Evaluation Process Adhoc Committee. M. Copley reminded Trustees to complete the surveys prior to the next meeting.

Strategic Planning Adhoc Committee

No update at this time.

Regular Business

Enrolments - attachment

Superintendent K. Sacher shared enrolment numbers as of April 30, 2021.

Correspondence - attachment

Board Chair H. Bilton reviewed the following correspondence:

- A thank you letter from Carol McKinnie, Treasurer of the Central Alberta Rotary Science Fair, dated April 19, 2021.

Trip Requests - none received

No trip requests at this time.

Trustee Remuneration and Expenses

Board Chair H. Bilton called for Trustee remuneration and expenses for April 2021.

Board Work Plan - 2020/2021

The Board of Trustees Work Plan was provided for review.

Alberta School Boards Association

Board representative C. Butler provided an update on recent ASBA items:

- The highlights from the April 26th Zone 4 ASBA meeting.
- The next ASBA Zone 4 meeting is May 31st.
- The Spring General Meeting is being held virtually on June 7th and the Professional Development session will be held virtually on June 8th.
- Review the bylaw reviews prior to the SGM.
- Trustees discussed the motion coming forward from Evergreen Catholic Schools and the Edmonton School Boards regarding the Alberta draft curriculum. The Board of Trustees is in favour of this.

Canadian School Boards Association

Nothing scheduled at this time.

National School Boards Association

Trustees shared that the NSBA conference was very worthwhile to attend.

Rural Caucus

Board representative J. Knispel-Matejka and Rural Caucus Chair S. Cooper provided an update on the Rural Caucus Spring Meeting.

Trustee Professional Development Reports

Trustees provided PD reports from the several sessions attended.

Trustee Round Table

Trustees provided updates on their wards.

Meeting Duration

Trustees discussed and agreed to meeting hours for reporting.

Adjournment

Resolution # 20210512011BOT

Moved By: C. Huelsman

Motion to adjourn the meeting at 3:11 p.m.

Carried

H. Bilton - Chair

M. Copley - Vice Chair

S. Russell - Corporate Secretary