



## Board of Education

Meeting Type : Board of Education

Date : Wednesday, September 09, 2015

Start time : 10:30 AM

Location : Boardroom

### Call to Order

**Trustees Present:** S. Ball, H. Bilton, C. Butler (Chair), S. Cooper, R. Fisher, C. Huelsman, T. James, G. Kerr, J. Swainson

**Staff:** S. Bexon – Communications Officer, D. MacIsaac – Executive Assistant to Superintendent, S. Russell – Associate Superintendent Corporate Services, K. Sacher – Superintendent/CEO, S. Babb – Recording Secretary

Chair C. Butler called the meeting to order at 10:51 a.m.

### Agenda Approval

Chair C. Butler called for additional agenda items.

#### **Resolution #20150914016**

Moved By: C. Huelsman

**Motion to approve the agenda with the following additions:**

**3.5 Springbrook Update**

**3.6 Negotiations Update**

**3.7 ASBA and PSBA Update**

**Carried**

### Minutes Approval

The minutes of the June 24, 2015 Board of Education meeting were provided for review.

#### **Resolution #20150914018**

Moved By: G. Kerr

**Motion to approve the minutes of the June 24, 2015 Board of Education meeting as presented.**

**Carried**

#### **Resolution #20150914019**

Moved By: R. Fisher

**Motion to move the meeting In Camera at 10:53 a.m.**

**Carried**

It was noted that S. Ball, H. Bilton, C. Butler, S. Cooper, R. Fisher, C. Huelsman, G. Kerr, T. James, J. Swainson, S. Russell and K. Sacher remained in the meeting at this time.

#### **Resolution #20150914021**

Moved By: C. Huelsman

**Motion to return to the regular meeting at 11:22 a.m.**

**Carried**

A. Stonebridge, C. Gukert, K. Barber, T. Johnson, D. Maclsaac, S. Bexon and S. Babb entered the meeting at this time.

### **Introduction of New Staff**

Superintendent K. Sacher introduced the following new employees to the Board:

- Tina Johnson, Division Office Receptionist
- Amber Brooke Stonebridge,, Family School Wellness Clinical Team Lead
- Cathy Gukert, Regional Manager, Central Alberta Regional Collaborative Service Delivery
- Karyn Barber, Associate Superintendent System Services

**RECESS:** 11:31 a.m.

**RECONVENE:** 12:45 a.m.

### **Queen Elizabeth II Celebration**

During the lunch recess, the Trustees attended the Queen Elizabeth II event held at the Royal Canadian Legion Branch 104 to celebrate the fact that Queen Elizabeth II is the longest reigning Commonwealth monarch.

#### **Resolution #20150914025**

Moved By: G. Kerr

**Motion to move the meeting In Camera at 12:45 p.m.**

**Carried**

It was noted that S. Ball, H. Bilton, C. Butler, S. Cooper, R. Fisher, C. Huelsman, T. James, G. Kerr, J. Swainson, S. Russell and K. Sacher remained in the meeting at this time.

#### **Resolution #20150914027**

Moved By: S. Ball

**Motion to return to the regular meeting at 1:23 p.m.**

**Carried**

S. Bexon, S. Babb and D. Maclsaac entered the meeting at 1:26 p.m.

### **Personnel**

Superintendent K. Sacher provided an update on personnel items during In Camera portion of the meeting.

#### **Resolution #20150914030**

Moved By: T. James

**Motion to accept the personnel report as presented.**

**Carried**

### **Personnel Committee**

An update on Personnel Committee items was provided during the In Camera portion of the meeting.

#### **Resolution #20150914032**

Moved By: R. Fisher

**Motion that Chinook's Edge School Division No. 73 Board of Education appoint Shawn Russell as Corporate Secretary for Chinook's Edge School Division No. 73 effective August 15, 2015.**

**Carried**

<b>Accounts Payable</b>	The listing of Accounts Payable cheques over \$500 and direct deposits for June, July and August 2015 was provided for review during the In Camera portion of the meeting.
<b>Facilities Update</b>	Associate Superintendent Corporate Services S. Russell provided a facilities and land sales update during the In Camera portion of the meeting.
<b>Springbrook Update</b>	An update on a situation in Springbrook was provided during the In Camera portion of the meeting.
<b>Negotiations Update</b>	A negotiations update was provided during the In Camera portion of the meeting.
<b>ASBA and PSBA Update</b>	An update on ASBA and PSBA was provided during the In Camera portion of the meeting.
<b>Summer School Report</b>	A written Summer School report prepared by Associate Superintendent Student Services W. Christensen was provided for review. Superintendent K. Sacher noted that the CEU trend is down a little which will be reviewed by COLT.
<b>Red Deer Career High Name Change</b>	<p>The Trustees discussed a possible name change for the Red Deer Career High. The request is that “Chinook’s Edge Career High – Red Deer Area Campus” be changed to: Gasoline Alley Career High School. Reasons for the request were outlined:</p> <ul style="list-style-type: none"> <li>• It provides a clear location for all stakeholders immediately.</li> <li>• It is in line with all the other Career High Schools as it states the location and Career High.</li> <li>• It simplifies the name greatly. The current name is never used.</li> <li>• It completely separates CESD from the “Red Deer” name.</li> </ul> <p><b>Resolution #20150914040</b>  Moved By: S. Cooper  <b>Motion that Chinook's Edge School Division No. 73 Board of Education change the name of Chinook's Edge Career High - Red Deer Area Campus to Gasoline Alley Career High School.</b></p> <p style="text-align: right;"><b>Carried</b></p>
<b>Town of Carstairs</b>	<p>Associate Superintendent Corporate Services S. Russell provided an update on the work completed by the Town of Carstairs over the summer to improve the parking, bus loop and walkway at Hugh Sutherland School. Mr. Russell noted that Town funds were used for the entire project.</p> <p><b>Resolution #20150914042</b>  Moved By: S. Ball  <b>Motion that Chinook's Edge School Division No. 73 Board of Education direct the Board Chair to send a letter to the Town of Carstairs thanking them for the work they did to help improve the parking, bus loop and walkway at Hugh Sutherland School.</b></p>

**Carried****Student Learning Assessments**

Superintendent K. Sacher provided an update on the Student Learning Assessments. The Government is no longer mandating the tests. Feedback from teachers and administrators was received and an overwhelming majority (98 percent) indicated they did not wish to use the test. Mr. Sacher noted that a Division must opt in or out completely so after consulting with Associate Superintendent Learning Services L. Steele, a decision was made to opt out. It was noted that the only other school division in the province opting out is Red Deer Public.

Dr. L. Steele is exploring other options to evaluate numeracy and literacy that will produce comparative data. Superintendent K. Sacher will investigate if Edmonton or Calgary use a test that provides internal division benchmarks.

**Insight into Government Invoice**

The Insight into Government invoice for the 2015/2016 school year was provided for review.

**Resolution #20150914047**

Moved By: C. Huelsman

**Motion that Chinook's Edge School Division No. 73 Board of Education renew the subscription to Insight into Government for the 2015/2016 school year.**

**Carried****Roy E. Cope Award**

The Trustees discussed a potential nominee for the Roy E. Cope Award.

**Resolution #20150914048**

Moved By: R. Fisher

**Motion that Chinook's Edge School Division No. 73 Board of Education accept the nomination for the Roy E Cope Award to be presented at Celebrations.**

**Carried****Teacher Bargaining Model Consultation**

The deadline for registration was September 3<sup>rd</sup> so further to discussion at agenda setting, the Trustees who expressed interest in the Negotiations Committee were registered. The meeting will be held in Red Deer on Tuesday, September 29<sup>th</sup> in the afternoon. C. Butler, S. Ball, S. Cooper, T. James, J. Swainson, S. Russell and S. Roy will attend.

**Strategic Planning Session**

The Trustees agreed to discuss strategic planning items at the following meetings:

**October 7th following the Board meeting:**

- Negotiations / Municipality Discussions

**October 28th following the Education Committee meeting:**

- Political Advocacy / Public Consultation

Superintendent K. Sacher will share key messaging and updates from the Associate Superintendents at the October 28<sup>th</sup> Education Committee meeting.

The Trustees agreed that strategic planning should be built into the calendar next year with a meeting held in August before the school year starts.

**Signing  
Authorities**

**Resolution #20150914051**

Moved By: C. Huelsman

**Motion that Chinook's Edge School Division No. 73 Board of Education authorize one of the Board Chair or Board Vice Chair along with one of the Superintendent or Associate Superintendent Corporate Services to sign under the corporate seal.**

**Carried**

**Appointment of  
Corporate  
Secretary**

The appointment of the Corporate Secretary was handled during the In Camera portion of the meeting.

**Division Office  
Calendar**

Copies of the 2015/2016 Division Office calendar were provided to the Trustees.

**Connecting with  
Municipalities**

Superintendent K. Sacher reported that COLT discussed this item and suggested that the Board connect with local municipalities one at a time when there is a specific purpose.

The Board will discuss this further as part of their strategic planning and explore ways, other than meetings, to connect with the communities.

**Audit Committee**

No report at this time.

**Finance  
Committee**

No report at this time.

**Education  
Committee**

No report at this time.

**Facilities and  
Maintenance  
Committee**

No report at this time.

**Negotiations  
Committee**

No report at this time.

**Parents Matter  
Committee**

No report at this time.

**Policy  
Committee**

No report at this time.

**Public  
Consultation  
Committee**

No report at this time.

**Teachers Matter**

No report at this time.

**Technology  
Committee**

No report at this time.

**Transportation  
Committee**

Board representative G. Kerr provided an update from the August 26<sup>th</sup> Transportation Committee meeting. A copy of the minutes were provided for review. The importance of a thorough review of the Sundre attendance area to determine if the boundaries are in the correct location was discussed.

**Resolution #20150914066**

Moved By: S. Cooper

**Motion that Chinook's Edge School Division No. 73 Board of Education direct the Superintendent to bring back information for review of the Sundre attendance boundary by the October 28<sup>th</sup> Education Committee meeting.**

**Carried**

**Superintendent  
Update**

Superintendent K. Sacher provided a verbal update:

**COLT Offsite Meeting** - The COLT team met for two days in Calgary to discuss goals and strategies and prepare for the kick-off day with Administrators.

**Administrative Support** - 75-80 support staff met at Division Office. Treasurer S. Roy organized a great day.

**New Teachers** - the new teachers spent 3-4 days at Division Office and were well supported by the Learning Services team.

**Mentorship** - Superintendent K. Sacher will be providing mentorship to the new Superintendent in Wildrose (Brad Volkman) and Red Deer Public (Stu Henry). This is coordinated through CASS.

**Teacher Evaluations** - L. Tipman has reduced his time but is still working a .4 FTE. The responsibility of teacher evaluations is being transitioned to the administrators with coaching provided by Mr. Tipman.

**Family School Wellness** - There is some concern that at the end of December, there may be funding cutbacks of \$400,000. It was noted that the Trustees may be called upon to advocate if this occurs.

**COR Safety Audit** - An audit score of 89 percent was received which is the highest ever. Thanks were given to Safety Manager L. Lonsberry and former Associate Superintendent Corporate Services A. Tarnoczi for improvements made in the department.

**Diploma Results** - An electronic summary was previously shared with the Trustees. Detailed data will be available later this fall. Mr. Sacher noted that focus will be placed on HJ Cody, Bowden, Penhold Crossing and Innisfail High this year but the other schools under examination will not be forgotten. The Liaisons in all of the schools will continue to ask tough questions to improve results. A list of the Associate Superintendent Liaisons will be shared with the Trustees.

**COLT Road Show** - SAT discussed community needs and although the Road Show is working extremely well, it may be revised slightly in some

communities. The story of David Brown, the Delburne School Valedictorian, will be shared during the road show.

**New School in Sylvan Lake** - Associate Superintendent System Services K. Barber is taking the lead on creating a document that summarizes everything happening regarding the new school (personnel, boundaries, etc.)

**ACORN** - As of last week, a million dollars has been received in online school fees with another \$70,000 received in the last few days.

**Japanese Visit / CLC Year in Review** - The CLC Year in Review document was shared with the Trustees. A contingent from Japan will be visiting the school on September 15<sup>th</sup> to evaluate the operation in hopes to recreate it in Japan.

**ADCOS - December 2nd** - The Trustees will be invited to join the administrators at the December 2<sup>nd</sup> ADCOS meeting. Tom Hierck, co-author of RTI Roadmap for School Leaders will be speaking at the meeting. A calendar invite will be sent out once the details are finalized and copies of the book will be ordered for the Trustees.

### **Community Learning Campus**

Trustee H. Bilton provided an update on recent CLC items.

### **Enrolments**

Superintendent K. Sacher reviewed Division enrolments as of September 8, 2015. An update was provided on Benalto School and the reduction in enrolments at Elnora School was discussed.

Mr. Sacher also provided an update on the RAWG watch list. An update will be provided at ADCOS next week.

### **Correspondence**

Chair C. Butler reviewed the following correspondence items:

- Thank you letter from Rachel Notley, Premier of Alberta, dated July 21, 2015.
- Letter from Rachel Notley, Premier of Alberta, dated July 29, 2015 in response to May 19, 2015 letter of concern regarding funding challenges.
- Letter from Red Deer Mayor Jim Wood, dated July 23, 2015 regarding Spruce View School.

It was noted that there has been no response received yet from the Red Deer County regarding the invitation to meet this fall.

### **Trip Requests**

Superintendent K. Sacher reviewed the following trip request:

Spruce View School is requesting permission for an out of country trip to New York City, NY April 18-23, 2016.

#### **Resolution #20150914072**

Moved By: C. Huelsman

**Motion to approve in principle, the trip request from Spruce View School for an out of country trip to New York City, NY April 18-23, 2016.**

**Carried****Trustee  
Remuneration  
and Expenses**

Chair C. Butler called for the Trustee remuneration and expense forms for July and August.

**Alberta School  
Boards  
Association**

An update on ASBA items was provided:

- Trustee H. Bilton provided an update on the Health Survey project.
- The next Zone 4 meeting is being held at Wolf Creek School Division on September 28, 2015 at 10:00 a.m. Trustees were asked to let D. Maclsaac know if they are attending.
- ASBA Day for Advocacy is being held on September 30<sup>th</sup> and the deadline for registration is September 23, 2015. C. Butler, J. Swainson, H. Bilton, S. Ball and S. Russell are attending. If anyone else is interested, they were asked to let D. Maclsaac know.
- A representative to serve on the Alberta Schools' Athletic Association Provincial Board of Directors is required. The deadline for application is September 25, 2015.
- The ASBA Fall General Meeting is being held November 15 to 17, 2015 at the Westin Hotel in Edmonton. Trustees were asked to let D. Maclsaac know if they are attending.

**Public School  
Boards  
Association**

An update on PSBA items was provided:

- Trustee T. James and Trustee S. Cooper provided a verbal report from the PSBA Council meeting held August 20-22, 2015 in Fort McMurray.
  - Trustee T. James shared information on the "Why Act Now" nutritional program. K. Sacher will share it with COLT.
- Details of the fall events being held October 21-23, 2015 at the Sutton Place Hotel in Edmonton were shared:
  - October 21 (8:30 a.m. to 3:00 p.m.) – Lobbying your MLA: New Government. New Advocacy with Maurice Fritze
  - October 21 (5:30 p.m.) – Annual MLA Reception
  - October 22 (8:00 a.m. to 3:30 p.m.) – Trustee University III: Maintaining the Dream with Dr. Paul Newton.
  - October 22 (6:00 p.m.) – 14<sup>th</sup> Lt. Gov. Lois E Hole Dinner & Lecture with David Hancock
  - October 23 (9:00 a.m. – 3:00 p.m.) – 2015 Annual General Meeting and Association Special Awards Presentations. It was noted that the budget will be passed at this meeting so prior discussion will be required.
- The Public School Board Council meeting is being held November 13-14, 2015 at the Double Tree by Hilton in Edmonton.
- Key messages regarding Separate School District Expansion/Establishment in Alberta were shared.

**Canadian School  
Boards  
Association**

CSBA 2016 is being held in Winnipeg, Manitoba in July.

**National School**

NSBA is being held in Boston April 9-11, 2016. If there are any Trustees



**Boards  
Association**

interested in either the CSBA or NSBA conferences, please let Chair C. Butler know.

**Meeting  
Evaluation**

A verbal evaluation of the October Board meeting will be provided by Trustee J. Swainson.

**Adjourned**

**Resolution #20150914079**

Moved By: C. Huelsman

**Motion to adjourn the meeting at 3:13 p.m.**

**Carried**

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C. Butler - Chair

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R. Fisher - Vice Chair

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S. Russell - Corporate Secretary