



Organization Meeting

Meeting Type : Board of Education

Date : Wednesday, September 09, 2015

Start time : 9:00 AM

Call to Order

Trustees: S. Ball, H. Bilton, C. Butler, S. Cooper, R. Fisher, C. Huelsman, T. James, G. Kerr, J. Swainson

Staff: S. Bexon – Communications Officer, B. Milman – Corporate Services Administrative Assistant, D. MacIsaac – Assistant to Superintendent, K. Sacher – Superintendent/CEO, S. Russell - Associate Superintendent Corporate Services, B. Perry – Payroll Coordinator, S. Babb – Recording Secretary

Associate Superintendent Corporate Services S. Russell called the meeting to order at 9:00 a.m.

Establish Rules for Election of Chair and Vice-Chair

Associate Superintendent Corporate Services S. Russell called for the Rules of Procedure to be established.

Resolution #20150915003

Moved By: S. Cooper

Motion that Chinook's Edge School Division No. 73 Board of Education establish the rules of procedure as follows:

- **Trustees review the non-binding expression of interest in Chair and Vice-Chair positions**
- **Chair calls for nominations (will be repeated three times)**
- **Trustees nominate candidates**
- **Candidate confirms acceptance of nomination**
- **Upon completion of nominations, candidates will have an opportunity to speak to the position**
- **Voting will be by secret ballot**
- **Ballots will be counted by two administrative staff members**
- **If there is a tie, a second vote with the top names will be held**
- **If the vote remains a tie, a name will be drawn from a hat**

Carried

Election of Board of Education Chair

Associate Superintendent Corporate Service S. Russell called for nominations for the position of Board of Education Chair for the 2015/2016 term.

C. Butler was nominated for the position of Board of Education Chair for the 2015/2016 term.

Nominations were called for a second and third time.

C. Butler was declared elected as the Board Chair for the 2015/2016 term.

Official Oath of Office - Chair

The Official Oath of Office was administered to C. Butler by Payroll Coordinator B. Perry.

Election of Board of Education Vice Chair

Chair C. Butler called for nominations for the position of Board of Education Vice Chair for the 2015/2016 term.

Trustee R. Fisher and Trustee S. Ball were nominated for the position of Board of Education Vice Chair for the 2015/2016 term.

Nominations were called for a second and third time.

Resolution #20150915007

Moved By: J. Swainson

Motion that nominations cease.

Carried

The candidates were given an opportunity to speak to the position and ballots were distributed, collected and counted.

R. Fisher was declared elected as the Board of Education Vice Chair for the 2015/2016 term.

Resolution #20150915009

Moved By: S. Cooper

Motion to destroy the ballots.

Carried

Official Oath of Office - Vice Chair

The Official Oath of Office was administered to R. Fisher by Payroll Coordinator B. Perry.

B. Perry left the meeting at this time.

Board Standing and Ad Hoc Committee Membership

A list of the Committees for 2015/2016 as well as Board Policy #1-05 Board Committees were provided for information. The Trustees discussed a possible change to the Teachers Matter Committee membership to include the Board Chair, Board Vice Chair, one Trustee (Committee Chair) and one alternate elected at the Annual Organization meeting with two open spots for Trustees that are interested in attending.

Resolution #20150915012

Moved By: C. Huelsman

Motion that Chinook's Edge School Division No. 73 Board of Education amend POL 1-05, Exhibit II Teachers Matter Committee membership to include the Board Chair, Board Vice Chair and one Trustee (Committee Chair) and one alternate elected at the Annual Organization meeting with two open spots for Trustees that are interested in attending.

Carried

Prior to the official population of the Committees, the Trustees agreed to temporarily populate the Committees according to the Trustee's priority ranking indicated on the non-binding expression of interest in order to negotiate and vote as required.

Associate Superintendent Corporate Services S. Russell outlined the committee selection process as follows:

- Committees will be populated in the following order: Finance Committee (same as Audit Committee), Transportation Committee, Negotiations Committee, Facilities & Maintenance Committee, ASBA Zone 4 Representative, Student Appeal, Public School Board Association Representative, Policy Committee, Teachers Matter Committee, Parents Matter Committee, Public Consultation Committee, Technology Committee, Community Learning Campus Board Representative, Student Awards, Scholarships and Bursaries Committee.
- Trustees will review the non-binding expression of Trustee interest.
- Trustees will self-nominate for positions on Committees. The Board chair will confirm Trustees, who through the survey expressed an interest, are willing to let their name stand.
- Trustees will be given the opportunity to speak to the committee position stating why they are interested and their background.
- If there are more candidates than there are positions, a secret ballot will be held. Candidates with the most votes will be assigned to the Committee and if there is a tie for the last position, a vote will be held between the tied candidates. If the vote remains a tie, a name will be drawn from a hat.
- The Committee Chairs will be selected by the entire Board according to the same rules used to select the Chair and Vice Chair.

Resolution #20150915014

Moved By: J. Swainson

Motion that Chinook's Edge School Division No. 73 Board of Education approve the committee selection process as outlined.

Carried

RECESS: 10:09 a.m.

RECONVENE: 10:16 a.m.

Resolution #20150915016

Moved By: J. Swainson

Motion that Chinook's Edge School Division No. 73 Board of Education approve the Board Standing and Ad Hoc Committee membership for the 2015/2016 school year:

Audit Committee – S. Ball, R. Fisher, G. Kerr, C. Huelsman (alternate)

Facilities & Maintenance Committee – S. Ball, C. Huelsman, G. Kerr, T. James (alternate)

Finance Committee – S. Ball, R. Fisher, G. Kerr, C. Huelsman (alternate)

Negotiations Committee – S. Ball, S. Cooper, J. Swainson, T. James (alternate)

Parents Matter – H. Bilton, S. Cooper, G. Kerr, T. James (alternate)

Policy Committee – S. Cooper, R. Fisher, J. Swainson, T. James

(alternate)

Public Consultation – H. Bilton, S. Cooper, G. Kerr, S. Ball (alternate)

Student Appeal – T. James

Teachers Matter – C. Huelsman, G. Kerr (alternate)

Technology Committee – J. Swainson, S. Ball, H. Bilton, S. Cooper (alternate)

Transportation Committee – S. Ball, S. Cooper, T. James, J. Swainson (alternate)

ASBA Zone 4 Representative – H. Bilton, C. Huelsman (alternate)

Community Learning Campus Representative – R. Fisher, T. James (alternate)

Public School Board Association Representative – S. Cooper, S. Ball (alternate)

Student Awards, Scholarships and Bursaries Committee – T. James, H. Bilton (alternate)

Carried

Nominations were accepted for Committee Chairs and ballots were distributed for each of the committees that required an election. Ballots were collected and counted and Committee chairs were declared.

Resolution #20150915018

Moved By: C. Huelsman

Motion that Chinook's Edge School Division No. 73 Board of Education approve the Committee Chair selection for the 2015/2016 school year:

Audit Committee – R. Fisher

Facilities & Maintenance Committee – G. Kerr

Finance Committee – R. Fisher

Negotiations Committee – S. Ball

Parents Matter – H. Bilton

Policy Committee – S. Cooper

Public Consultation – H. Bilton

Student Appeal – T. James

Teachers Matter – C. Huelsman

Technology Committee – J. Swainson

Transportation Committee – S. Ball

ASBA Zone 4 Representative – H. Bilton

Community Learning Campus Representative – R. Fisher

Public School Board Association Representative – S. Cooper

Student Awards, Scholarships and Bursaries Committee – T. James

Carried

Disposition of Ballots

Resolution #20150915019

Moved By: S. Cooper

Motion to dispose of the ballots.

Carried

Trustee Remuneration

The Trustee Remuneration rates for the 2014/2015 school year were provided for review as well as a comparison for the past four school years.

The Trustees discussed applying the Alberta CPI Index once it is released in

late September. There is still a motion on the books that it be applied annually but due to the new Board compensation structure in 2014/2015 this was not done.

Resolution #20150915021

Moved By: S. Ball

Motion that Chinook's Edge School Division No. 73 Board of Education approve the Trustee remuneration package for 2015/2016 as presented with the Alberta CPI Index applied.

Carried

The Trustees indicated that they would like to complete a review of an entire year of Trustee Remuneration since hourly tracking was implemented. This will be done later this fall once a full year of data is available.

**Dates and Times
for Board of
Education and
Education
Committee
Meetings**

The dates for the regular Board of Education and Education Committee meetings were provided for review.

The Trustees discussed changing the October Education Committee meeting date due to a conflict with the PSBAA Fall General Meeting and it was agreed to move the meeting from October 21st to the 28th.

Resolution #20150915024

Moved By: H. Bilton

Motion that Chinook's Edge School Division No. 73 Board of Education approve the Board of Education and Education Committee meeting schedule as follows:

Board Meetings

September 9, 2015 (organization meeting)

October 7, 2015

November 4, 2015

November 25, 2015 - 1:00 p.m.

December 9, 2015

January 13, 2016

February 10, 2016

March 9, 2016

April 6, 2016

May 11, 2016

May 25, 2016 - 1:00 p.m.

June 22, 2016

September 7, 2016 (organization meeting)

Education Committee Meetings

September 23, 2015

October 28, 2015

November 25, 2015 (a.m. only)

January 27, 2016

February 24, 2016

March 23, 2016

April 27, 2016

May 25, 2016 (a.m. only)

June 8, 2016

Meetings are to be held in the Chinook's Edge School Division No. 73 Boardroom (4904 - 50 Street, Innisfail, Alberta) at 9:00 a.m., unless otherwise stated.

Carried

Adjourned

Resolution #20150915025

Moved By: S. Ball

Motion to adjourn the meeting at 10:45 a.m.

Carried

C. Butler - Chair

R. Fisher - Vice Chair

S. Russell - Corporate Secretary