



Organization Meeting

Meeting Type : Board of Education

Date : Wednesday, September 10, 2014

Start time : 9:00 AM

Location : Boardroom

CALL TO ORDER

Trustees: S. Ball, H. Bilton, C. Butler, S. Cooper, R. Fisher, C. Huelsman, T. James, G. Kerr, J. Swainson

Staff: S. Bexon – Communications Officer, B. Milman – Corporate Services Administrative Assistant, D. MacIsaac – Assistant to Superintendent, K. Sacher – Superintendent/CEO, A. Tarnoczi – Associate Superintendent Corporate Services, S. Babb – Recording Secretary

Associate Superintendent Corporate Services A. Tarnoczi called the meeting to order at 9:00 a.m.

ESTABLISH RULES FOR ELECTION OF CHAIR/VICE-CHAIR

Associate Superintendent Corporate Services A. Tarnoczi called for the Rules of Procedure to be established. Mr. Tarnoczi explained that the Survey Monkey was voluntary and non-binding and the Chair would call for nominations for the Chair and Vice Chair positions as well as self-nominations for the Committee positions during the meeting. He noted that Trustees could confirm, withdraw or add their interest at that time.

Resolution #20140915068

Moved By: S. Cooper

Motion that Chinook's Edge School Division No. 73 Board of Education establish the rules of procedure as follows:

- **Trustees review the non-binding expression of interest in Chair and Vice-Chair positions**
- **Call for nominations (will be repeated three times)**
- **Trustee nominations**
- **Candidate confirms acceptance of nomination**
- **Candidates will have an opportunity to speak to the position**
- **Voting will be by secret ballot**
- **Ballots will be counted by two administrative staff members**
- **If there is a tie, a second vote with the top two names will be held**
- **If the vote remains a tie, a name will be drawn from a hat**

CARRIED

ELECTION OF BOARD OF EDUCATION CHAIR

Associate Superintendent Corporate Services A. Tarnoczi called for nominations for the position of Board of Education Chair for the 2014/2015 term.

Resolution #20140915070

Moved By: R. Fisher

Motion to nominate C. Butler for the position of Board of Education Chair for the 2014/2015 term.

Nominations were called for a second and third time.

C. Butler was declared elected as the Board Chair for the 2014/2015 term.

**OFFICIAL OATH
OF OFFICE -
CHAIR**

The Official Oath of Office was administered to C. Butler by Associate Superintendent Corporate Services A. Tarnoczi.

**ELECTION OF
BOARD OF
EDUCATION VICE
CHAIR**

Chair C. Butler called for nominations for the position of Board of Education Vice Chair for the 2014/2015 term. Mrs. Butler noted that a second Vice Chair position could be added at a future time if deemed necessary.

Resolution #20140915074

Moved By: H. Bilton

Motion to nominate R. Fisher as Board of Education Vice Chair for the 2014/2015 term.

Resolution #20140915075

Moved By: J. Swainson

Motion to nominate S. Ball as Board of Education Vice Chair for the 2014/2015 term.

Trustee S. Ball declined the nomination.

Resolution #20140915077

Moved By: S. Ball

Motion to nominate J. Swainson as Board of Education Vice Chair for the 2014/2015 term.

Nominations were called for a second and third time. The candidates were given an opportunity to speak to the position and ballots were distributed, collected and counted.

R. Fisher was declared elected as the Board of Education Vice Chair for the 2014/2015 term.

**OFFICIAL OATH
OF OFFICE - VICE
CHAIR**

The Official Oath of Office was administered to R. Fisher by Associate Superintendent Corporate Services A. Tarnoczi.

**BOARD
COMMITTEE
STRUCTURE**

Resolution #20140915080

Moved By: J. Swainson

Motion that Chinook's Edge School Division No. 73 Board of Education:

- **Dissolve the Employee Assistance Plan Committee and assign the business of the Committee to the Personnel Committee**
- **Dissolve the Olds Koinonia School Lease Committee and assign the business of the Committee to the Facilities & Maintenance**

Committee

- **Dissolve the Exceptional Student Scholarship Committee and the Encana Bursary Committee and assign the business of the Committees to the Student Awards, Scholarships and Bursaries Committee**
- **Dissolve the Public Consultation Committee and assign the business of the Committee to the Parents Matter Committee**
- **Create a Student Awards, Scholarships and Bursaries Committee**

CARRIED**Resolution #20140915081**

Moved By: C. Huelsman

Motion that Chinook's Edge School Division No. 73 Board of Education approve the amended Board Committee structure including the addition of alternates on the Committees.

CARRIED

POL 1-05 Exhibit II Board Committees was reviewed by the Policy Committee and amendments were made to the Parents Matter and Personnel Committee terms of reference. New terms of reference were also created for the Student Awards, Scholarships and Bursaries Committee. An alternate was also added to the membership of each Committee.

Resolution #20140915083

Moved By: H. Bilton

Motion that Chinook's Edge School Division No. 73 Board of Education approve amended POL 1-05, Exhibit II Board Committee terms of reference as presented.

CARRIED

**BOARD STANDING
AND AD HOC
COMMITTEE
MEMBERSHIP
SELECTION**

Associate Superintendent Corporate Services A. Tarnoczi outlined the Committee selection process as follows:

- Committees will be populated in the following order: Finance Committee, ASBA Zone 4 Representative, Public School Boards Association Representative, Transportation Committee, Facilities & Maintenance Committee, Policy Committee, Teachers Matter, Parents Matter, Technology Committee, Personnel Committee, Community Learning Campus (CLC) Board Representative, Student Awards, Scholarships and Bursaries Committee, Student Appeal and Negotiations Committee.
- Trustees review the non-binding expression of Trustee interest (the Survey Monkey results provided).
- Trustees will self-nominate for positions on Committees. The Board Chair may confirm Trustees, who through the survey expressed an interest, are willing to let their name stand.
- Trustees are given an opportunity to speak to the committee position stating why they are interested and their background.
- If there are more candidates than there are positions, a secret ballot is held. Candidates with the most votes are assigned to the Committee and if there is a tie for the last position, a vote is held between the two

tied candidates. If the vote remains a tie, a name is drawn from a hat.

- The committee chairs will be selected by the entire Board according to the same rules used to select the Chair and Vice Chair.

Resolution #20140915085

Moved By: H. Bilton

Motion that Chinook's Edge School Division No. 73 Board of Education approve the committee selection process as outlined.

CARRIED

Ballots were distributed for each of the committees that required an election. Ballots were collected and counted and committee members were declared. A copy of the Committee list was provided to the Trustees for review.

RECESS: 10:40 a.m.

RECONVENE: 10:50 a.m.

Resolution #20140915087

Moved By: T. James

Motion that Chinook's Edge School Division No. 73 Board of Education approve the Board Standing and Ad Hoc Committee membership for the 2014/2015 school year:

Audit Committee – R. Fisher, C. Huelsman, G. Kerr, S. Cooper (alternate)

Facilities & Maintenance Committee – S. Ball, G. Kerr, C. Huelsman, T James (alternate)

Finance Committee – R. Fisher, C. Huelsman, G. Kerr, S. Cooper (alternate)

Negotiations Committee – H. Bilton, G. Kerr, R. Fisher, C. Butler (alternate)

Parents Matter – H. Bilton, S. Ball, S. Cooper, J. Swainson (alternate)

Personnel Committee – H. Bilton, G. Kerr, R. Fisher (alternate)

Policy Committee – S. Cooper, R. Fisher, J. Swainson, G. Kerr (alternate)

Student Appeal – H. Bilton

Teachers Matter – T. James, C. Huelsman, J. Swainson, S. Ball (alternate)

Technology Committee – S. Ball, S. Cooper, J. Swainson, H. Bilton (alternate)

Transportation Committee – S. Cooper, T. James, G. Kerr, S. Ball (alternate)

ASBA Zone 4 Representative – H. Bilton, C. Huelsman (alternate)

Community Learning Campus Representative – H. Bilton, T. James (alternate)

Public School Board Association Representative – T. James, S. Cooper (alternate)

Student Awards, Scholarships and Bursaries Committee – H. Bilton (no alternate)

CARRIED

Nominations were accepted for Committee Chairs and ballots were

distributed for each of the committees that required an election. Ballots were collected and counted and Committee chairs were declared.

**DISPOSITION OF
BALLOTS**

Resolution #20140915089

Moved By: H. Bilton

Motion that Chinook's Edge School Division No. 73 Board of Education dispose of the ballots.

CARRIED

B. Milman and D. Maclsaac left the meeting at this time.

**DATES AND TIMES
FOR BOARD OF
EDUCATION AND
EDUCATION
COMMITTEE
MEETINGS**

The dates for the regular Board of Education and Education Committee meetings were provided for review.

Resolution #20140915092

Moved By: G. Kerr

Motion that Chinook's Edge School Division No. 73 Board of Education approve the Board and Education Committee meeting schedule as presented.

CARRIED

**TRUSTEE
REMUNERATION**

The rates for 2013/2014 were provided for review. The Alberta CPI index will be applied for 2014/2015 once it is released in late September.

The Trustees discussed adopting an hourly rate for Trustee remuneration. This was referred to the September 10th Board of Education meeting for further discussion.

Resolution #20140915094

Moved By: H. Bilton

Motion that Chinook's Edge School Division No. 73 Board of Education accept the Trustee remuneration package as presented with the Alberta CPI index applied.

CARRIED

**BOARD STANDING
AND AD HOC
COMMITTEE
MEMBERSHIP
SELECTION**

A copy of the 2014/2015 Board Committees with the Committee Chairs highlighted was provided for review.

Resolution #20140915096

Moved By: S. Ball

Motion that Chinook's Edge School Division No. 73 Board of Education approve the Committee Chair selection for the 2014/2015 school year.

Audit Committee – R. Fisher

Facilities & Maintenance Committee – G. Kerr

Finance Committee – R. Fisher

Negotiations Committee – H. Bilton

Parents Matter – H. Bilton

Personnel Committee – C. Butler

Policy Committee – S. Cooper

Teachers Matter – C. Huelsman

**Technology Committee – S. Ball
Transportation Committee – G. Kerr**

CARRIED

ADJOURNED

Resolution #20140915098

Moved By: H. Bilton

Motion to adjourn the meeting at 11:08 a.m.

CARRIED

C. Butler - Chair

R. Fisher - Vice Chair

A. Tarnoczi - Corporate Secretary