



## Board of Education

Date : Wednesday, January 11, 2017

Start time : 9:00 AM

Location : Boardroom

### Call to Order

**Trustees Present:** S. Ball, H. Bilton, C. Butler (Chair), S. Cooper, R. Fisher, C. Huelsman, T. James, G. Kerr, J. Swainson  
**Staff:** S. Bexon – Communications Officer, S. Russell – Associate Superintendent Corporate Services, K. Sacher – Superintendent/CEO, R. Hoppins – Associate Superintendent People Services, S. Babb – Executive Assistant to Superintendent/Recording Secretary

Chair C. Butler called the meeting to order at 9:00 a.m.

### Agenda Approval

Chair C. Butler called for additional agenda items.

#### **Resolution #20170118003**

Moved By: S. Ball

**Motion to approve the agenda with the following additions:**

**4.10 Beacon Hill Grand Opening**

**4.11 ASBA Zone 4 Chair Update**

**Carried**

### Minutes Approval

The minutes of the December 14, 2016 Board of Education meeting were provided for review.

#### **Resolution #20170118005**

Moved By: C. Huelsman

**Motion to approve the minutes of the December 14, 2016 Board of Education meeting as presented.**

**Carried**

#### **Resolution #20170118006**

Moved By: T. James

**Motion to move the meeting In Camera at 9:02 a.m.**

**Carried**

It was noted that S. Ball, H. Bilton, C. Butler, S. Cooper, R. Fisher, C. Huelsman, J. Swainson, T. James, G. Kerr, S. Russell, R. Hoppins and K. Sacher remained in the meeting at this time.

R. Hoppins left the meeting at 9:18 a.m.

#### **Resolution #20170118008**

Moved By: J. Swainson

**Motion to return to the regular meeting at 9:28 a.m.**

**Carried**

**RECESS:** 9:28 a.m.

**RECONVENE:** 9:39 a.m.

S. Babb and S. Bexon entered the meeting at this time.

**Personnel**

Associate Superintendent People Services R. Hoppins provided a personnel update during the In Camera portion of the meeting.

**Resolution #20170118011**

Moved By: R. Fisher

**Motion to accept the personnel report as presented.**

**Carried**

**Superintendent's  
Personnel  
Update**

Superintendent K. Sacher provided a personnel update during the In Camera portion of the meeting.

**Accounts  
Payable**

The listing of Accounts Payable cheques over \$500 and direct deposits for December 2016 were provided for review during the In Camera portion of the meeting.

**Facilities Update**

Associate Superintendent Corporate Services S. Russell provided a facilities update during the In Camera portion of the meeting.

**Negotiations  
Committee**

Board representative S. Ball provided a negotiations update during the In Camera portion of the meeting.

**Superintendent  
Update**

Superintendent K. Sacher provided a verbal update:

- Acorn continues to progress rapidly with 3 million dollars received online as of December 8<sup>th</sup>. \$905,000 has been received since September which is a 30 percent increase from last year. This is helping with safety issues and is more convenient for parents and staff.
- Mr. Sacher is leaving the Board meeting following his update to attend the CASS Executive meeting. The Deputy Minister is attending the meeting and some of the topics being discussed include complex students, FNMI funding, technology, home education and high school redesign.
- An overview of the Division Principal roles was provided. Positive comments were shared regarding Mr. Drent and Mr. Elwood. It was noted that these positions are working extremely well.
- Background information was provided regarding a possible change in SuperNet ownership and how that may impact the school division. Mr. Sacher noted that CASS is talking about this issue provincially and encouraged the Board to advocate as well. Trustee S. Ball indicated that he would be bringing this up at an upcoming rural caucus conference call.

**Resolution #20170118017**

Moved By: S. Ball

**Motion that Chinook's Edge School Division No. 73 direct the Board Chair to write a letter to the Minister of Education and the Premier of Alberta with copies to the Minister of Municipal Affairs, local MLAs, PSBA, ASBA, AAMDC and AUMA expressing concerns regarding the possible impact of SuperNet privatization.**

**Carried**

**SERP - 35 Year Service Cap**

Treasurer S. Roy provided an explanation of SIPP and SERP and the Trustees discussed the impact on the removal of the 35-year pensionable service cap.

**Resolution #20170118019**

Moved By: H. Bilton

**Motion that Chinook's Edge School Division No. 73 Board of Education maintain the default position of removing the SIPP/SERP 35 year service cap.**

**Carried**

K. Sacher left the meeting at this time.

**Transportation Quarterly Update**

Associate Superintendent Corporate Services S. Russell provided the Transportation Quarterly Report. He reported that a mini bus has been added for special needs students at Horizon School. There are a few ride times being closely watched in the Innisfail area. An update on the fleet was provided.

A request was made that the actual ride times be included on the report. It was noted that ride times are generated according to computer calculations under ideal conditions. In reality, often 5-10 minutes can be added to the ride times.

An update on Olds Koinonia was provided. S. Roy is working with their accountant to calculate the deficit.

**Transportation Fees**

The Board discussed possible changes in transportation fees and service levels. This topic will be discussed with Red Deer Catholic on February 15<sup>th</sup> prior to any decisions being made. It was noted that urban busing is the key factor in the transportation deficit. Further discussion is required regarding the urban busing fees and distances for eligibility. S. Russell will follow-up with K. Jaeger at Red Deer Catholic to have a preliminary discussion prior to the February 15<sup>th</sup> meeting. The Trustees agreed that it would be useful to have information regarding what other school divisions are charging in preparation for this meeting.

It was noted that the Transportation Department is putting together a list of costs for special needs students to attend alternative schools. The Board agreed that this money should come out of the Student Services budget so

that the full impact is considered when making decisions regarding placement.

**Trustee  
Remuneration  
Quarterly Report**

A Trustee Remuneration Quarterly Report as of December 23, 2016 was provided for review.

It was noted that the \$150,000 life insurance is an optional rider.

**Concussion  
Protocol Policy**

Associate Superintendent Corporate Services S. Russell presented AP 3-28 Concussion Protocol and the related documentation. It was noted that this has been reviewed by the OH&S Committee and ADCOS with input receives from physical education teachers and coaches. The course requirements are currently being finalized.

The importance of tracking concussions with follow-up documentation was discussed.

The AP has not yet been implemented. Mr. Russell will be seeking input from ADCOS regarding the timing prior to making a final decision.

**Equinox  
Calendar**

Associate Superintendent Corporate Services S. Russell reported that Equinox has requested to follow the year round calendar. Background information was provided for review.

**Resolution #20170118026**

Moved By: J. Swainson

**Motion that Chinook's Edge School Division No. 73 Board of Education approve the request from Equinox to move to the year round calendar effective the 2017/2018 school year.**

**Carried**

**ASBA Zone 4  
Chair Update**

ASBA Zone 4 Chair C. Huelsman provided a verbal update from the quarterly zone chair meeting.

The Minister visits were discussed. It was noted that the Minister may decide to attend the zone meetings. This will not take the place of the individual school board visits although this deadline has been extended to the end of March. The logistics of the possible Minister attendance at zone meetings will need to be worked out as it is expected that the attendance would be much greater.

Changes to the Edwin Parr package were discussed. It was noted that three separate packages are being developed for the board, the school and for the Edwin Parr Committee. It is hoped that this will help prevent confusion. The deadline for the submission of packages is March 17, 2017.

Long service awards are due by March 23<sup>rd</sup>. C. Huelsman will forward the package to S. Russell once it is received.

**Community Ties  
Portable Request**

Associate Superintendent Corporate Services S. Russell reported that Community Ties in Penhold is requesting permission to put a new portable on the Jessie Duncan School grounds for their daycare.

Mr. Russell reported that the opening to the fence would be required to be moved at their cost. There would be no impact on the eight relocatables that CESD has applied for as those will be placed to the east of the school. If approved, an expansion of the parking lot would also be required but this would still be possible even with the second Community Ties portable.

Community Ties would be responsible for covering all costs for set-up, maintenance and removal. Concern was expressed regarding the cost of removal should Community Ties no longer exist. It was noted that there may be a possible tie to the Town of Penhold in the contract. A caveat could also be included on the title that ownership would transfer to CESD if Community Ties ceased to exist. S. Russell indicated that rent is charged for leasing the lot and that this would increase with the second portable.

Concern was expressed regarding Community Ties not carrying adequate insurance. This will be reviewed when the lease is renegotiated.

**Resolution #20170118029**

Moved By: H. Bilton

**Motion that Chinook's Edge School Division No. 73 Board of Education approve the request from Community Ties for a second portable on the Jessie Duncan school grounds at no cost to the Board for installation, maintenance or removal and with the understanding that the amount of insurance will be increased.**

**Carried**

**Proposed  
Transfer of  
Cenotaph Land  
to the Town of  
Innisfail**

Director of Operational Services Frank Colosimo attended the meeting to provide additional information regarding the proposed transfer of the cenotaph land to the Town of Innisfail. Mr. Colosimo reported that the cenotaph land is seen as a community asset and that the Town would like to have responsibility for it. It was noted that the Town does not have any future plans for the intersection at this time.

The Trustees indicated that CESD should have first right of refusal to buy the land back at \$1.00 should the cenotaph be removed. Also, all costs related to the transfer of land (surveys, legal documentation) will be at the cost of the Town.

**Resolution #20170118031**

Moved By: H. Bilton

**Motion that Chinook's Edge School Division No. 73 transfer the cenotaph land to the Town of Innisfail, pending ministerial approval,**

for \$1.00 with a caveat that if the cenotaph is removed, CESD would have first right of refusal to buy the land back for \$1.00. All costs related to the transfer of the land will be the responsibility of the Town of Innisfail.

Carried

<b>Board Visit Reminder</b>	A reminder was provided regarding the January 18 <sup>th</sup> Board visit to Spruce View, Poplar Ridge and Gasoline Alley Career High.
<b>Beacon Hill Grand Opening</b>	Details of the Beacon Hill grand opening being held on January 17 <sup>th</sup> at 10:30 a.m. were provided. S. Bexon will send out revised speaking notes.
<b>Community Learning Campus</b>	No report at this time.
<b>Enrolments</b>	Enrolments as of December 22, 2016 were reviewed by the Board.
<b>Correspondence</b>	Chair C. Butler reviewed the following correspondence items: <ul style="list-style-type: none"><li>• A Christmas card from Mountain View County was circulated at the meeting.</li></ul>
<b>Trip Requests</b>	No trip requests have been received. A summary of the 2016/2017 approvals was provided for information.
<b>Trustee Remuneration and Expenses</b>	December expenses have already been submitted.
<b>Board Strategic Plan</b>	The 2016-2017 Board Strategic Plan was provided for review.  <b>RECESS:</b> 11:53 a.m. <b>RECONVENE:</b> 12:46 p.m. C. Huelsman did not return to the meeting.
<b>Audit Committee</b>	No report at this time.
<b>Finance Committee</b>	No report at this time.
<b>Education Committee</b>	The minutes of the December 21, 2016 Education Committee meeting were provided for review.  <b>Resolution #20170118043</b> Moved By: S. Cooper <b>Motion that Chinook's Edge School Division No. 73 Board of Education authorize the Superintendent to seek legal representation to a maximum of \$10,000 (ten thousand dollars) with regard to the</b>

**ALARIE Asset Distribution.**

**Carried**

Associate Superintendent Corporate Services S. Russell provided an update on the ALARIE Asset Distribution.

**Facilities and Maintenance Committee**

No report at this time.

**Parents Matter Committee**

No report at this time.

**Policy Committee**

The minutes of the December 15<sup>th</sup> Policy Committee meeting were provided. The date of the next meeting is January 13<sup>th</sup>.

**Public Consultation Committee**

No report at this time.

**Teachers Matter**

No report at this time.

**Technology Committee**

No report at this time.

**Transportation Committee**

S. Ball provided a verbal update from the January 9<sup>th</sup> Transportation Committee meeting. The minutes of the meeting were distributed.

It was determined that leasing buses would cost more than purchasing so this option will not be explored.

A request has been received from the Bus Shop to purchase a Skid Steer. There were no concerns expressed regarding the department purchasing a used Skid Steer for up to \$20,000.

There are bus route concerns in Innisfail and Penhold with three routes around 70-80 minutes. A boundary change was proposed to help alleviate concerns in the future. There will be no impact until the students that are grandfathered no longer attend school (five years) or move. .

**Resolution #20170118052**

Moved By: S. Ball

**Motion that Chinook's Edge School Division No. 73 Board of Education move a portion of the Innisfail/Penhold SOUTH attendance boundary FROM the centre portions of legal land locations 29-36-28-W4; 28-36-28-W4; 27-36-28-W4 SOUTH TO the centre portions of legal land locations 17-36-28-W4; 16-36-28-W4; 15-36-28-W4 with the understanding that the current riders attending the Innisfail schools will be grandfathered.**

**Carried**

Letters will be sent to all parents in the area as well as the principals in both communities to advise them of the change.

**Alberta School  
Boards  
Association**

Board representative H. Bilton provided a verbal update:

- The next Zone 4 meeting is being held on Monday, January 30<sup>th</sup> in Stettler. Please let S. Westwood know if you are planning to attend.
- ASBA is offering a Local Collective Bargaining Boot Camp that will be held in Calgary on June 18, 2017 and in Edmonton on January 19, 2017. Please let S. Westwood know if you are planning to attend.

**Public School  
Boards  
Association**

- The next Public School Board Council meeting is being held on February 9<sup>th</sup> to 11<sup>th</sup> at the Doubletree by Hilton Hotel West Edmonton. S. Cooper and S. Ball will be attending.
- A Christmas card from PSBA was circulated at the meeting.
- A letter from Executive Director M.L. Campbell thanking the Board for their December 7, 2016 letter was provided for information.

**Canadian School  
Boards  
Association**

No report at this time.

**National School  
Boards  
Association**

No report at this time.

**Meeting  
Evaluation**

Trustee J. Swainson provided an evaluation of the meeting. Trustee H. Bilton will provide the evaluation at the next meeting.

**Resolution #20170118059**

Moved By: S. Cooper

**Motion to adjourn the meeting at 1:13 p.m.**

**Carried**

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C. Butler - Chair

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R. Fisher - Vice Chair

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S. Russell - Corporate Secretary