



## Board of Education

Meeting Type : Board of Education

Date : Wednesday, April 08, 2015

Start time : 9:00 AM

Location : Boardroom

### Call to Order

**Trustees Present:** S. Ball, H. Bilton, C. Butler (Chair), S. Cooper, R. Fisher, C. Huelsman, T. James, G. Kerr, J. Swainson

**Staff:** S. Bexon – Communications Officer, D. MacIsaac – Executive Assistant to Superintendent, S. Russell – Associate Superintendent People Services, K. Sacher – Superintendent/CEO, A. Tarnoczi – Associate Superintendent Corporate Services, S. Babb – Recording Secretary

Chair C. Butler called the meeting to order at 9:01 a.m.

### Agenda Approval

#### **Resolution #20150410002**

Moved By: C. Huelsman

**Motion to approve the agenda with the following additions:**

**3.8 Budget Update**

**3.9 Succession Planning**

**Carried**

### Minutes Approval

Chair C. Butler called for additional agenda items.

#### **Resolution #20150410004**

Moved By: S. Ball

The minutes of the March 11, 2015 Board of Education meeting were provided for review.

**Carried**

#### **Resolution #20150410005**

Moved By: T. James

**Motion to move the meeting In Camera at 9:03 a.m.**

**Carried**

It was noted that S. Ball, H. Bilton, C. Butler, S. Cooper, R. Fisher, C. Huelsman, T. James, G. Kerr, J. Swainson, S. Russell, K. Sacher and A. Tarnoczi remained in the meeting at this time.

S. Russell left the meeting at 9:32 a.m.

S. Bexon entered the meeting at 10:26 a.m. and left at 11:07 a.m.

S. Roy and R. Hoppins entered the meeting at 11:34 a.m. and left at 12:14 p.m.

S.. Bexon entered the meeting at 12:10 a.m. and left at 12:19 p.m.

#### **Resolution #20150410007**

Moved By: C. Huelsman

**Motion to return to the regular meeting at 12:19 p.m.**

**Carried**

**RECESS:** 12:19 p.m.

**RECONVENE:** 12:59 p.m.

S. Bexon, D. MacIsaac, D. Duquette and S. Babb entered the meeting at this time.

C. Huelsman did not return to the meeting at this time.

**Personnel**

During the In Camera portion of the meeting, Associate Superintendent People Services S. Russell provided an update on personnel items.

**Resolution #20150410010**

Moved By: S. Ball

**Motion to accept the personnel report for information.**

**Carried**

**Administrative  
Transfers**

During the In Camera portion of the meeting, Associate Superintendent People Services S. Russell provided an update on administrative transfers. Administrative Procedures 4-22 Voluntary Vice Principal Transfer (revised) and 4-28 Voluntary Principal Transfer (new) were provided for information.

**Accounts  
Payable**

During the In Camera portion of the meeting, the listing of Accounts Payable cheques over \$500 and direct deposits for March 2015 were provided for review.

**Personnel  
Committee**

During the In Camera portion of the meeting, Chair C. Butler provided an update from the March 25, 2015 Personnel Committee meeting. The minutes of the meeting were provided for review.

**Coordinated  
Student  
Transportation**

During the In Camera portion of the meeting, Associate Superintendent Corporate Services A. Tarnoczi provided an update on coordinated student transportation.

**Resolution #20150410015**

Moved By: H. Bilton

**Motion that Chinook's Edge School Division No. 73 Board of Education receive for implementation Administrative Procedure 5-11 School Bus Transportation as amended.**

**Carried**

**Resolution #20150410016**

Moved By: G. Kerr

**Motion that Chinook's Edge School Division No. 73 Board of Education set the Basic Student Transportation Fee at \$300 for the 2015/2016 school year.**

**Carried**

**Sundre Update**

During the In Camera portion of the meeting, Associate Superintendent Corporate Services A. Tarnoczi provided a Sundre update.

**Red Deer Career High Update** During the In Camera portion of the meeting, Associate Superintendent Corporate Services A. Tarnoczi provided an update on Red Deer Career High.

**Budget Update** During the In Camera portion of the meeting, Treasurer S. Roy and Associate Superintendent System Services R. Hoppins provided a budget update.

**Succession Planning** During the In Camera portion of the meeting, Superintendent K. Sacher provided an update on succession planning.

C. Huelsman returned to the meeting at 1:04 p.m.

**Superintendent Update** Superintendent K. Sacher provided a verbal update:

- The two year viability study at Reed Ranch School and Benalto School is now complete. A FAQ document prepared for each school was provided for information. Mr. Sacher reported that enrolments have gone up and the average cost per student has gone down at Reed Ranch. Reed Ranch School Council Chair Dean Duquette attended the meeting and shared positive comments about the process and the support the community received from Division Office. Enrolments at Benalto School have declined since the start of the process which makes staffing very difficult. Enrolments will continue to be monitored very closely with further discussion in the fall if necessary. Special thanks were given to R. Hoppins and L. Steele for their work throughout the process.
- The Minister of Health has announced that the Resiliency Program is being expanded to four divisions including Chinook's Edge. The program supports the mental wellness of students through online assessments and additional supports when required.
- The Students Matter Committee met on March 31<sup>st</sup> and provided insight into a variety of topics. Mr. Sacher reported that it is a great group of students who are excited to continue next year.
- A successful event was held at Hugh Sutherland School to help prepare the grade 2's and 3's for the transfer. There were 100 people in attendance and all of the comments received were positive. Special thanks was given to the Carstairs Planning Committee.
- A positive update on an ongoing parent concern was provided.

**School Fees - 2015/2016** Proposed school fees for the 2015/2016 school year were provided for review.

**Resolution #20150410023**

Moved By: C. Huelsman

**Motion that Chinook's Edge School Division No. 73 Board of Education approve the proposed school fees for the 2015/2016 school year as presented.**

**Defeated**

**Resolution #20150410024**

Moved By: S. Cooper

**Motion that Chinook's Edge School Division No. 73 Board of Education set the school fees the same as the 2014/2015 school year.**

**Carried****Cremona Signage**

Associate Superintendent Corporate Services A. Tarnoczi presented a request from the Cremona Community Engagement Site to install signage on Cremona School. A letter from Coordinator Jan Shand, dated March 20, 2015 as well as photos of the proposed signage were provided for review.

The Trustees agreed that Board approval is required for public signage on schools.

**Resolution #20150410026**

Moved By: S. Ball

**Motion that Chinook's Edge School Division No. 73 Board of Education approve the request from the Cremona Community Engagement Site for a main sign on the south wall of the Cremona School as well as on the announcement board, subject to approval of the sign design.**

**Carried**

Associate Superintendent Corporate Services A. Tarnoczi will request sign mock-ups for approval at the May Board meeting.

**Town of Carstairs Meeting Reminder**

The Trustees were reminded of the meeting with the Town of Carstairs being held on April 8<sup>th</sup> at 6:00 p.m. at Our Flames Restaurant in Olds. Chair C. Butler and Trustees J. Swainson and C. Huelsman indicated that they were unable to attend.

**Audit Committee**

No report at this time.

**Finance Committee**

No report at this time.

**Education Committee**

The minutes of the March 25, 2015 Education Committee meeting were provided for review. The recommendation to approve the proposed school fees was handled under Item 4.1 (School Fees 2015/2016).

**Facilities and Maintenance Committee**

No report at this time.

**Negotiations Committee**

No report at this time.

**Parents Matter Committee**

No report at this time.

**Policy Committee**

No report at this time.

**Teachers Matter**

No report at this time.

**Technology**

Board representative S. Ball provided an update from the Technology Committee meeting held on March 25, 2015. The minutes of the meeting

**Committee**

were provided for review.

The electronic delivery of the Board agenda package was discussed. The Technology Committee recommended that the agenda be shared using Google Drive. Advantages were outlined including eliminating last minute emails and having all of the material in one place. The Trustees agreed that they would need a practice session if this method of delivery is used. The members of the Technology Committee indicated they would provide support to the Trustees during the meetings if necessary.

Associate Superintendent Corporate Services A. Tarnoczi indicated that an initial exploration has been completed but that more time is required to resolve basic security questions and ensure that the necessary processes can be put in place to protect the official Board agenda and create appropriate file structures. This item will be discussed further at the Education Committee meeting.

**Transportation Committee**

No report at this time.

**Community Learning Campus**

Board representative H. Bilton reported that she was not at the last meeting. She will be attending the Advisory meeting next week and will send an update to the Trustees if necessary.

**Enrolments**

Superintendent K. Sacher reviewed the Division enrolments as of March 31, 2015.

**Correspondence**

Chair C. Butler reviewed the following correspondence received:

- Response from Brian Callaghan, ASBA Education Consultant, dated March 17, 2015.
- Thank you letter from the Red Deer Festival of the Performing Arts Fundraising Chair Dave Mack, dated March 9, 2015.

**Trip Requests**

Superintendent K. Sacher reviewed the following school trip requests:

- A request from Cremona School for an out of country trip to California in April or May of 2016.

**Resolution #20150410043**

Moved By: S. Ball

**Motion that Chinook's Edge School Division No. 73 Board of Education approve in principle, the request from Cremona School for an out of country trip to California in April or May 2016, subject to limiting the number of missed school days.**

**Carried**

Requests were also received from Didsbury High School and Ecole H.J. Cody School for out of country trips to France in April 2017 to attend the 100<sup>th</sup> anniversary of the Battle of Vimy Ridge. K. Sacher will get more information from the schools on the travel dates prior to the requests being considered by

the Board. Mr. Sacher will encourage the schools to reduce the amount of missed school time as much as possible.

**Trustee  
Remuneration  
and Expenses**

Chair C. Butler called for Trustee remuneration and expenses for March 2015.

**Alberta School  
Boards  
Association**

- Trustees C. Huelsman and S. Ball provided a verbal report from the March 23<sup>rd</sup> Zone 4 meeting. C. Huelsman requested that handouts from the meeting be scanned and shared with the Trustees.
- The next Zone 4 meeting is being held on April 27<sup>th</sup> in Rocky Mountain House. Trustees C. Huelsman and H. Bilton will attend.
- The Spring General Meeting is being held June 1 to 2, 2015 at the Sheraton Red Deer. J. Swainson, S. Cooper, G. Kerr, S. Ball, K. Sacher and A. Tarnoczi will attend. C. Huelsman indicated that she would attend the business meeting.
- The ASBA Budget and Bylaws will be discussed further at the April 29<sup>th</sup> Education Committee meeting. The Trustees discussed the topics of withdrawing from NSBA as well as being able to register separately for ASBA professional development and business meetings.

K. Sacher left the meeting at 2:12 p.m.

**Public School  
Boards  
Association**

Board representative T. James provided an update on recent PSBA items:

- The Public School Board Council meeting is being held April 16<sup>th</sup> to 18<sup>th</sup> at the DoubleTree by Hilton Hotel West in Edmonton. Trustees T. James and S. Cooper will attend.
- The Spring General Assembly is being held May 29<sup>th</sup> to 31<sup>st</sup> at the Sheraton in Red Deer. Trustees R. Fisher, C. Butler, S. Ball and S. Cooper will attend.

**Canadian School  
Boards  
Association**

CSBA 2015 is being held in Saskatoon in July 2015. There has not been any interest expressed in attending.

K. Sacher returned to the meeting at 2:17 p.m.

**National School  
Boards  
Association**

Chair C. Butler and Trustees R. Fisher and H. Bilton provided a verbal report from the National School Board Association conference held in Nashville March 21-23, 2015.

**Meeting  
Evaluation**

A verbal evaluation of the meeting was provided by Trustee S. Ball. Trustee R. Fisher will provide the evaluation at the May meeting.

**Adjourned**

**Resolution #20150410051**

Moved By: S. Cooper

**Motion to adjourn the meeting at 2:41 p.m.**

**Carried**

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C. Butler - Chair

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R. Fisher - Vice Chair

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A. Tarnoczi - Corporate Secretary