



Chinook's Edge School Division No. 73

Board of Education

Meeting Type : Board of Education
 Date : Wednesday, June 24, 2015
 Start time : 9:00 AM
 Location : Boardroom

Call to Order

Trustees Present: S. Ball, H. Bilton, C. Butler (Chair), S. Cooper, R. Fisher, C. Huelsman, T. James, G. Kerr, J. Swainson
Staff: S. Bexon – Communications Officer, D. Maclsaac – Executive Assistant to Superintendent, S. Russell – Associate Superintendent People Services, K. Sacher – Superintendent/CEO, A. Tarnoczi – Associate Superintendent Corporate Services, S. Babb – Recording Secretary

Chair C. Butler called the meeting to order at 9:00 a.m.

Agenda Approval

Chair C. Butler called for additional agenda items.

Resolution #20150626004

Moved By: C. Huelsman

Motion to approve the agenda as presented.

Carried

Minutes Approval

The minutes of the May 27, 2015 Board of Education meeting were provided for review.

Resolution #20150626006

Moved By: S. Ball

Motion to approve the minutes of the May 27, 2015 Board of Education meeting as presented.

Carried

Resolution #20150626007

Moved By: S. Cooper

Motion to move the meeting In Camera at 1:01 p.m.

Carried

It was noted that S. Ball, H. Bilton, C. Butler, S. Cooper, R. Fisher, C. Huelsman, J. Swainson, T. James, G. Kerr, S. Russell, K. Sacher and A. Tarnoczi remained in the meeting at this time.

Resolution #20150626009

Moved By: J. Swainson

Motion to return to the regular meeting at 9:50 a.m.

Carried

RECESS: 9:50 a.m.

RECONVENE: 10:00 a.m.

S. Bexon, S. Babb, D. Maclsaac and S. Roy entered the meeting at this time.
S. Russell did not return to the meeting at this time.

**Finance
Committee**

Board representative R. Fisher provided an update from the June 23, 2015 Finance Committee meeting. The minutes of the meeting were circulated for review.

**3rd Quarter
Report
(September 1st
to May 31st)**

Treasurer S. Roy presented the 3rd quarter report (September 1st to May 31st) on the 2014-2015 budget. Mrs. Roy reported that a few sites are a little tight but that overall the budget is on track with the projections.

Resolution #20150626013

Moved By: G. Kerr

Motion that Chinook's Edge School Division No. 73 Board of Education accept the third quarter report as presented.

Carried

**2015/2016
Budget**

Treasurer S. Roy presented the 2015/2016 budget for approval. A balanced budget is being presented with an operating surplus of \$17,623. With net amortization of \$2.4 million and capital purchases from operating grants of \$2.2 million, division reserves are expected to grow by \$240,000. An error in the expenses graph was pointed out as 2015 was missing (8.09 experience / 4.77 education). This will be corrected in the final report.

The Board expressed thanks to the new Government for the funding announcement at the end of May but also concerns regarding inadequate funding in transportation and facilities to deal with capital replacement.

S. Roy indicated that she would work with B. Milman to incorporate the changes made at the Finance Committee meeting.

Resolution #20150626015

Moved By: R. Fisher

Motion that Chinook's Edge School Division No. 73 Board of Education approve the budget for the 2015/2016 school year as presented.

Carried

The Board thanked S. Roy and the Finance team for their work on the complex budget this year.

Personnel

During the In Camera portion of the meeting, Associate Superintendent People Services S. Russell provided an update on personnel items.

Resolution #20150626018

Moved By: J. Swainson

Motion that Chinook's Edge School Division No. 73 Board of Education accept the personnel report for information.

Carried

Accounts

During the In Camera portion of the meeting, the listing of Accounts Payable cheques over \$500 and direct deposits for May 2015 were provided for

Payable review.

Personnel Committee During the In Camera portion of the meeting, the minutes of the June 10, 2015 Personnel Committee meeting were provided for review.

Land/Facilities Update During the In Camera portion of the meeting, Associate Superintendent Corporate Services A. Tarnoczi provided a land/facilities update.

Resolution #20150626022

Moved By: G. Kerr

Motion that Chinook's Edge School Division No. 73 Board of Education authorize the Corporate Secretary to place part or all of the discussed property up for tender if required.

Carried

Cremona Signage Further to the motion made at the April 8, 2015 Board of Education meeting approving the request from the Cremona Community Engagement Site for a main sign on the south wall of the Cremona School as well as on the announcement board, subject to approval of the sign design, a mock-up of the design was provided for review.

S. Roy left the meeting at 10:16 a.m.

The installation and durability of the sign was discussed. Mr. Tarnoczi reported that the Facility Director would be involved to ensure proper installation and sign durability.

Resolution #20150626024

Moved By: S. Ball

Motion that Chinook's Edge School Division No. 73 Board of Education approve the Cremona Community Engagement Site sign design as presented.

Carried

Resolution #20150626025

Moved By: S. Ball

Motion that Chinook's Edge School Division No. 73 Board of Education direct the Superintendent to ensure that the Cremona Community Engagement Site sign is appropriately installed and made of durable material.

Carried

Westglen School Breakfast for Learning Agreement A letter of agreement with the Breakfast for Learning program for a one-time grant of \$25,000 to Westglen School for a kitchen makeover was provided for approval. A copy of the proposal was provided for background information.

Resolution #20150626028

Moved By: G. Kerr

Motion that Chinook's Edge School Division No. 73 Board of Education approve the Westglen School Breakfast for Learning Agreement as presented.

Carried**Sylvan Lake
Attendance
Boundaries**

Associate Superintendent Corporate Services A. Tarnoczi provided an update on the Sylvan Lake attendance boundaries.

Mr. Tarnoczi reported that there will be three K-6 feeder schools in Sylvan Lake that will funnel into Fox Run School (grades 7-8) and then to H.J. Cody School (9-12). A summary of the draft plan was outlined. The goal is to have the boundaries finalized by December 2015.

The Trustees agreed that the local Trustee should be included on the Steering Committee. A. Tarnoczi will ask S. Russell to add J. Swainson to the list. All of the Trustees will be involved for any larger public consultation meetings in addition to representation from the Town. Mr. Tarnoczi reported that he has met with the Sylvan Lake Planning Department to look at new developments and another meeting will be scheduled in the fall.

S. Russell entered the meeting at 10:40 a.m.

Resolution #20150626030

Moved By: J. Swainson

Motion that Chinook's Edge School Division No. 73 Board of Education receive the Sylvan Lake Attendance Boundaries Plan for information.

Carried**Locally
Developed
Courses**

Locally developed courses were presented for approval at the following link:
<http://www.chinooksedge.ab.ca/Locally%20Developed%20Courses.php>

Resolution #20150626032

Moved By: R. Fisher

Motion that Chinook's Edge School Division No. 73 Board of Education approve this 24th day of June 2015, the following Locally Developed Courses:

Course Name	Credit	Status	Start Date	Expiry Date	Development Type	From School Authority
Advanced Acting/ Touring Theatre 15	3 & 5	Reauthorized (Extension)	Sep. 01, 2015	Aug. 31, 2019	Acquired	Calgary School District No. 19
Advanced Acting / Touring Theatre 25	3&5	Reauthorized (Extension)	Sep. 01, 2015	Aug. 31, 2019	Acquired	Calgary School District No. 19
Advanced Acting / Touring Theatre 35	3&5	Reauthorized (Extension)	Sep. 01, 2015	Aug. 31, 2019	Acquired	Calgary School District No. 19

Autobody Repair 15 K&E	5	Authorized (New)	Sep. 01, 2015	Aug. 31, 2019	Acquired	Calgary School District No. 19
Autobody Repair 25 K&E	5	Authorized (New)	Sep. 01, 2015	Aug. 31, 2019	Acquired	Calgary School District No. 19
Autobody Repair 35 K&E	5	Authorized (New)	Sep. 01, 2015	Aug. 31, 2019	Acquired	Calgary School District No. 19
Aviation 35 (Dual Credit)	3	Authorized (New)	Sep. 01, 2015	Aug. 31, 2019	Developed	Chinook's Edge School Division No. 73
Band 15	5	Reauthorized (Extension)	Sep. 01, 2015	Aug. 31, 2016	Acquired	Calgary School District No. 19
Band 25	5	Reauthorized (Extension)	Sep. 01, 2015	Aug. 31, 2016	Acquired	Calgary School District No. 19
Band 35	3	Reauthorized (Extension)	Sep. 01, 2015	Aug. 31, 2016	Acquired	Calgary School District No. 19
Big History 15	3&5	Authorized (New)	Sep. 01, 2015	Aug. 31, 2019	Developed	Chinook's Edge School Division No 73
Ceramics (Advanced Techniques) 15	5	Reauthorized (Extension)	Sep. 01, 2015	Aug. 31, 2019	Acquired	Edmonton School District No. 7
Ceramics (Advanced Techniques) 25	5	Reauthorized (Extension)	Sep. 01, 2015	Aug. 31, 2019	Acquired	Edmonton School District No. 7
Ceramics (Advanced Techniques) 35	5	Reauthorized (Extension)	Sep. 01, 2015	Aug. 31, 2019	Acquired	Edmonton School District No. 7

Choir 15	5	Reauthorized (Extension)	Sep. 01, 2015	Aug. 31, 2016	Acquired	Calgary School District No. 19
Choir 25	5	Reauthorized (Extension)	Sep. 01, 2015	Aug. 31, 2016	Acquired	Calgary School District No. 19
Choir 35	5	Reauthorized (Extension)	Sep. 01, 2015	Aug. 31, 2016	Acquired	Calgary School District No. 19
Dance 15	5	Authorized (New)	Sep. 01, 2015	Aug. 31, 2019	Acquired	Edmonton School District No. 7
Dance 25	5	Authorized (New)	Sep. 01, 2015	Aug. 31, 2019	Acquired	Edmonton School District No. 7
Dance 35	5	Authorized (New)	Sep. 01, 2015	Aug. 31, 2019	Acquired	Edmonton School District No. 7
Instrumental Jazz 15	5	Reauthorized (Extension)	Sep. 01, 2015	Aug. 31, 2016	Acquired	Calgary School District No. 19
Instrumental Jazz 25	5	Reauthorized (Extension)	Sep. 01, 2015	Aug. 31, 2016	Acquired	Calgary School District No. 19
Instrumental Jazz 35	3	Reauthorized (Extension)	Sep. 01, 2015	Aug. 31, 2016	Acquired	Calgary School District No. 19
Paleontology 15	3&5	Authorized (New)	Sep. 01, 2015	Aug. 31, 2019	Acquired	Golden Hills School Division No. 75
Paleontology 25	3&5	Authorized (New)	Sep. 01, 2015	Aug. 31, 2019	Acquired	Golden Hills School Division No. 75

Paleontology 35	3&5	Authorized (New)	Sep. 01, 2015	Aug. 31, 2019	Acquired	Golden Hills School Division No. 75
Technical Theatre 15	3&5	Reauthorized (Extension)	Sep. 01, 2015	Aug. 31, 2018	Acquired	Calgary School District No. 19
Technical Theatre 25	3&5	Reauthorized (Extension)	Sep. 01, 2015	Aug. 31, 2018	Acquired	Calgary School District No. 19
Technical Theatre 35	3&5	Reauthorized (Extension)	Sep. 01, 2015	Aug. 31, 2018	Acquired	Calgary School District No. 19
Vocal Jazz 15	5	Reauthorized (Extension)	Sep. 01, 2015	Aug. 31, 2016	Acquired	Calgary School District No. 19
Vocal Jazz 25	5	Reauthorized (Extension)	Sep. 01, 2015	Aug. 31, 2016	Acquired	Calgary School District No. 19
Vocal Jazz 35	3	Reauthorized (Extension)	Sep. 01, 2015	Aug. 31, 2016	Acquired	Calgary School District No. 19

Carried

Spruce View Crosswalks

The Trustees discussed the concerns expressed by a parent in Spruce View regarding safety issues with students walking to and from school.

Trustee C. Huelsman reported that she contacted Alberta Transportation. They installed some additional signage and reviewed the pedestrian crossings and deemed that they meet current safety standards.

The Trustees agreed that the school division does not have control over decisions made regarding crossings, etc., however they could pass the concerns on to the government. The possibility of lobbying through ASBA or the MLAs was discussed. It was noted that the Division needs to work with municipalities to support their master transportation plans. The Trustees agreed that they should set up a dinner meeting with Red Deer County in the fall to discuss these issues as well as future plans.

The Trustees also agreed that they should discuss what other parties they should be meeting with in the fall. A suggestion was made that meetings with

Town councils could be planned in conjunction with Board school visits.

S. Russell left the meeting at 11:13 a.m.

Resolution #20150626034

Moved By: S. Cooper

Motion that Chinook's Edge School Division No. 73 Board of Education direct the Board Chair to send a letter to Red Deer County to invite them to a supper meeting in the fall to discuss various issues.

Carried

Resolution #20150626035

Moved By: H. Bilton

Motion that Chinook's Edge School Division No. 73 Board of Education direct the Board Chair to write a letter to the Minister of Transportation and the Red Deer County Mayor requesting that they look into the Spruce View concerns.

Carried

Resolution #20150626036

Moved By: C. Huelsman

Motion that Chinook's Edge School Division No. 73 Board of Education direct the Board Chair to respond to the Spruce View parent to communicate Alberta Transportation's response and what has been done to lobby Alberta Transportation and Red Deer County.

Carried

**2015-2016 Board
School Visits &
Education
Committee
Presentations
Schedule**

The 2015-2016 Board School Visits and Education Committee Presentations Schedule was provided for review.

Superintendent K. Sacher reported that COLT would discuss organizing meetings between the Board and local municipalities in the fall and develop a plan for consideration.

R. Fisher left the meeting at 11:22 a.m.

Resolution #20150626038

Moved By: T. James

Motion that Chinook's Edge School Division No. 73 Board of Education accept the 2015-2016 Board School Visits & Education Committee Presentations Schedule as presented.

Carried

Resolution #20150629001

Moved By: T. James

Motion that Chinook's Edge School Division No. 73 Board of Education direct the Superintendent to explore a plan for the Board to connect with local municipalities.

Carried

**Signing
Authority**

Resolution #20150626039

Moved By: S. Ball

Motion that Chinook's Edge School Division No. 73 Board of Education remove Allan Tarnoczi from and add Ray Hoppins to the signing

authority effective September 1, 2015.

Carried

Audit Committee No report at this time.

Education Committee The minutes of the June 10th Education Committee meeting were provided for review.

Resolution #20150626042

Moved By: S. Cooper

Motion that Chinook's Edge School Division No. 73 Board of Education direct the Superintendent to approve the Red Deer Career High lease as presented.

Carried

Resolution #20150626043

Moved By: G. Kerr

Motion that Chinook's Edge School Division No. 73 Board of Education delete the portion of policy 1-05 exhibit 2 that refers to the Personnel Committee effective June 30th.

Carried

Resolution #20150626044

Moved By: C. Huelsman

Motion that Chinook's Edge School Division No. 73 Board of Education review the decision to delete the portion of policy 1-05 exhibit 2 that refers to the Personnel Committee at the June 2016 Education Committee meeting.

Carried

Resolution #20150626045

Moved By: S. Ball

Motion that Chinook's Edge School Division No. 73 Board of Education for the 2015/2016 school year, grandfather for one year all students who live in communities that were made ineligible by removal of article 7 of the previous transportation procedure.

Carried

Associate Superintendent Corporate Services A. Tarnoczi reported that this decision was communicated to the affected students following the Education Committee meeting.

Resolution #20150626047

Moved By: C. Huelsman

Motion that Chinook's Edge School Division No. 73 Board of Education accept for information the evidence supplied for the Superintendent's evaluation.

Carried

Resolution #20150626048

Moved By: S. Cooper

Motion that Chinook's Edge School Division No. 73 Board of Education direct the Board Chair to provide the Superintendent with feedback on his evaluation as presented.

Carried**Facilities and Maintenance Committee**

No report at this time.

Negotiations Committee

No report at this time.

Parents Matter Committee

No report at this time.

Policy Committee

Board representative S. Cooper provided an update from the June 18th Policy Committee meeting. The minutes of the meeting were provided for review.

Trustee S. Cooper indicated that the Policy Committee discussed the Personnel Committee and supported the entire Board dealing with issues with the Superintendent working with the Board Chair and Vice Chair as required.

The re-establishment of the Public Consultation meeting was discussed. It was noted that the Public Consultation Committee was an Adhoc Committee and that Parent's Matter is a Board Committee. Trustee S. Cooper noted that the Policy Committee minutes need to be modified to reflect this information.

Resolution #20150626053

Moved By: R. Fisher

Motion that Chinook's Edge School Division No. 73 Board of Education reinstate the Public Consultation Committee as an adhoc committee for the 2015/2016 school year.

Carried**RECESS:** 11:55 a.m.**RECONVENE:** 12:45 p.m.

A. Tarnoczi did not return to the meeting at this time.

Technology Committee

Board representative S. Ball provided an update from the May 27th Technology Committee meeting. The minutes of the meeting were provided for review.

Resolution #20150626056

Moved By: S. Cooper

Motion that Chinook's Edge School Division No. 73 Board of Education continue to explore the use of Google drive for opportunities for sharing Board information in conjunction with the development of the Storing and Sharing Google Drive document beginning in the fall of 2015.

Carried

Positive comments were shared regarding the CESD Information Technology presentation at the PSBA Spring General Meeting.

Teachers Matter

No report at this time.

Transportation Committee

No report at this time.

Superintendent Update

No report at this time.

Community Learning Campus

Board representative H. Bilton provided positive comments regarding the Sundre welding open house.

A. Tarnoczi returned to the meeting at 12:50 p.m.

Trustee H. Bilton provided an update on the School Within a College program. She noted that there were not as many CESD students involved this year and that awareness is key.

Policy Committee

A copy of Administrative Procedure 4-19 Secure Our Schools and Emergency Lockdown procedure was provided for information. Mr. Tarnoczi reported that there are now three levels of emergency including evacuating (fire), securing the school perimeter (weather, criminal in area) and lockdown within the school (intruder) which provides the administrator with more flexibility.

The benefits of proceeding with the policy development initiative were discussed. The Trustees agreed that Mr. Tarnoczi should be retained to complete this project. The process was shared which will result in approximately one policy committee meeting per month with policies reviewed monthly at Education Committee meetings for two hours. The entire process could take up to two years with the entire policy handbook approved as a whole at the end of the project. Until then, the current manual will be in effect with revisions made to it as required. Any new policies will be developed using the new format.

In addition to the extra Policy Committee meetings required, the Trustees agreed that the alternate should also attend the meetings due to the importance and complexity of the work.

S. Russell left the meeting at 1:09 p.m.

The cost of the project was discussed. Superintendent K. Sacher reported that the cost of retaining A. Tarnoczi has already been built into the budget to assist S. Russell in the transition. There will be additional meeting costs for the Policy Committee and a time commitment of the Education Committee.

It was noted that a Board motion to proceed with the policy development initiative was already approved at the February 11, 2015 meeting.

Enrolments

Superintendent K. Sacher reviewed Division enrolments as of May 29, 2015.

Correspondence

Chair C. Butler reviewed the following correspondence received:

- Thank you card regarding the Olds and District Kiwanis Music Festival.

Trip Requests

Superintendent K. Sacher reviewed the following trip requests:

- Innisfail High School is requesting permission for an out of country trip to Denmark from August 16-31, 2016.

It was noted that there was a typo in the proposal and that there would be a ratio of at least one supervisor to 9 students.

Resolution #20150626066

Moved By: H. Bilton

Motion that Chinook's Edge School Division No. 73 Board of Education approve in principle, the request from Innisfail High School for an out of country trip to Denmark from August 16-31, 2016

Carried

- Olds High School is requesting permission for an out of country trip to Scandinavia from April 15-25, 2016.

Resolution #20150626068

Moved By: T. James

Motion that Chinook's Edge School Division No. 73 Board of Education approve in principle, the request from Olds High School for an out of country trip to Scandinavia from April 15-25, 2016.

Carried

Trustee Remuneration and Expenses

Chair C. Butler called for Trustee Remuneration and Expenses for June. Trustees were asked to submit their July and August expenses at the September 9, 2015 meeting.

Alberta School Boards Association

Board representative H. Bilton provided an update on recent ASBA items:

- An update was provided from the Spring General Meeting held June 1 to 2, 2015.

Public School Boards Association

Board representative T. James provided an update on recent PSBA items:

- An update was provided from the Spring General Meeting held May 29th to 31st.
- It was noted that the Didsbury Jazz Band did a great job performing at the meeting.

Canadian School Boards Association

It was noted that there are no Trustees attending CSBA 2015 in Saskatoon.

National School Boards Association

No report at this time.

Meeting Evaluation

A verbal evaluation of the meeting was provided by Trustee H. Bilton.

The Trustees discussed being invited to and introduced at local school

events. Superintendent K. Sacher will provide a reminder to administrators in the fall. The Trustees were encouraged to communicate this request with the administrators as well.

Adjourned

Resolution #20150626075

Moved By: C. Huelsman

Motion to adjourn the meeting at 2:01 p.m.

Carried

C. Butler - Chair

R. Fisher - Vice Chair

A. Tarnoczi - Corporate Secretary