



## Board of Education

Meeting Type : Board of Education  
 Date : Wednesday, October 07, 2015  
 Start time : 9:00 AM  
 Location : Boardroom

### Call to Order

**Trustees Present:** S. Ball, H. Bilton, C. Butler (Chair), S. Cooper, R. Fisher, C. Huelsman, T. James, G. Kerr, J. Swainson  
**Staff:** S. Bexon – Communications Officer, D. Maclsaac – Executive Assistant to Superintendent, R. Hoppins – Associate Superintendent People Services, S. Russell – Associate Superintendent Corporate Services, K. Sacher – Superintendent/CEO, S. Babb – Recording Secretary

Chair C. Butler called the meeting to order at 9:01 a.m.

### Agenda Approval

Chair C. Butler called for additional agenda items.

#### **Resolution #20151019003**

Moved By: C. Huelsman

**Motion to approve the agenda with the following additions:**

**3.6 Compensation**

**3.7 School Closure Process**

**4.10 Bargaining Discussion**

**4.11 Agritrade**

**Carried**

### Minutes Approval

The minutes of the September 9, 2015 Organization meeting and the September 9, 2015 Board of Education meeting were provided for review.

#### **Resolution #20151019005**

Moved By: S. Ball

**Motion to approve the minutes of the September 9, 2015 Organization meeting as presented.**

**Carried**

#### **Resolution #20151019006**

Moved By: S. Cooper

**Motion to approve the minutes of the September 9, 2015 Board of Education meeting as presented.**

**Carried**

#### **Resolution #20151019007**

Moved By: J. Swainson

**Motion to move the meeting In Camera at 9:04 a.m.**

**Carried**

It was noted that S. Ball, H. Bilton, C. Butler, S. Cooper, R. Fisher, C.

Huelsman, J. Swainson, T. James, G. Kerr, S. Russell, R. Hoppins and K. Sacher remained in the meeting at this time.

R. Hoppins left the meeting at 9:22 a.m.

S. Russell left the meeting at 9:40 a.m.

K. Sacher left the meeting at 10:03 a.m.

The Trustees held a private caucus to discuss compensation.

K. Sacher returned to the meeting at 10:47 a.m.

**Resolution #20151019009**

Moved By: S. Cooper

**Motion to return to the regular meeting at 10:55 a.m.**

**Carried**

**RECESS:** 10:55 a.m.

**RECONVENE:** 11:02 a.m.

S. Russell returned to the meeting at this time.

D. MacIsaac, M. Pusey, S. Bexon, S. Westwood and S. Babb entered the meeting at this time.

**Personnel**

Associate Superintendent People Services R. Hoppins provided an update on personnel items during the In Camera portion of the meeting.

**Resolution #20151019012**

Moved By: C. Huelsman

**Motion to accept the personnel report as presented.**

**Carried**

**Superintendent's  
Personnel  
Update**

Superintendent K. Sacher provided an update on personnel items during the In Camera portion of the meeting.

**Accounts  
Payable**

The listing of Accounts Payable cheques over \$500 and direct deposits for September 2015 were provided for review during the In Camera portion of the meeting.

**Facilities Update**

Associate Superintendent Corporate Services S. Russell provided a facilities update during the In Camera portion of the meeting.

**School Naming  
Process**

The Trustees discussed the school naming process during the In Camera portion of the meeting.

**Compensation**

The Trustees discussed compensation during the In Camera portion of the meeting.

**School Closure  
Process**

The Trustees discussed the school closure process during the In Camera portion of the meeting.

## **Celebrations Update**

D. Maclsaac, M. Pusey and S. Westwood attended the meeting to provide an update on Celebrations being held on October 22<sup>nd</sup>. It was reported that 297 guests are attending and they are still waiting to hear back from 87. The event starts at 5:30 p.m. and the Trustees were asked to arrive by 5:00 p.m. It was noted that many of the Trustees will be attending PSBA in Edmonton so their arrival time will depend on traffic. Trustee C. Huelsman and H. Bilton reported that they would be there by 5:00 p.m. The Trustees agreed that there should be a floater at the reception table to find the Trustee when a retiree arrives. A cheat sheet will be provided again this year so that Trustees know when they are presenting. The Trustees will also have assigned seating together near the stage.

S. Westwood and M. Pusey left at 11:09 a.m.

## **Transportation Quarterly Update**

In response to the May 27<sup>th</sup> Board motion directing the Superintendent to provide quarterly transportation updates on fleet renewal, capacity issues and budget concerns, Associate Superintendent Corporate Services S. Russell provided an update.

**Fleet renewal** – Mr. Russell reported that \$700,000 was budgeted for fleet renewal. Upon completion of the tender, seven brand new buses were ordered at a cost of 98,500 each and the remaining \$8,000 was used to purchase another handicap bus for Horizon School. The buses should arrive in three weeks. It was noted that renewal must be addressed on an annual basis in order to maintain the fleet.

**Capacity** – Ridership is in good shape overall with a few routes that are fairly full with over 50 students and some with close to 60. A summary of ride times was provided and it was noted that there are routes in the Olds, Reed Ranch and Didsbury areas that are around 1 hour and 15 or 20 minutes. There are also several routes in Sundre that need to be dealt with immediately as they are over 90 minutes. The Olds Koinonia and Horizon routes are also lengthy but that is to be expected. A route was added to Horizon at no cost as a spare bus was used and no additional working hours were required.

**Budget** – Mr. Russell reported that the grant numbers have not been finalized but it is estimated that the budget is in a deficit of \$100,000. Part of this is due to the deficit of 139,000 last year, of which a portion was restored, and part of it is due to an increase in ridership of students living closer to the schools that the Division does not receive as much funding for. It was noted that in order to recover costs for these riders, fees would need to be more than doubled. The Trustees agreed that further discussion regarding options is required. Additional information regarding cooperative busing in Innsifail and Olds will be presented for consideration in November. There are also concerns with urban busing in Sylvan Lake, however due to routes being at capacity, cooperative busing is not an option. In order to address the concerns in Sundre with the ride times, Mr. Russell reported that it would cost an additional \$50,000. The Trustees agreed that this was necessary and accepted that the deficit would increase.

R. Hoppins returned to the meeting at 11:38 a.m.

### **Modular Application**

The deadline for application of modulars is the end of October. The Trustees discussed requesting portables in Penhold and Carstairs, however it was noted that as the communities are not at capacity, modulars would not likely be approved. The importance of waiting until the modulars are a necessity was discussed. The Trustees agreed that an application would not be submitted this year. Mr. Russell indicated that he would find out the cost per modular and report back to the Trustees.

### **School Closure Process**

Superintendent K. Sacher provided an update on enrolments at Benalto School and recommended that the Board consider initiating the school closure process as per Policy 2-12 School Closure.

**Notice of Motion was given by Trustee G. Kerr that at the April 6, 2016 Board of Education meeting, a motion to consider the closure of Benalto School effective June 30, 2016 will be presented.**

#### **Resolution #20151019023**

Moved By: H. Bilton

**Motion that Chinook's Edge School Division No. 73 Board of Education direct the Superintendent to initiate the school closure process for Benalto School, as per Policy #2-12.**

**Carried Unanimously**

Names were put forward for the review committee and ballots were distributed, collected and counted.

#### **Resolution #20151019025**

Moved By: S. Cooper

**Motion that Chinook's Edge School Division No. 73 Board of Education strike a review committee for Benalto School to include Trustee J. Swainson and Trustee S. Ball.**

**Carried**

The Trustees requested that key messages be prepared regarding the school closure process.

M. Wylie, Mrs. Wylie, K. Challoner and S. Saunders entered the meeting at 11:55 a.m.

### **Recognition of Excellence - Diploma Exam**

Megg Wylie from Sundre High School achieved 100 percent on her Biology 30 diploma exam and was recognized along with her teacher Kevin Challoner.

**RECESS:** 11:57 a.m.

**RECONVENE:** 12:45 p.m.

R. Hoppins did not return to the meeting.

### **School Closure Process**

#### **Resolution #20151019028**

Moved By: C. Huelsman

**Motion to destroy the ballots.****Carried****Cenotaph Tree Removal**

A request from the Royal Canadian Legion, dated September 16, 2015, regarding tree removal near the Cenotaph was provided for review. It was noted that the request was being made to improve the view from 50<sup>th</sup> Street during the Remembrance Day ceremony. S. Russell reported that the Maintenance staff could plant a low lying shrub to replace the tree if necessary.

**Resolution #20151019030**

Moved By: R. Fisher

**Chinook's Edge School Division No. 73 Board of Education authorize the Royal Canadian Legion Branch 104 to remove the evergreen tree located on the south side of the Cenotaph at the Legion's expense.**

**Carried****Support for Red Deer College in Obtaining Polytechnic University Status**

A letter from Red Deer College, dated September 23, 2015 requesting a letter of support to endorse and advocate with the College in their request for an immediate change in status to a Polytechnic University was provided for review.

**Resolution #20151019032**

Moved By: H. Bilton

**Motion that Chinook's Edge School Division No. 73 Board of Education direct the Board Chair to write a letter of support for Red Deer College in its request to the Government of Alberta for an immediate change in status to a Polytechnic University.**

**Carried****2016-2017 Calendar Revisions**

Associate Superintendent Corporate Services S. Russell reported that changes to the diploma schedule have made it necessary to change the school calendar for the 2016-2017 school year. A copy of the revised calendar was provided for review.

Mr. Russell reported that there have been two diplomas scheduled on June 29<sup>th</sup>. To accommodate this, another non-instruction day is being proposed for March 9<sup>th</sup>. If collaborative busing is approved at the November Board meeting, this would align with the Catholic Teacher's Convention. There is also a revision to the Christmas break. The break is currently scheduled from December 19<sup>th</sup> to January 2<sup>nd</sup> and the revision suggests a break from December 26<sup>th</sup> to January 9<sup>th</sup>. This would also align with the Catholic Christmas break which would be key to maximizing potential savings with collaborative busing.

Concern was expressed regarding not having enough travel time before Christmas. A suggestion was made to exchange November 14<sup>th</sup> for December 23<sup>rd</sup>. S. Russell reported that he would see if this would be a possibility with Red Deer Catholic and report back at the November meeting.

It was also noted that teachers have personal days that could be used for travel time if necessary. Concern was also expressed regarding the students having less review time for diploma exams.

The Trustees agreed to wait and make a decision on the calendar revisions at the November meeting once a decision is made on collaborative busing. They were in agreement that if collaborative busing is approved, they would make the change to the Christmas break to coordinate with Red Deer Catholic.

### **Christmas Recognition**

The Trustees discussed Christmas recognition.

#### **Resolution #20151019035**

Moved By: J. Swainson

**Motion that Chinook's Edge School Division No. 73 Board of Education continue with Christmas cards and candy trays for the schools, the staff appreciation lunch on December 9<sup>th</sup> and an electronic Christmas card for the community contacts.**

**Carried**

### **Rural Education Symposium - Save the Date**

The Annual Rural Education Symposium is being held March 6<sup>th</sup> to 8<sup>th</sup> at Banff Centre. Trustees were asked to let D. MacIsaac know if they are attending. Everyone but C. Huelsman indicated that they would be attending.

Chair C. Butler requested that Trustees let D. MacIsaac know in writing or in person if they are attending events. She also asked them to let Debbie know as soon as possible if they are unable to attend an event that they have registered for in order to avoid paying unnecessary fees for hotels and registrations.

### **Bargaining Discussion**

The notes from the Alberta Education Teacher Bargaining Model Consultation on September 29, 2015 were forwarded to the Trustees for review. The Trustees agreed that the document reflects the Board's position. Chair C. Butler will submit acceptance of the document to Alberta Education.

### **AgriTrade**

Trustee C. Huelsman brought forward information regarding the Agri-Trade County News Reporter Program to share with schools. Agri-Trade is being held on November 13<sup>th</sup> and the program is available to all grade 12 students. It was noted that this information is shared with schools but will be put on the COLT agenda for discussion to determine why more students are not attending.

### **Audit Committee**

No report at this time.

### **Finance Committee**

No report at this time.

### **Education Committee**

The minutes of the September 23<sup>rd</sup> Education Committee meeting were provided for review.

**Resolution #20151019042**

Moved By: S. Ball

**Motion that Chinook's Edge School Division No. 73 Board of Education provide a two percent increase for support staff effective the beginning of the 2015-2016 school year.**

**Carried****Resolution #20151019043**

Moved By: S. Ball

**Motion that Chinook's Edge School Division No. 73 Board of Education provide a two percent increase for the Superintendent and Associate Superintendents effective the beginning of the 2015-2016 school year.**

**Carried**

Chair. C. Butler shared positive comments regarding the MLAs attendance at the Education Committee meeting.

**Facilities and Maintenance Committee**

**Negotiations Committee**

**Parents Matter Committee**

**Policy Committee**

**Public Consultation Committee**

**Teachers Matter**

**Technology Committee**

**Transportation Committee**

**Superintendent Update**

No report at this time.

No report at this time.

No report at this time.

No report at this time.

No report at this time.

Board representative C. Huelsman provided an update from the September 18<sup>th</sup> Teacher Matter meeting. The minutes of the meeting were provided for review. Superintendent K. Sacher asked the Trustees to let him know of any topics that they would like facilitated at the meeting.

No report at this time.

Board representative S. Ball provided an update from the September 11, 2015 Transportation Committee meeting. The minutes of the meeting were provided for review.

Superintendent K. Sacher provided a verbal update:

- Mr. Sacher was a keynote speaker at Alberta Education's High School Redesign event where he spoke to 400 delegates and shared the story of David Brown.
- Mr. Sacher is part of the C21 (Canadians for 21<sup>st</sup> Century Learning &

Innovation) CEO Academy. The academy will meet a couple of times per year across Canada and PD funds will be used to support his attendance. He will be attending the first face to face meeting in Toronto in February.

- An update on Horizon School was provided.
- An update on the cohort days was provided. The first one is being held on October 23<sup>rd</sup> and COLT will be assisting with facilitation.
- An update on the positive meeting with the Minister, Board Chair and Superintendent was provided.
- An update on Essential Outcomes was provided. They are discussing key critical elements that need to be taught at various grade levels from one to nine in order to set students up for success in high school.

### **Community Learning Campus**

Board representative R. Fisher provided an update on recent CLC items. The CLC Executive meeting was held on October 5<sup>th</sup> in Innisfail and was chaired by Mr. Sacher.

- The highlight of the meeting was the business report. A surplus of \$556,000 was reported for 2014/2015 with an anticipated surplus of \$18,000 in 2015/2016. This will be used as a capital reserve fund for future building needs.
- A dual credit report was provided by B. Mulholland at the meeting. There is currently demand over the number of seats available. The pre-employment welding program has been a success and new programs include hospitality and tourism and online agriculture and business courses.
- An outline was shared on what is being done to accomplish their goal of becoming a high performance fitness centre. They are hoping to attract local, regional and provincial organizations to train at the College.
- A copy of the "Year in Review" pamphlet was shared which highlights the accomplishments over the year.

Mr. Sacher noted that dual programming has many road blocks with the government and may be a point that the Board could help advocate for in the future.

Trustee J. Swainson reported that Old College President Dr. T. Thompson has announced his official retirement in 2017.

A Dual Credit Symposium is being held at the CLC on October 26, 2015. Approximately 100 to 120 attendees are expected and it was reported that there are spots available if anyone from the public wishes to attend.

The CLC Advisory Committee is meeting on October 29<sup>th</sup>.

### **Modular Application**

Associate Superintendent Corporate Services S. Russell reported that the last time modulars were provided, it was at a cost of \$50,000 per modular plus the cost of linkage.



<b>Enrolments</b>	Superintendent K. Sacher reviewed Division enrolments as of September 29, 2015.
<b>Correspondence</b>	<p>Chair C. Butler reviewed the following correspondence items:</p> <ul style="list-style-type: none"> <li>• Thank you letter from Red Deer Catholic Regional Schools Superintendent Paul Mason, dated September 23, 2015, regarding the joint renovations of St. Marguerite Bourgeoys School and John Wilson Elementary School.</li> <li>• An invitation to the Remembrance Day service on November 11, 2015 at 10:00 a.m. at the Royal Canadian Legion in Innisfail. Trustee H. Bilton indicated that she would be attending.</li> </ul>
<b>Trip Requests</b>	No trip requests were received.
<b>Trustee Remuneration and Expenses</b>	Chair C. Butler called for the Trustee remuneration and expense forms for September.
<b>Alberta School Boards Association</b>	<p>Board representative H. Bilton provided an update on recent ASBA items</p> <ul style="list-style-type: none"> <li>• An update was provided from the Zone 4 meeting. <ul style="list-style-type: none"> <li>○ A reminder was provided that there haven't been any nominations for the Zone 4 Friends of Education award.</li> <li>○ The Healthy and Active School Symposium is being held October 22<sup>nd</sup> in Red Deer. A Shaping the Future event is also been held in Kananaskis January 28-30 and they are trying to get support and encourage parents to attend.</li> <li>○ A Call for Interest for a representative on the ASBA Student Health and Wellness Task Force has been received. The deadline for application is October 28, 2015. Zone 4 is reviewing statistics on health to try and advocate around what is needed in health and mental health in schools.</li> <li>○ A Call for Interest for a Zone 4 representative to serve on the ASBA Education Partners Task Force on First Nations, Metis and Inuit Student Success and Well-being has been received. The deadline for application is October 28, 2015.</li> <li>○ The next Zone 4 meeting is being held at Red Deer Catholic on October 26, 2015 at 10:00 a.m. Trustees were asked to let D. MacIsaac know if they are attending. The Organization meeting will be held and Trustee Bilton reported that the Chair and Vice Chair positions are available if anyone is interested.</li> </ul> </li> <li>• A letter from Peace River School Division regarding the Alberta School Employee Benefit Program was provided for discussion.</li> <li>• The ASBA Fall General Meeting is being held November 15 to 17, 2015 at the Westin Hotel in Edmonton.</li> <li>• Positive comments were shared regarding the ASBA Day for Advocacy held on September 30, 2015. The Trustees discussed the Wildrose Party position on Inspiring Education and Flex time. The importance of continuing to provide MLAs with accurate information on these topics was discussed.</li> </ul>

**Public School  
Boards  
Association**

Board representative S. Cooper provided an update on recent PSBA items:

- The PSBA Fall events are being held October 21-23, 2015. Trustee S. Cooper reported that she would be sending out an email to the Trustees asking for feedback on the budget.
- The Trustees discussed inviting students to the Trustee University however due to the logistics of travel to attend Celebrations, they agreed it would be difficult for this meeting. In the future, the possibility of inviting students from the Students Matter Committee was discussed.

**Canadian School  
Boards  
Association**

CSBA 2016 is being held in Winnipeg, Manitoba in July 2016.

**National School  
Boards  
Association**

NSBA is being held in Boston April 9-11, 2016.

**Resolution #20151019064**

Moved By: C. Huelsman

**Motion to approve Trustee S. Ball to attend NSBA in Boston April 9-11, 2016.**

**Carried**

**Meeting  
Evaluation**

A verbal evaluation of the meeting was provided by Trustee J. Swainson. Trustee C. Huelsman will provide the evaluation at the next meeting.

**Adjourned**

**Resolution #20151019066**

Moved By: C. Huelsman

**Motion to adjourn the meeting at 2:28 p.m.**

**Carried**

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C. Butler - Chair

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R. Fisher - Vice Chair

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S. Russell - Corporate Secretary