



Board of Education

Date : Wednesday, November 09, 2016

Start time : 9:00 AM

Location : Boardroom

Call to Order

Trustees Present: S. Ball, H. Bilton, C. Butler (Chair), S. Cooper, R. Fisher, C. Huelsman, T. James, G. Kerr, J. Swainson
Staff: S. Bexon – Communications Officer, R. Hoppins – Associate Superintendent People Services, S. Russell – Associate Superintendent Corporate Services, K. Sacher – Superintendent/CEO, S. Babb – Recording Secretary

Chair C. Butler called the meeting to order at 9:00 a.m.

Agenda Approval

Chair C. Butler called for additional agenda items.

Resolution

Moved By: S. Ball

Motion to approve the agenda as presented.

Carried

Minutes Approval

The minutes of the October 12, 2016 Board of Education meeting were provided for review.

Resolution

Moved By: C. Huelsman

Motion to approve the minutes of the October 12, 2016 Board of Education meeting as presented.

Carried

Resolution

Moved By: T. James

Motion to move the meeting In Camera at 9:02 a.m.

Carried

It was noted that S. Ball, H. Bilton, C. Butler, S. Cooper, R. Fisher, T. James, C. Huelsman, G. Kerr, R. Hoppins, S. Russell and K. Sacher remained in the meeting at this time.

J. Swainson entered the meeting at 9:05 a.m.

R. Hoppins left the meeting at 9:28 a.m.

Resolution

Moved By: J. Swainson

Motion to return to the regular meeting at 9:40 a.m.

Carried

RECESS: 9:40 a.m.

RECONVENE: 9:52 a.m.

S. Bexon and S. Babb entered the meeting at this time.

Personnel

Associate Superintendent People Services R. Hoppins provided an update on personnel items during the In Camera portion of the meeting.

Resolution

Moved By: G. Kerr

Motion to accept the personnel report as presented.

Carried

**Superintendent's
Personnel
Update**

Superintendent K. Sacher provided an update on personnel items during the In Camera portion of the meeting.

**Accounts
Payable**

The listing of Accounts Payable cheques over \$500 and direct deposits for October 2016 were provided for review during the In Camera portion of the meeting.

Facilities Update

Associate Superintendent Corporate Services S. Russell provided a facilities update during the In Camera portion of the meeting.

**Negotiations
Committee**

No report at this time.

S. Roy entered the meeting at this time.

**Non Teaching
Staff
Compensation**

Treasurer S. Roy provided an update on non-teaching staff compensation. A recommendation was made to maintain compensation at the current level and establish a bus driver health spending account of \$250 to support vision care.

Mrs. Roy noted that another salary review process would be completed in the spring to ensure that staff are being compensated fairly.

Concern was expressed regarding the online process for submitting health spending account claims. A suggestion was made that communication be sent to the bus drivers offering claims submission assistance at the schools if required.

Resolution

Moved By: J. Swainson

Motion that Chinook's Edge School Division No. 73 Board of Education accept the non teaching staff compensation recommendation as presented:

- **Maintain wages, benefits and RRSP contributions.**

- **Establish a \$250.00 health spending account for bus drivers.**

Carried

S. Roy left the meeting at 9:59 a.m.

**Collaborative
Time**

Superintendent K. Sacher reported that there is an overwhelming amount of support to continue with collaborative time. He indicated that there are some issues but that there are many more positives. A recommendation was made to continue with collaborative time for another two years.

Resolution

Moved By: H. Bilton

Motion that Chinook's Edge School Division No. 73 Board of Education approve collaborative days for the 2017-2018 and 2018-2019 school years, with the requirement that the focus continue to be on student learning and achievement, with a report presented to the Board annually by the Superintendent

Carried

**Red Deer
Festival of the
Performing Arts**

A letter received from the Red Deer Festival of the Performing Arts, dated October 15, 2016, requesting financial support for the 2017 Festival was provided for review.

Resolution

Moved By: R. Fisher

Motion that Chinook's Edge School Division No. 73 Board of Education approve a donation of \$700 (seven hundred dollars) to the Red Deer Festival of the Performing Arts for the 2017 Festival.

Carried

K. Barber entered the meeting at 10:08 a.m.

**2017/2018 and
2018/2019 School
Calendars**

Associate Superintendent System Services K. Barber presented the draft 2017/2018 and 2018/2019 school calendars for approval.

It was noted that the joint transportation agreement with Red Deer Catholic was considered when creating the calendar. In order to make the agreement financially feasible for both parties, there is a requirement for five or less incongruent days in the calendars. Mrs. Barber reported that there are currently only three with the proposed drafts.

Extensive feedback was obtained from stakeholders prior to the previous calendar approvals and these same principles were applied for the proposed calendars. The plan is to provide another opportunity for feedback during the 2018/2019 school year. The importance of following a pattern and examining the rhythm and flow of the year was discussed.

The following feedback was received from the Trustees regarding the calendars:

- In the 2017/2018 school year, remove March 8th as a non-instruction

day and replace it with November 13th. It was noted that this would help balance the semesters and would also eliminate the numbers of days off following the February break. S. Russell indicated that he would follow-up with D. Brandt to verify the cost of providing busing on incongruent days.

S. Russell left the meeting at 10:26 a.m.

- In the 2018/2019 school year, move the March 18th collaborative day to either March 25th or April 1st. K. Barber indicated that she would follow-up with Red Deer Catholic to determine if this would be feasible.
- A suggestion was made to make the calendars more user friendly and interactive.

Due to the Winter Games being held in Red Deer in 2019, the Red Deer Teachers Convention dates were changed from February 21st and 22nd to March 14th and 15th.

Mrs. Barber indicated that the year round calendars were created with the administrators at Horizon School. Collaborative days, non-instruction days and holidays were matched as closely as possible.

The cost of busing on incongruent days was reported to be \$5,000.

Audit Committee

Board representative R. Fisher reported that the Finance Committee is meeting on November 23rd at 10:30 a.m. followed by the Audit Committee at 1:00 p.m. All Trustees were encouraged to attend.

Finance Committee

No report at this time.

S. Russell returned to the meeting at 10:56 a.m.

Education Committee

The minutes of the October 26th Education Committee meeting were provided for review.

Facilities and Maintenance Committee

Board representative G. Kerr provided a verbal update from the October 27, 2016 Facilities & Maintenance Committee meeting. The minutes of the meeting were provided for review.

Page two of the minutes were revised to refer to the Innisfail project as a government managed project rather than a P3.

Associate Superintendent Corporate Services S. Russell provided an overview of the Capital Plan Rubric. Mr. Russell has started the process of

meeting with every principal in the Division to ensure that nothing is being missed from the capital plan. The following feedback was received regarding the rubric:

- Under new construction, combine community capacity and growth at 20% and add Future Division Plans at 25%.

Mr. Russell reported that a few project proposals will be put through the rubric to determine how well it works with adjustments made to weightings as necessary. It was noted that once a project reaches a top score in either category, there would be flexibility to determine how to best address the issue including new construction, modernization or relocatables.

K. Barber returned to the meeting at 11:32 a.m.

2017/2018 and 2018/2019 School Calendars

Mrs. Barber reported that Red Deer Catholic was agreeable to moving the March 18th, 2019 collaborative day to March 25th.

Resolution

Moved By: H. Bilton

Motion that Chinook's Edge School Division No. 73 Board of Education approve the 2017/2018 and 2018/2019 school calendars with the following amendments:

- **Remove March 8, 2018 as a non-instruction day and replace it with November 13, 2017.**
- **Move the March 18, 2019 collaborative day to March 25, 2019.**

Carried

Parents Matter Committee

No report at this time.

Policy Committee

No report at this time.

Public Consultation Committee

Board representative S. Cooper requested that an update on the November 8, 2016 Public Consultation/Parents Matter Committee meeting be added to the November 30th Education Committee agenda.

Teachers Matter

No report at this time.

Technology Committee

No report at this time.

Transportation Committee

No report at this time.

K. Barber left the meeting at 11:36 a.m.

Superintendent

Superintendent K. Sacher provided a verbal update:

Update

- A common report card for middle school is being considered and parents, students and staff are being surveyed. L. Steele will provide an update to the Trustees once more information is available. It was noted that percentages are appreciated by parents more than originally thought.

S. Russell left the meeting at 11:36 a.m.

- K. Sacher and L. Steele presented on the QLE and IL Model to the Grande Yellowhead administrators in Jasper.
- K. Sacher, K. Barber, T. Harvey, and J. Drent participated in a Leveraging System Leadership learning technology project CASS bootcamp. It was noted that adequate hardware and infrastructure is in place in the Division, however more thought is needed on how to use technology to enhance education.
- Communications Officer S. Bexon received a Bravo Award from CACE (Canadian Association of Communicators in Education) for the Safe and Caring Committee’s ‘Relationship Matter’ campaign that included the three banners that were designed to promote the priorities identified through focus group conversations with the Matters Committees. Mr. Sacher also commented on Ms. Bexon being recently published in the new Chicken Soup for the Soul book called Angels and Miracles.

S. Russell returned to the meeting at 11:40 a.m.

Community Learning Campus

No report at this time.

Enrolments

Superintendent K. Sacher reviewed Division enrolments as of October 28, 2016.

The impact of the closure of Trinity Christian School Association was discussed.

Correspondence

Chair C. Butler reviewed the following correspondence items:

- A letter from the Minister of Education has been received which exempts section 4-7 of the closure of schools regulation and allows the transition plan for Chinook Center and Ecole John Wilson Elementary School to move ahead.
- A thank you card from the Olds & District Kiwanis Music Festival was circulated at the meeting.

Trip Requests

Superintendent K. Sacher reviewed the following trip request:

Didsbury High School is requesting permission for an out of country band trip to Seattle, Washington from April 19-24, 2017.

Resolution

Moved By: G. Kerr

Motion that Chinook's Edge School Division No. 73 Board of Education approve in principle, the trip request from Didsbury High School for an out of country trip to Seattle, Washington from April 19-24, 2017.

Carried

Trustee S. Ball indicated that a group of Carstairs parents are interested in making a presentation on international travel at a future meeting.

Concern was expressed regarding making sure that criminal record checks for volunteers are completed prior to field trips. It was noted that a criminal record check is a requirement for any volunteer that will be alone with students. K. Sacher will provide a reminder at the next ADCOS meeting.

Trustee Remuneration and Expenses

Chair C. Butler called for Trustee Remuneration and Expense sheets for October 2016.

Public School Boards Association

Board representative S. Cooper provided an update on recent PSBA items:

An update on the PSBA Fall Events held October 19-21, 2016 was provided. The special levy was discussed. It was noted that the Council will be developing a policy over the next few months that will outline what will happen with the funds if they are not used for litigation. S. Russell reported that the invoice for the special levy was recently received.

Concerns were expressed regarding the tone of the meeting and the process for speaking. It was noted that only one person was allowed to speak from each Board but there was no consistency in this as it seemed to only apply to certain Boards. There were also concerns expressed regarding the student representatives and the policy for guests being able to attend without being members. S. Cooper will share the concerns expressed at the Council meeting. She noted that all Trustees are welcomed to attend this meeting.

RECESS: 12:10 p.m.

RECONVENE: 1:00 p.m.

Trustee S. Cooper did not return to the meeting.

Alberta School Boards Association

Board representative H. Bilton provided an update on recent ASBA items:

- An update was provided from the October 24th ASBA Zone 4 meeting. The highlights of the meeting were provided for information.
- The next ASBA Zone 4 meeting is being held on November 28th in Wetaskiwin. Please let S. Westwood know if you are planning to attend.
- The Fall General Meeting is being held November 20-22, 2016 at the

Westin Hotel in Edmonton. The Trustees discussed the proposed policy positions to determine how they will be voting:

- Truth and Reconciliation Commission of Canada – suggest rewording to ASBA supports the Honouring the Truth, Reconciling for the Future: Summary of the Final Report of the Truth and Reconciliation Commission of Canada in points 62 to 64 and that the government fund this.
 - Funding for Arts Programs – No
 - School Board Access to ASEBP – Listen to discussion at the meeting prior to making a decision.
 - Learning and Technology Policy Framework – Support the need for bandwidth but not for packaged funding.
 - Computer Coding in K-12 Curriculum – No
 - Sustainable Development – No
 - Mental health and emotional wellbeing education curriculum – Yes
 - Child sexual abuse prevention strategy and curriculum – Yes
 - Alberta Mental Health Review Committee report recommendations – Listen to discussion at the meeting prior to making a decision.
- The email received from Helen Clease, ASBA President with backgrounders on Bill 21 (Modernized Municipal Government Act), the Education Act, and Carbon Tax was discussed with copies provided to the Trustees to reference for key discussion points with MLAs at the Fall General Meeting.

Canadian School Boards Association

CSBA 2017 Congress will be held July 5-8, 2017 in Whistler, British Columbia. J. Swainson indicated that she may be interested in attending but is trying to get more information regarding the agenda first.

National School Boards Association

The National School Boards Association Annual Conference is being held March 25th to 27th in Denver. Please let C. Butler know if you are interested in attending.

Meeting Evaluation

Trustee S. Ball provided an evaluation of the meeting. Trustee S. Cooper will provide the evaluation at the next meeting.

Adjourned

Resolution

Moved By: C. Huelsman

Motion to adjourn the meeting at 2:37 p.m.

C. Butler - Chair

R. Fisher - Vice Chair

S. Russell - Corporate Secretary