



Board Of Education

Meeting Type : Board of Education

Date : Wednesday, October 08, 2014

Start time : 9:00 AM

Location : Boardroom

CALL TO ORDER

Trustees Present: S. Ball, H. Bilton, C. Butler (Chair), S. Cooper, C. Huelsman, R. Fisher, G. Kerr, T. James, J. Swainson

Staff: S. Bexon – Communications Officer, D. MacIsaac – Executive Assistant to the Superintendent/CEO, S. Russell - Associate Superintendent People Services, K. Sacher – Superintendent/CEO, A. Tarnoczi – Associate Superintendent Corporate Services, S. Babb – Recording Secretary

Chair C. Butler called the meeting to order at 9:04 a.m.

AGENDA APPROVAL

Chair C. Butler called for additional agenda items.

Resolution #20141009005

Moved By: S. Cooper

Motion to approve the agenda as presented.

CARRIED

MINUTES APPROVAL

The minutes from the September 10, 2014 Board of Education meeting and the September 10, 2014 Organization meeting were provided for review.

Resolution #20141009006

Moved By: S. Cooper

Motion to approve the minutes from the September 10, 2014 Board of Education meeting and the September 10, 2014 Organization meeting.

CARRIED

Resolution #20141009007

Moved By: J. Swainson

Motion to move the meeting In Camera at 9:05 a.m.

CARRIED

It was noted that S. Ball, H. Bilton, C. Butler, S. Cooper, R. Fisher, C. Huelsman, T. James, G. Kerr, J. Swainson, S. Russell, K. Sacher, and A. Tarnoczi remained in the meeting at this time.

S. Russell left the meeting at 9:10 a.m.

Resolution #20141009009

Moved By: S. Cooper

Motion to return to the regular meeting at 9:30 a.m.

CARRIED

RECESS: 9:30 a.m.

RECONVENE: 9:38 a.m.

G. Kerr did not return to the meeting at this time.

PERSONNEL

During the In Camera portion of the meeting, Associate Superintendent People Services S. Russell provided an update on personnel items.

**ACCOUNTS
PAYABLE**

During the In Camera portion of the meeting, the listing of Accounts Payable cheques over \$500 and direct deposits for September 2014 were provided for review.

**PERSONNEL
COMMITTEE**

No report at this time.

CAPITAL PLAN

During the In Camera portion of the meeting, the 2015/2018 Capital Plan was reviewed by the Board. There were no changes made for the 2016/2019 submission.

Resolution #20141009021

Moved By: J. Swainson

Motion that Chinook's Edge School Division No. 73 Board of Education approve the 2016/2019 Capital Plan as presented.

CARRIED

SUNDRE ROADWAY

Resolution #20141009023

Moved By: R. Fisher

Motion that Chinook's Edge School Division No. 73 Board of Education table the discussion regarding the Sundre Rodeo Association proposal until the survey results are received.

CARRIED

**LOCALLY
DEVELOPED
COURSE**

Resolution #20141009026

Moved By: C. Huelsman

Motion that Chinook's Edge School Division No. 73 Board of Education approve this 8th day of October 2014, the following newly acquired Locally Developed Courses:

| Course Name | Credit | Status | Start Date | Expiry Date | Development Type | From School Authority |
|------------------------|--------------------------|------------------|-------------------|--------------------|-------------------------|-------------------------------------|
| Paleontology 15 | 3 & 5 credits | Authorized (New) | Sep. 01, 2014 | Aug. 31, 2015 | Acquired | Golden Hills School Division No. 75 |
| Paleontology 25 | 3 & 5 credits | Authorized (New) | Sep. 01, 2014 | Aug. 31, 2015 | Acquired | Golden Hills School Division No. 75 |
| Paleontology 35 | 3 & 5 credits | Authorized (New) | Sep. 01, 2014 | Aug. 31, 2015 | Acquired | Golden Hills School Division No. 75 |

These courses are authorized for use until their expiry on August 31, 2015.

CARRIED

O-NET ACCESS & ENTRY AGREEMENT

Associate Superintendent Corporate Services A. Tarnoczi presented a request from O-NET to install their fibre on the track property in Olds. A map showing the proposed location of the fibre along the south and east side of the property was provided for review. The installation will be 3 feet deep and the only restriction that would be expected from Chinook's Edge would be to "Call Before You Dig". Mr. Tarnoczi indicated that he did not believe it would impinge on future development and that it fits into the Town's potential development of an intersection and roadway. Concerns were expressed regarding the cost to Chinook's Edge or a subsequent owner of moving the fibre if necessary.

Resolution #20141009028

Moved By: T. James

Motion that Chinook's Edge School Division No. 73 Board of Education approve the O-NET Access & Entry Agreement for the track property in Olds conditional on obtaining a written commitment from O-NET that they will bear any costs associated with moving the fibre in the future.

CARRIED

SUPERINTENDENT'S REAPPOINTMENT

Further to the motion made at the June 25, 2014 Board of Education meeting, approving the continuation of the Superintendent's employment contract effective June 1, 2015 to June 1, 2020, it was noted that in order to comply with the School Act, prior written approval must be requested from the Minister of Education.

Resolution #20141009030

Moved By: T. James

Motion that Chinook's Edge School Division No. 73 Board of Education direct the Board Chair to write a letter to the Minister of Education requesting prior written approval to reappoint the Superintendent effective June 1, 2015 to June 1, 2020.

CARRIED

**CREMONA SCHOOL
PLAYGROUND
REQUEST**

A letter from Principal J. Harvey requesting approval to proceed with a fundraising project for a playground expansion at Cremona School was provided for review.

Resolution #20141020002

Moved By: S. Ball

Motion that Chinook's Edge School Division No. 73 Board of Education approve the request to proceed with a fundraising project for a playground expansion at Cremona School.

CARRIED

AUDIT COMMITTEE

No report at this time.

**FINANCE
COMMITTEE**

No report at this time.

**EDUCATION
COMMITTEE**

The minutes of the September 24, 2014 Education Committee meeting were provided for review.

Resolution #20141020006

Moved By: S. Cooper

Motion that Chinook's Edge School Division No. 73 Board of Education authorize administration to reconfigure the grades in the Penhold Schools.

CARRIED

Resolution #20141020007

Moved By: J. Swainson

Motion that Chinook's Edge School Division No. 73 Board of Education appoint Trustee S. Ball, Trustee G. Kerr and Trustee R. Fisher to an ad hoc committee to develop a plan to address growth in the southern portion of the Division.

CARRIED

G. Kerr and S. Russell returned to the meeting at 9:42 a.m.

The Board agreed to look at future strategic planning for the entire Division once the adhoc committee completes their review in the south as there may be lessons learned.

S. Russell provided the Trustees with an update on the Penhold grade reconfiguration for the 2015/2016 school year (Jessie Dunacan Pre-K to Grade 1, Penhold School Grades 2 to 5, and Penhold Crossing Secondary School Grades 6 to 12). Staff and parent councils have been

informed and there weren't any major concerns. A letter will be going home with students today informing parents of the change.

S. Russell left the meeting at 10:07 a.m.

**FACILITIES AND
MAINTENANCE
COMMITTEE**

No report at this time.

**PARENTS MATTER
COMMITTEE**

Board representative H. Bilton provided an update from the October 1, 2014 Parents Matter Committee meeting. A copy of the minutes were provided for review.

An overview of the Trustee toolkit was provided. S. Bexon will work with the schools to include the local Trustee's profile on their website with a link back to the entire Board. Please let her know if any updates are required. The Trustees will also be provided with a list of themes for each month and it will be their responsibility to contact the local schools to include a submission in the monthly newsletter if they wish. Trustee Bilton indicated that if Trustees wish to include student photos on social media, the photos must be cleared by the school first.

The agenda for the October 8th Parents Matter meeting was shared. The date of the next meeting will be January 28th with a back-up of February 11th dependent on weather. The Trustees discussed changing the start time of the January 28th Education Committee meeting to 11:00 a.m. to allow for a shorter day. The Trustees agreed that the extra time may be needed for the presentation from the adhoc committee looking at growth in the southern portion of the Division and could be tied into strategic planning for the entire Division. In the event that the work of the committee is not completed by then, March 16th at 9:00 a.m. was tentatively scheduled for the strategic review.

POLICY COMMITTEE

Board representative S. Cooper provided an update from the October 7, 2014 Policy Committee meeting. The minutes of the meeting were provided for review.

Trustee Cooper reported that School Events was left as an Administrative Procedure, however, it is not yet finalized. The date of the next Policy Committee meeting is December 1st.

The Policy Committee is planning to spend time reviewing the policies to ensure that an emphasis is placed on governance and that Chinook's Edge is set up well as the new Education Act moves forward. Any suggested amendments will come back to the Board for approval.

**TEACHERS MATTER
COMMITTEE**

Board representative C. Huelsman provided an update from the September 19th Teachers Matter Committee meeting. The minutes of the

meeting were provided for review and positive comments were shared. The importance of the Trustees participating through active listening was discussed. The date of the next meeting is November 21st.

S. Roy entered the meeting at 10:41 a.m.

TECHNOLOGY COMMITTEE

No report at this time.

TRANSPORTATION COMMITTEE

Board representative G. Kerr provided an update from the September 16, 2014 Transportation Committee meeting. The minutes of the meeting were provided for review. The minutes of the August 26, 2014 Transportation Committee meeting, as amended at the September 16th Transportation Committee meeting, were also provided for information.

Trustee Kerr indicated that a boundary adjustment is necessary in order to align the Olds boundary with the south boundary of the Reed Ranch boundary. This will eliminate a small catchment area of students in the Didsbury boundary that were not attending school in that community. Mr. Tarnoczi indicated that the Committee is doing a great job reviewing attendance boundaries and making adjustments where appropriate.

Resolution #20141020015

Moved By: T. James

Motion to align the Olds attendance area with the south boundary of the Reed Ranch attendance area by moving the Olds K-12 Boundary going through the portions of North-04-32-28-W4, North-03-32-28-W4, North-02-32-28-W4, North-01-32-28-W4, North-06-32-28-W4 to the South to match the Reed Ranch Boundary going through the portions of South-32-31-28-W4, South-33-31-28-W4, South-34-31-28-W4, South-35-31-28-W4, South-36-31-28-W4; And the Olds K-12 Boundary going through the portions of North-03-32-27-W4, North-02-32-27-W4, North-01-32-27-W4 to the South to match the Reed Ranch Boundary going through the portions of South-34-31-27-W4, South-35-31-27-W4, South-36-31-27-W4.

CARRIED

Trustee J. Swainson indicated that she has received calls from several concerned parents regarding maximum ride times. It was noted that the targeted ride time in the system is one hour but that the actual ride time can be longer and that the Transportation department is struggling to meet the guidelines in several areas. Associate Superintendent Corporate Services A. Tarnoczi noted that ride times are a symptom of a broader problem. The solution is to add more buses but this is difficult in an area that is already highly subsidized. Trustee C. Huelsman indicated that she received a concern from the Spruce View Parent Council regarding the elimination of the fuel subsidy. It was noted that the costs in transportation are increasing due to urban busing and there are no capital funds available to purchase new buses.

Resolution #20141020017

Moved By: C. Huelsman

Motion that Chinook's Edge School Division No. 73 Board of Education direct the Board Chair to write a letter to the Minister of Education to express concerns regarding the elimination of the fuel subsidy and request a meeting to discuss funding issues facing the Transportation department.

CARRIED

The letter will be forwarded to the Trustees for feedback before it is sent out.

RECESS: 11:05 a.m.**RECONVENE:** 11:16 a.m.

**TRUSTEE
REMUNERATION
ADHOC COMMITTEE**

The minutes of the October 1, 2014 Trustee Remuneration Review Adhoc Committee were shared and the recommended increase was discussed. The Trustees agreed to move to an hourly rate but decided that further analysis was required to determine the amount. Concern was expressed regarding the cost of Trustees attending conferences with an hourly rate in place.

**FACILITY SERVICES
RECOGNITION**

Director of Facility Services, D. Dyvig attended the meeting to provide an update on the projects that were completed over the summer by maintenance and custodial staff. The Trustees thanked Mr. Dyvig for all of his hard work and expertise and asked him to extend their appreciation to his staff.

**INTRODUCTION OF
NEW STAFF**

Superintendent K. Sacher introduced Student Services Coordinator Marci Perdue to the Board.

RECESS: 12:10 p.m.**RECONVENE:** 1:05 p.m.

A. Tarnoczi did not return to the meeting at this time.

**TRUSTEE
REMUNERATION
ADHOC COMMITTEE**

Resolution #20141020022

Moved By: C. Huelsman

Motion to table the discussion regarding Trustee Remuneration to the next meeting.

CARRIED

**COMMUNITY
LEARNING CAMPUS**

Board representative H. Bilton provided a verbal update on the Community Learning Campus. A copy of the brochure "Celebrating our Achievements" was distributed. "Finishing the Dream" construction is expected to be wrapped up by February 2015.

**SUPERINTENDENT
UPDATE**

Superintendent K. Sacher provided a verbal update:

- A "Relationships Matter" campaign has been developed building on the new administrative procedure Welcoming, Caring, Respectful, Safe and Inclusive Schools.

A. Tarnoczi returned to the meeting at 2:13 p.m.

- As part of the Instructional Leadership study, the University of Lethbridge is preparing a report for Alberta Education.
- Mr. Sacher spent some time at Horizon School doing some team building during collaborative days.
- ATA representative Trevor Sanche was invited to attend ADCOS to present on the 907 instructional hours mandate.
- The C2 Committee is meeting on October 21st and the agenda will be coming out shortly.
- The expectations of administrators will be shared with the Parents Matter group in order to communicate the direction of the Division.

ENROLMENTS

Superintendent K. Sacher reviewed the Division enrolments as of September 30, 2014. After taking into consideration the differential for Career High students, the Division is up approximately 50-60 funded students from last year. The additional funding was redistributed back to the schools to address the RAWG watch list. The viability review continues in Benalto and Reed Ranch.

CORRESPONDENCE

A letter of concern from Kevin and Eiri Beatty regarding the Wind Power Purchasing Agreement was provided for review.

TRIP REQUESTS

Superintendent K. Sacher reviewed the following trip request:

- Hugh Sutherland School is requesting permission for an out of country trip to Eastern Europe from April 17-26, 2016.

Resolution #20141020028

Moved By: S. Ball

Motion to approve in principle, the request from Hugh Sutherland School for an out of country trip to Eastern Europe from April 17-26, 2016.

CARRIED

Concern was expressed regarding Ebola. Superintendent K. Sacher reported that he does another check with Foreign Affairs three months prior to field trips to ensure that there aren't any travel advisories in place.

TRUSTEE REMUNERATION AND EXPENSES

Chair C. Butler called for Trustee Remuneration for September.

ALBERTA SCHOOL BOARDS ASSOCIATION

Board representative H. Bilton provided an update on recent ASBA items:

- Notes from the September 29, 2014 Zone 4 meeting were provided for review.
- The Trustees discussed the Council of Chairs voting procedure which would allow Boards to vote via e-mail on issues through their Board Chair. The Trustees indicated that they have confidence in the Chair to consult with them prior to placing the Board's vote and agreed with the procedure.
- S. Babb will e-mail Suzanne Lundrigan to see if she can get ASBA

- pins for the Trustees to wear to meetings.
- K. Sacher will find out from Associate Superintendent Learning Services L. Steele if the Classroom Agriculture Program (CAP) is being offered in Chinook’s Edge schools.
- The next zone 4 meeting is being held on October 27th at Red Deer Public. Chinook’s Edge will be hosting in February.
- The Fall General Meeting is being held November 16th to 18th. C. Butler, R. Fisher, C. Huelsman and H. Bilton are attending.

**PUBLIC SCHOOL
BOARDS
ASSOCIATION**

Board representative T. James provided an update on recent PSBA items:

- The Trustees discussed travel meetings and agreed that they are beneficial as they offer a new perspective. The August meeting will be held in Fort McMurray.
- The meeting with Mary Lynne Campbell and Arlene Hrynyk has been rescheduled to April 29th from 10:00 to 11:00 a.m.

The PSBA Fall Events are taking place from October 15th to 17th. C. Butler, S. Cooper, T. James, R. Fisher and S. Ball are attending.

**CANADIAN SCHOOL
BOARDS
ASSOCIATION**

No report at this time.

**NATIONAL SCHOOL
BOARDS
ASSOCIATION**

No report at this time.

ADJOURNED

Resolution #20141020035

Moved By: T. James

Motion to adjourn the meeting at 2:48 p.m.

CARRIED

**MEETING
EVALUATION**

A verbal evaluation of the meeting was provided by Trustee R. Fisher. C. Huelsman will provide the evaluation at the November meeting.

C. Butler - Chair

R. Fisher - Vice Chair

A. Tarnoczi - Corporate Secretary