



Board of Education

Meeting Type : Board of Education
 Date : Wednesday, February 10, 2016
 Start time : 9:00 AM
 Location : Boardroom

Call to Order

Trustees Present: S. Ball, H. Bilton, C. Butler (Chair), S. Cooper, R. Fisher, T. James, G. Kerr, J. Swainson
Trustees Absent: C. Huelsman
Staff: S. Bexon – Communications Officer, D. Maclsaac – Executive Assistant to Superintendent, R. Hoppins – Associate Superintendent People Services, S. Russell – Associate Superintendent Corporate Services, K. Sacher – Superintendent/CEO, S. Babb – Recording Secretary

Chair C. Butler called the meeting to order at 9:00 a.m.

Agenda Approval

Chair C. Butler called for additional agenda items.

Resolution #20160212009

Moved By: T. James

**Motion to approve the agenda with the following addition:
 3.6 PSBA Update**

Carried

Minutes Approval

The minutes of the January 13, 2016 Board of Education meeting were provided for review.

Resolution #20160212011

Moved By: J. Swainson

Motion to approve the minutes of the January 13, 2016 Board of Education meeting as presented.

Carried

Resolution #20160212012

Moved By: S. Cooper

Motion to move the meeting In Camera at 9:02 a.m.

Carried

It was noted that S. Ball, H. Bilton, C. Butler, S. Cooper, R. Fisher, T. James, G. Kerr, J. Swainson, R. Hoppins, S. Russell and K. Sacher remained in the meeting at this time.

R. Hoppins left the meeting at 9:16 a.m.

Resolution #20160212014

Moved By: J. Swainson

Motion to return to the regular meeting at 10:16 a.m.**Carried****RECESS:** 10:16 a.m.**RECONVENE:** 10:25 a.m.

S. Bexon, D. MacIsaac and S. Babb entered the meeting at this time.

Pre-Kindergarten Program

Superintendent K. Sacher provided an update on the Pre-Kindergarten program. Pre-K is currently offered at Ecole Steffie Woima Elementary School, Jessie Duncan School, Ecole Olds Elementary School, and Ross Ford Elementary School. Possible expansion for 2016/2017 will include Ecole John Wilson Elementary School and the addition of another class at Ross Ford Elementary School. It was noted that Pre-K operates on a self-sufficient funding model. Research articles highlighting the benefits of the program were shared.

Associate Superintendent Corporate Services S. Russell reported that he would follow-up on an inquiry regarding whether pre-K students are included in Alberta Infrastructure's facility utilization numbers.

Personnel

Associate Superintendent People Services R. Hoppins provided an update on personnel items during the In Camera portion of the meeting.

Resolution #20160212018

Moved By: S. Cooper

Motion to accept the personnel report as presented.**Carried****Superintendent's Personnel Update**

Superintendent K. Sacher provided an update on personnel items during the In Camera portion of the meeting.

Resolution #20160212020

Moved By: J. Swainson

Motion that Trustee C. Butler and Trustee H. Bilton represent the Board on the selection committee for the position of Division Principal on February 29, 2016.**Carried****Accounts Payable**

The listing of Accounts Payable cheques over \$500 and direct deposits for January 2016 were provided for review during the In Camera portion of the meeting.

Facilities Update

Associate Superintendent Corporate Services S. Russell provided a facilities update during the In Camera portion of the meeting.

Negotiations Update

Board representative S. Ball provided a negotiations update during the In Camera portion of the meeting.

PSBA Update

A PSBA update was provided during the In Camera portion of the meeting.

**Olds College
Growing the
Legacy Gala**

The Olds College Growing the Legacy Gala is being held on April 7th.

Resolution #20160212026

Moved By: H. Bilton

Motion that Chinook's Edge School Division No. 73 Board of Education send Trustee J. Swainson, Trustee S. Ball and Superintendent K. Sacher to the Olds College Growing the Legacy Gala being held on April 7, 2016.

Carried

Communications Officer S. Bexon will follow up with the new Acting Vice President of the Olds College Communications Department regarding introducing the Trustees attending the gala.

**Central Alberta
Regional Science
Fair**

Correspondence received from Bob McKinnie, Fundraising Chair for the Central Regional Science Fair Committee, dated January 28, 2016 was provided for review.

Resolution #20160212029

Moved By: R. Fisher

Motion that Chinook's Edge School Division No. 73 Board of Education contribute \$1700 (one thousand seven hundred dollars) to the Central Alberta Regional Science Fair 2016.

Carried

Audit Committee

No report at this time.

**Finance
Committee**

No report at this time.

**Education
Committee**

The minutes of the January 27, 2016 meeting were provided for review.

Resolution #20160212033

Moved By: J. Swainson

Motion that Chinook's Edge School Division No. 73 Board of Education approve using the funds saved from the Gasoline Alley Career High School project to expand and renovate the Sylvan Lake Career High School.

Carried

**Facilities and
Maintenance
Committee**

No report at this time.

**Parents Matter
Committee**

No report at this time.

**Policy
Committee**

The minutes of the January 8, 2016 Policy Committee meeting were provided for review.

**Public
Consultation
Committee**

No report at this time.

Teachers Matter

No report at this time.

Technology Committee

S. Ball provided a verbal update. The minutes of the January 27, 2016 Technology Committee meeting were provided for review.

Trustee S. Cooper raised a concern about students accessing inappropriate websites via Angry Birds Go. Superintendent K. Sacher indicated that he would follow-up.

Transportation Committee

Board representative S. Ball provided a verbal update:

The minutes of the January 22, 2016 Transportation Committee meeting were provided for review. A copy of the Joint Transportation Agreement with Red Deer Catholic Regional Division was also provided.

Resolution #20160212041

Moved By: J. Swainson

Motion that Chinook's Edge School Division No. 73 Board of Education approve the Joint Transportation Agreement with Red Deer Catholic Regional Division as presented.

Carried

Notes from the February 9, 2016 Transportation Committee meeting were circulated at the meeting. The minutes will be available for the March Board meeting.

Resolution #20160212043

Moved By: T. James

Motion that Chinook's Edge School Division No. 73 Board of Education refer Procedure 4-18 Retirement of Bus Drivers to the Policy Committee for amendment.

Carried

The Trustees discussed the Transportation deficit of \$700,000 due to the need for capital replacement. A yearly plan for fleet renewal is necessary. Options to fund the fleet renewal were discussed.

Mr. Russell reported that the savings from the joint transportation agreement with Red Deer Catholic will cover the additional routes that may need to be added as well as the interest that was transferred to balance the budget as this may not be available next year.

It was noted that the effects of the carbon tax are not known.

The Trustees agreed that a decision regarding the deficit can't be made until after the budget announcement.

Resolution #20160212045

Moved By: S. Cooper

Motion that Chinook's Edge School Division No. 73 Board of Education refer discussion regarding the transportation deficit to the Education Committee.

Carried**Resolution #20160212046**

Moved By: S. Ball

Motion that Chinook's Edge School Division No. 73 Board of Education refer discussion regarding safe walking paths to the Education Committee.

Carried

The transportation audit process was discussed and it was noted that some schools in the province are not keeping their paperwork current. This could potentially affect the Division Carrier Profile if an audit was conducted and problems were found.

Resolution #20160212048

Moved By: T. James

Motion that Chinook's Edge School Division No. 73 Board of Education refer to the Policy Committee the development of an administrative procedure for Drivers of School Owned Division Commercial Vehicles.

Carried**Enrolments**

Superintendent K. Sacher reviewed Division enrolments as of February 2, 2016.

Community Learning Campus

No report at this time.

Correspondence

Chair C. Butler reviewed the following correspondence items:

- A thank you letter from the Red Deer Festival of the Performing Arts, dated January 22, 2016. Communications Officer S. Bexon will follow-up regarding silver sponsor advertising opportunities.
- A response from the Honourable David Eggen, Minister of Education, dated January 28, 2016 regarding Bill 8.
- Trustee S. Cooper reported that the Town of Penhold was thankful to receive the letter of support for their recreational field development project. An application has been made to the government for grant monies to kick off the project. They will also be talking to Parent Council to see how they might be able to assist.

Trip Requests

No trip requests received.

Trustee Remuneration and Expenses

Chair C. Butler called for Trustee Remuneration and Expense sheets for January 2016.

Alberta School Boards Association

Board representative H. Bilton provided an update on recent ASBA items

- A verbal update from the January 25, 2016 Zone 4 meeting was held. Trustee H. Bilton will follow-up on the Policy Framework presentation that needs to be discussed. Nominations for the Friends of Education and Public Service Awards are being accepted. The deadline for the Indigenous Shining Student Award is March 30th

- Mr. Sacher has been invited to present the “Story of David” at the March Rural Education Symposium in Banff.
- An update on the three day high school collaboration was provided. An anonymous survey was conducted with mixed reviews. There are some great things happening but also some challenges.

J. Swainson returned to the meeting at 1:21 p.m.

- An update on the Division Principal role was provided. SAT, COLT and the administrators were consulted and there is a lot of support and enthusiasm regarding the position.
- The diploma exam perusal process was a success.
- Mr. Sacher attended the first meeting of the high school completion external committee.
- A partnership with NorQuest for a dual credit health care aide course is in the works. Stay tuned for more information.
- The partnership with Red Deer College for the Education Assistant program has been a success.
- At the next few ADCOS meetings, focus is being placed on detailed planning that is tied to data, evidence and results. A survey was conducted with positive feedback received.
- Due to a power outage, Delburne School was closed on February 9th.
- Parents Matter is meeting at 6:00 p.m. on February 10th. Associate Superintendent Student Services W. Christensen will attend to present on the safe and caring policies and procedures. The Trustees brainstormed ideas to improve the process of consulting with parents. The possibility of creating open spots on Parents Matter for interested parents, offering local consultation in conjunction with the COLT Road Show or School Council meetings and the use of social media was discussed. Mr. Sacher noted that he would consult with the Parents Matter Committee regarding their thoughts.
- A meeting was held with EPC on February 9th.
- The COLT Road Show is being held at Carstairs Elementary on February 11th and in Olds on February 25th.
- Mr. Sacher will be away for the February 24th Education Committee meeting as he is attending the C21 CEO academy meeting in Toronto.

**Canadian School
Boards
Association**

No report at this time.

**National School
Boards
Association**

No report at this time.

**Pre-Kindergarten
Program**

Mr. Russell reported that he believes that the Pre-K students are considered Kindergarten in the utilization rates but he will follow up with E. Owens at Alberta Education.

**Meeting
Evaluation**

Trustee S. Ball provided an evaluation of the meeting. Trustee S. Cooper will provide the evaluation at the next meeting.

Adjourned

Resolution #20160212062

Moved By: J. Swainson

Motion to adjourn the meeting at 2:00 p.m.

Carried

C. Butler - Chair

R. Fisher - Vice Chair

S. Russell - Corporate Secretary