



Board of Education

Meeting Type : Board of Education

Date : Wednesday, September 07, 2016

Start time : 10:30 AM

Location : Board Room

Call to Order

Trustees Present: S. Ball, H. Bilton, C. Butler (Chair), S. Cooper, R. Fisher, C. Huelsman, T. James, G. Kerr, J. Swainson

Staff: S. Bexon - Communications Officer, K. Sacher - Superintendent/CEO, S. Russell - Associate Superintendent Corporate Services, R. Hoppins - Associate Superintendent People Services, S. Babb - Executive Assistant to the Superintendent/Recording Secretary

Chair C. Butler called the meeting to order at 11:45 a.m.

Agenda Approval

Chair C. Butler called for additional agenda items.

Resolution #20160912003

Moved By: S. Cooper

Motion to approve the agenda with the following addition:

4.6 Parent Meeting with Minister of Education

Carried

Minutes Approval

The minutes of the June 22, 2016 Board of Education meeting were provided for review.

Resolution #20160912005

Moved By: S. Ball

Motion to approve the minutes of the June 22, 2016 Board of Education meeting as presented.

Carried

Introduction of New Staff

Superintendent K. Sacher introduced the following new staff to the Trustees:

- Barb Rusiewicz-Enright - Division Psychologist
- Dave Elwood - Division Principal
- Jason Drent - Division Principal
- Coralie Mobley - Coordinator, Student Services
- Marcie Perdue - Coordinator, Learning Services
- Becky Voghell - Payroll Coordinator
- Karen Beuker - Administrative Support, Student Information Services

Resolution #20160912007

Moved By: C. Huelsman

Motion to move the meeting In Camera at 11:55 a.m.

Carried

It was noted that S. Ball, H. Bilton, C. Butler, S. Cooper, R. Fisher, C. Huelsman, T. James, G. Kerr, J. Swainson, R. Hoppins, S. Russell and K. Sacher remained in the meeting at this time.

R. Hoppins left the meeting at 12:10 p.m.

Resolution #20160912009

Moved By: T. James

Motion to return to the regular meeting at 12:11 p.m.

Carried

RECESS: 12:11 p.m.

RECONVENE: 1:00 p.m.

S. Babb and S. Bexon returned to the meeting at this time.

Dossier Update

Associate Superintendent System Services K. Barber provided an update on Dossier.

Dossier is a powerful data management and analytics solution that is designed to bring data together from multiple sources for purposes of analysis and benchmarking. It syncs with Power School on a daily basis so that information is always up to date. Examples of how Dossier makes data more meaningful for teachers and administrators were provided in the areas of student services, literacy support and PAT and diploma analysis. Key modules of Dossier include:

- Inclusive Education: management and tracking of individualized program and education plans through standardized workflows and comprehensive reporting.
- Student Learner Profile: provides a powerful lens to the current and trending performance of individual students, bringing data together on all key indicators and benchmarks of student success. Data includes attendance, diploma and PAT results as well as results from several assessment tools.
- Attendance: analysis and reporting of student attendance.
- PAT: Analysis and reporting of Provincial Achievement Test results.
- Diploma: Analysis and reporting of Provincial Diploma results.
- Dashboard of Key District Education Indicators: analysis on key data such as enrollment, attendance as well as achievement against specific demographic and student characteristics. Data is captured from multiple sources to easily identify trends.

Resolution #20160912012

Moved By: H. Bilton

Motion to move the meeting In Camera at 1:25 p.m.

Carried

It was noted that S. Ball, H. Bilton, C. Butler, S. Cooper, R. Fisher, C. Huelsman, T. James, G. Kerr, J. Swainson, S. Russell and K. Sacher remained in the meeting at this time.

Resolution #20160912014

Moved By: S. Ball

Motion to return to the regular meeting at 1:57 p.m.**Carried****Personnel**

Associate Superintendent People Services R. Hoppins provided a personnel update during the In Camera portion of the meeting.

Resolution #20160912016

Moved By: C. Huelsman

Motion to accept the personnel report as presented.**Carried****Accounts Payable**

The listing of Accounts Payable cheques over \$500 and direct deposits for June, July and August 2016 were provided for review during the In Camera portion of the meeting.

Superintendent's Personnel Update

Superintendent K. Sacher provided an update on personnel items during the In Camera portion of the meeting.

Resolution #20160912019

Moved By: J. Swainson

Motion that Chinook's Edge School Division No. 73 Board of Education accept the nomination for the Roy E. Cope Award to be presented at Celebrations.**Carried****Facilities Update**

Associate Superintendent Corporate Services S. Russell provided a facilities update during the In Camera portion of the meeting.

Resolution #20160912021

Moved By: J. Swainson

Motion that Chinook's Edge School Division No. 73 Board of Education open Beacon Hill Elementary School as a new kindergarten to grade five school in Sylvan Lake in November 2016.**Carried****Negotiations Committee**

Board representative S. Ball provided an update on negotiations during the In Camera portion of the meeting.

Alarie Asset Distribution

Associate Superintendent Corporate Services S. Russell provided an update on the Alarie Asset Distribution during the In Camera portion of the meeting.

Summer School Report

Superintendent K. Sacher presented a written summer school report prepared by Associate Superintendent Student Services W. Christensen. Mr. Sacher noted that CEUs were up to 749 this year.

Alberta Rural Education Symposium

The Alberta Rural Education Symposium is being held March 5-7, 2017 at West Edmonton Mall. Registration will be opening in the fall of 2016. Please

let S. Westwood know if you are planning to attend. Save the date cards were provided to the Trustees as per the request to share them with local government and community partners.

**Town of Olds
Meeting Request**

Correspondence received from the Town of Olds requesting a meeting was provided. The Trustees indicated that October 12th or 26th would be possible dates for a supper meeting. It was noted that a yearly meeting may be difficult. S. Babb will contact the Town of Olds regarding these dates.

**2016-2017 Board
School Visits and
Education
Committee
Presentations**

Information regarding the 2016-2017 Board School Visits and Education Committee presentations was provided. Board school visits are scheduled for:

- Wednesday, January 18th
- Wednesday, March 29th
- Wednesday, May 3rd

M. Nelson will be sending out calendar invites shortly.

**Parent Meeting
with Minister of
Education**

Trustee S. Ball provided an update on a meeting that was held with the Minister of Education and a group of parents in Carstairs. Concerns were expressed that the Trustees were not invited to participate in the meeting. This will be discussed at the next Carstairs Planning meeting.

Concern was also expressed regarding the Minister allowing groups of individuals to circumvent the Board. It was noted that incidences such as these are being tracked by ASBA.

Audit Committee

No report at this time.

**Finance
Committee**

No report at this time.

**Education
Committee**

No report at this time.

**Facilities and
Maintenance
Committee**

No report at this time.

**Parents Matter
Committee**

Board representative H. Bilton provided a verbal update from the June 22nd Parents Matter meeting. The minutes of the meeting were provided for review.

Superintendent K. Sacher indicated that an email was sent out to the Committee on June 24th. The message prepared by S. Bexon for the

Trustees to provide to their school councils was provided by email. S. Bexon indicated that schools have been asked to provide a link to the local Trustee's bio on their websites.

The date of the next meeting will be set sometime in November. Parents and Trustees are being asked to attend school council meetings to determine how the community would like to personalize engagement.

**Policy
Committee**

No report at this time.

The date of the next Policy Committee meeting is September 8th at 1:00 p.m. in Caribbean A. The Policy Retreat is scheduled for September 14th at 9:00 a.m. in the Boardroom.

**Public
Consultation
Committee**

No report at this time.

Teachers Matter

No report at this time.

The date of the next meeting is September 16th at 8:15 a.m. in the Boardroom.

**Technology
Committee**

No report at this time.

**Transportation
Committee**

Board representative S. Ball provided an update from the July 5, 2016 and August 30, 2016 Transportation Committee meetings. The minutes of the meetings were provided for review.

**Superintendent
Update**

Superintendent K. Sacher provided a verbal update:

- Due to a substantial increase in CISCO fees, the IT Department has transitioned to a different model that will save approximately \$100,000 to \$120,000. There have been a few glitches but it has been well worth the effort. Kudos were given to T. Harvey and M. Doupe for their hard work.
- An update was provided on the COLT off-site meeting, administrators launch and connecting with COLT meetings. The four goals being messaged out include literacy, academic excellence, career connections and social/emotional outcomes. It was noted that administrators were asked to make it a priority to acknowledge Trustees at events and also to ensure that they have a good communication strategy with their Trustees regarding upcoming events.
- Communications Officer S. Bexon is working on a corporate communications plan. A key piece includes helping schools improve their websites.
- The Story of David is being presented to Alberta Education on September 8th.
- A team building session with Innisfail High School was held on August

30th.

- The Board self-evaluation / strategic planning will take place at the October 5th Education Committee meeting. A list of the survey monkey questions was provided for review. The Trustees were asked to let S. Babb know if they had any revisions to the questions. The survey will be provided to COLT and other support staff that work closely with the Board.

Community Learning Campus

No report at this time. Board representative R. Fisher indicated that the next meeting is being held on October 3rd.

Enrolments

Superintendent K. Sacher reviewed division enrolments as of September 7, 2016.

Correspondence

Chair C. Butler reviewed the following correspondence:

- A letter from Human Services Executive Director, Todd Shatford, dated August 12, 2016 regarding the Human Services Transformation is attached for information.
- Thank you cards from the Red Deer Festival of the Performing Arts were circulated at the meeting.

Trip Requests

No trip requests received.

Trustee Remuneration and Expenses

Trustee Remuneration sheets for July and August were to be submitted by September 2nd.

Alberta School Boards Association

Board representative H. Bilton provided an update on recent ASBA items:

- The ASBA Fall Provincial Issues Forum is being held September 27th and 28th at the Matrix Hotel in Edmonton. Please let S. Westwood know if you are planning to attend.
- The next Zone 4 meeting is being held on September 26th in Ponoka. Please let S. Westwood know if you are planning to attend.
- The Fall General Meeting is being held November 20th to 22nd at the Westin Hotel in Edmonton. Please let S. Westwood know as soon as possible if you are planning to attend.

Public School Boards Association

Board representative S. Cooper provided a verbal update on recent PSBA items:

- The governance sessions held in Edmonton and Medicine Hat were well received.
- An update from the Public School Board Council meeting held August 18th to 20th was provided:
 - S. Cooper indicated that she is a member of the Rural Education Committee. Meeting are held in conjunction with the Council meetings so there will be no additional expense.
 - An update from PSBA on the Northern Lights School Division will be provided at the October 5th Education Committee meeting.

- A "Momentum" presentation was well received at the meeting. The group has offered to speak at school events and/or parent council meetings.

Canadian School Boards Association

No report at this time.

National School Boards Association

The National School Board Association Annual Conference is being held March 25th to 27th in Denver.

Meeting Evaluation

Trustee C. Huelsman provided a verbal evaluation of the meeting. Trustee G. Kerr will provide the evaluation at the next meeting.

Adjourned

Resolution #20160912050

Moved By: J. Swainson

Motion to adjourn the meeting at 3:16 p.m.

Carried

C. Butler - Chair

R. Fisher - Vice Chair

S. Russell - Corporate Secretary