



Board of Education

Meeting Type : Board of Education

Date : Wednesday, November 05, 2014

Start time : 9:00 AM

Location : Boardroom

Call to Order

Trustees Present: S. Ball, H. Bilton, C. Butler (Chair), S. Cooper, C. Huelsman, R. Fisher, G. Kerr

Trustees Absent: T. James, J. Swainson

Staff: S. Bexon – Communications Officer, D. Maclsaac – Executive Assistant to the Superintendent/CEO, R. Hoppins – Associate Superintendent System Services, S. Russell – Associate Superintendent People Services, K. Sacher – Superintendent/CEO, A. Tarnoczi – Associate Superintendent Corporate Services, S. Babb – Recording Secretary

Chair C. Butler called the meeting to order at 9:00 a.m.

Agenda Approval

Chair C. Butler called for additional agenda items.

Resolution #20141114004

Moved By: S. Cooper

Motion to approve the agenda with the following additions:

3.9 Carstairs Portables

3.10 Letter from the Minister

Carried

Minutes Approval

The minutes from the October 8, 2014 Board of Education meeting were provided for review.

Resolution #20141114006

Moved By: C. Huelsman

Motion to approve the minutes from the October 8, 2014 Board of Education meeting as presented.

Carried

Resolution #20141114007

Moved By: S. Cooper

Motion to move the meeting In Camera at 9:02 a.m.

Carried

It was noted that S. Ball, H. Bilton, C. Butler, S. Cooper, R. Fisher, C. Huelsman, G. Kerr, S. Russell, K. Sacher, and A. Tarnoczi remained in the meeting at this time.

S. Russell left the meeting at 9:21 a.m.

R. Hoppins entered the meeting at 10:07 a.m.

RECESS: 10:49 a.m.

RECONVENE: 10:59 a.m.

R. Hoppins and C. Huelsman did not return to the meeting at this time.

Resolution #20141114009

Moved By: H. Bilton

Motion to return to the regular meeting at 11:35 a.m.

Carried

S. Bexon, D. Brown, D. MacIsaac and S. Babb entered the meeting at this time.

Personnel

During the In Camera portion of the meeting, Associate Superintendent People Services S. Russell provided an update on personnel items.

Accounts Payable

During the In Camera portion of the meeting, the listing of Accounts Payable cheques over \$500 and direct deposits for October 2014 were provided for review.

Personnel Committee

During the In Camera portion of the meeting, the minutes of the October 8, 2014 Personnel Committee meeting were reviewed.

Sundre Roadway

During the In Camera portion of the meeting, Associate Superintendent Corporate Services A. Tarnoczi provided an update on the Sundre Roadway.

Resolution #20141114015

Moved By: R. Fisher

Motion that Chinook's Edge School Division No. 73 Board of Education direct the Superintendent to advise the Sundre Rodeo Association that the Board has denied their request, in the letter dated September 8, 2014, to sell the Sundre School Property.

Carried

Resolution #20141114016

Moved By: R. Fisher

Motion that Chinook's Edge School Division No. 73 Board of Education direct the Superintendent to work with the Sundre Rodeo Association and the Sundre Agricultural Society to develop a lease, for approval by the Board, as soon as possible and no later than March 1, 2015.

Carried

Facilities Update

During the In Camera portion of the meeting, Associate Superintendent Corporate Services A. Tarnoczi provided a facilities update.

Resolution #20141114018

Moved By: S. Ball

Motion that Chinook's Edge School Division No. 73 Board of Education direct the Superintendent to write a letter to Alberta Infrastructure regarding approval of the Schematic Design Plan for the new Sylvan Lake School.

Carried

Capital Reserves**Resolution #20141114020**

Moved By: R. Fisher

Motion that the discussion regarding Capital Reserves be tabled to the December Board meeting.

Carried**CLC Budget Update**

During the In Camera portion of the meeting, Associate Superintendent System Services R. Hoppins provided a CLC budget update.

Parent Letter

During the In Camera portion of the meeting, Superintendent K. Sacher provided an update on a parent letter.

Carstairs Portables

During the In Camera portion of the meeting, an update was provided on Carstairs portables.

Letter from the Minister

During the In Camera portion of the meeting, the letter from the Minister was discussed.

Red Deer Career High Relocation Plan

Red Deer Career High Principal D. Brown attended the meeting to present a relocation plan to Gasoline Alley. The property being built will be located east of Costco and is expected to be ready around September 2015, although there is no guarantee it will be ready for the start of the 2015/2016 school year. Background information including CEUs, demographics, strategies for continued success, and projected revenue and expenses were shared.

Mr. Brown expressed concern regarding the continued viability of the program at Penhold Crossing Secondary School. Approximately 80 to 85 percent of the students were retained with the move from Red Deer, however this will become increasingly difficult due to transportation issues. Mr. Brown indicated that a move to Gasoline Alley is necessary to maintain a successful program.

Due to the prime location, the cost per square footage for the property is \$29. Renovation costs are also high due to the cost of construction. Maintenance staff are not available to take on the project which means higher costs for contracting services. Associate Superintendent Corporate Services A. Tarnoczi reported that there may be some room for negotiation including a lease hold improvement allowance. Based on the projections outlined, the investment could be returned within 10 years and as quickly as 4-5 years.

Superintendent K. Sacher reported that he spoke to Treasurer S. Roy about the relocation plan and she was confident about the potential. In preparation for transitional costs, a surplus of \$130,000 was held back last year which could offset some of the expenses.

The Trustees authorized Associate Superintendent Corporate Services A. Tarnoczi to negotiate a lease with the owners of the property with the details of the lease to come back to the Board for final approval.

D. Brown left the meeting at this time.

RECESS: 12:19 p.m.

RECONVENE: 1:02 p.m.

**Olds and District
Kiwanis Music
Festival**

A letter received from the Olds and District Kiwanis Festival Society, dated October 2, 2014, requesting support for their annual festival was provided for review.

Resolution #20141114027

Moved By: R. Fisher

Motion that Chinook's Edge School Division No. 73 Board of Education provide financial support in the amount of \$700 (seven hundred dollars) to the Olds and District Kiwanis Festival Society for their 2015 festival.

Carried

C. Huelsman returned to the meeting at 1:05 p.m.

**Town of
Carstairs
Meeting Request**

A letter from the Mayor of Carstairs Lance Colby requesting a dinner meeting was provided for review.

The Trustees indicated they would be available on January 14th with February 25th identified as an alternate date.

**Public Member
Appointment -
Audit Committee**

Associate Superintendent Corporate Services A. Tarnoczi provided an update on the Audit Committee public member appointment. A copy of the responses received from the advertisement were provided for review.

Resolution #20141117001

Moved By: R. Fisher

Motion that Chinook's Edge School Division No. 73 Board of Education appoint Warren Van Orman and Connie McKay as the public members of the Audit Committee for a two year term.

Carried

**Special Board
Meeting**

A special Board of Education meeting is required on November 26th at 10:00 a.m. to approve the Audited Financial Statements. The meeting will be held during a recess of the Education Committee meeting.

Resolution #20141114032

Moved By: S. Ball

Motion to schedule a Board of Education meeting on November 26, 2014 at 10:00 a.m. in the Boardroom to approve the audited financial statements.

Carried

**Christmas Card
Signing**

Christmas cards to accompany the candy trays being sent to the schools were distributed and signed by the Trustees.

Audit Committee

No report at this time. The date of the next meeting is November 20th at

12:30 p.m.

**Education
Committee**

The minutes of the October 22, 2014 Education Committee meeting were provided for review.

**Facilities and
Maintenance
Committee**

Board representative A. Tarnoczi provided a verbal update from the October 29, 2014 Facilities and Maintenance Committee meeting. The minutes of the meeting were circulated to the Trustees.

The importance of lobbying the government regarding IMR funding was discussed.

**Finance
Committee**

No report at this time.

The date of the next meeting is November 20th at 10:30 a.m. Treasurer S. Roy will be presenting the audited financial statements in detail and all Trustees are invited to attend.

C. Butler and S. Ball will attend the meeting in place of S. Cooper and C. Huelsman.

**Negotiations
Committee**

No report at this time.

**Parents Matter
Committee**

Board representative H. Bilton provided a verbal update from the October 8th Parents Matter Committee meeting. The minutes of the meeting were provided for review.

Feedback was received from the members that there was not enough time allowed for discussion. Suggestions of presenting information over supper, extending the meeting by a half an hour and sending the agenda/information out in advance were discussed.

**Policy
Committee**

No report at this time. The date of the next meeting is December 2, 2014.

Teachers Matter

No report at this time. The date of the next Teachers Matter Committee meeting is November 21, 2014.

**Technology
Committee**

Board representative S. Ball provided a verbal update from the October 22, 2014 Technology Committee meeting. The minutes of the meeting were provided for review.

Trustee Ball reported that the Technology Committee will be testing Google Docs with the potential of using it for Board agendas if it is successful. This would eliminate hard copies of documents being handed out at the meetings.

Transportation

Board representative G. Kerr provided a verbal update from the October 8,

Committee	<p>2014 Transportation Committee meeting. The minutes of the meeting were provided for review.</p> <p>The Committee will be reviewing transportation fees and bringing back a recommendation to the Board.</p>
Trustee Remuneration Adhoc Committee	<p>The Trustees reviewed the recommendation from the Trustee Remuneration Adhoc Committee.</p> <p>Resolution #20141114045 Moved By: S. Ball</p> <p>Motion that Chinook's Edge School Division No. 73 Board of Education accept the recommendation from the Trustee Remuneration Adhoc Committee to increase Trustee remuneration effective November 1, 2014 as follows:</p> <ul style="list-style-type: none"> • Increase Trustee per diem from \$221 to \$250 • Increase monthly flat fee from: <ul style="list-style-type: none"> ○ \$420 to \$525 for the Chair ○ \$317 to \$400 for the Vice Chair ○ \$215 to \$275 for Trustees • Increase Board contribution rate for Trustee benefits to 97.5 percent. • Trustee health spending account to remain at \$600 per year • Trustee remuneration to be reviewed annually. <p style="text-align: right;">Carried</p> <p>The Trustees requested that regular budget updates be provided. Trustee H. Bilton will meet with Treasurer S. Roy to modify the Trustee spreadsheet as required and will also build a spreadsheet so the Trustees can track their hours.</p>
Carstairs Adhoc Committee	<p>Board representative S. Ball provided an update from the October 22nd Carstairs Adhoc meeting.</p>
Superintendent Update	<p>Superintendent K. Sacher provided a verbal report:</p> <ul style="list-style-type: none"> • The Teachers Matter agenda was shared. • The Colt Road Show will be starting in January. The dates were sent out by D. Maclsaac. Please ensure they are marked in your calendar. <p>R. Hoppins and M. Pusey entered the meeting at 2:10 p.m.</p> <ul style="list-style-type: none"> • The Trustees reviewed the Celebrations event. Positive feedback was shared and the following suggestions were made for next year: <ul style="list-style-type: none"> ○ The Canadian flag should be present for the singing of O Canada. ○ Retirees should be reminded of the time limit for speeches. ○ The "cheat sheet" was appreciated and should be continued. ○ The Trustees should be spread out in the room rather than having a receiving line as staff enter. ○ Trustee seats on the stage will be removed. Seats will still be available for MCs.

- Larger program format will be used as text is too small.
- October 22nd is being considered as the date for the 2015 Celebrations. Positive feedback was received regarding holding it on a Thursday evening.

R. Hoppins and M. Pusey left the meeting at 2:20 p.m

Community Learning Campus

Board representative H. Bilton provided an update on recent CLC items:

- The majority of “finishing the dream” is completed. They are waiting on the budget for new equipment as there is some broken equipment requiring replacement.
- A presentation was made at the CLC meeting by a dual credit student taking meat cutting. Trustee Bilton noted that this is just one of many examples of dual credit success.

Enrolments

Superintendent K. Sacher reviewed the Division enrolments as of October 31, 2014. Mr. Sacher noted that there was an error in the Penhold Crossing Secondary School numbers. The number is similar to September (218) and it will be corrected on the November count.

Correspondence

Chair C. Butler reviewed the following correspondence items:

- Letter from the Honourable Gordon Dirks, Minister of Education, dated October 20, 2014, regarding faith-based alternative programs.
- Thank you card from Kelly Chappelle regarding Celebrations.

Trip Requests

No trip requests were received.

Trustee Remuneration and Expenses

Chair C. Butler called for the Trustees Remuneration and Expense sheets.

Alberta School Boards Association

Board representative H. Bilton provided an update on recent ASBA items:

- Notes from the October 27th Zone 4 ASBA meeting were circulated at the meeting. Trustee Bilton reported that the deadline for grant funding of Family and Community Safety Programs is November 14th. Superintendent K. Sacher will pass this information on to W. Christensen. Trustee H. Bilton reported that Trustee J. Swainson will be the labour relations representative for Zone 4.
- The Trustees discussed the possibility of establishing a Foundation similar to Red Deer Public and Red Deer Catholic. This will be discussed further at an Education Committee meeting.
- The date of the next Zone 4 meeting is November 24th in Wetaskiwin. Please let D. MacIsaac know if you are planning to attend.
- The ASBA Fall General Meeting is being held November 16th to 18th at the Westin Edmonton. C. Butler, R. Fisher, C. Huelsman, H. Bilton and J. Swainson will be attending. A cover letter from Acting Executive

Director Scott McCormack as well as the ASBA Policies Bulletin were provided for review. The Trustees discussed the following motions to determine how to vote at the FGM:

Excellence in Education – yes

Weighting of Provincial Diploma Examinations – no

Needs-based funding for public rural schools – undecided (wait for discussion)

Funding new school and modular start-up costs - yes

**Public School
Boards
Association**

The Trustees discussed the fall general meeting. Concerns were expressed regarding the effectiveness of the meeting and the value of the PSBA membership. The Trustees agreed that the Association has done some great work in the past but concerns were expressed regarding a lack of communication and vision for the future. Concerns were also expressed regarding the budget presented at the meeting.

Resolution #20141114056

Moved By: C. Huelsman

Motion that Chinook's Edge School Division No. 73 Board of Education write a letter to the PSBA Board of Directors expressing concerns over the fall general meeting, business in general and the budget shortfall.

Carried

Trustee S. Cooper will work with C. Butler to draft a letter to the PSBA. The letter will be circulated to all of the Trustees for feedback prior to it being sent.

**Canadian School
Boards
Association**

No report at this time.

**National School
Boards
Association**

The Trustees discussed the requirement of obtaining Board approval for out of province conferences.

Resolution #20141114060

Moved By: G. Kerr

Motion that Chinook's Edge School Division No. 73 Board of Education approve C. Butler, R. Fisher and H. Bilton to attend the NSBA Conference in Nashville in March 2015.

Carried

The requirement of a written report following conferences was discussed. It was noted that it is up to the Trustees to communicate information following conferences to the appropriate departments or Superintendents. The value of administration attending certain conferences was also discussed. Trustees should review agendas in advance and inform Administration if their attendance is necessary.

**Meeting
Evaluation**

A verbal evaluation of the meeting was provided by Trustee C. Huelsman. Trustee Kerr will provide the evaluation at the December meeting.

Adjourned

Resolution #20141114063

Moved By: T. James

Motion to adjourn the meeting at 3:34 p.m.

Carried

C. Butler - Chair

R. Fisher - Vice Chair

A. Tarnoczi - Corporate Secretary