



Board of Education

Date : Wednesday, September 12, 2018

Start time : 11:00 AM

Location : Boardroom

Call to Order

Chair C. Butler called the meeting to order at 11:21 a.m.

Attendance

Attendance: Trustees Present: H. Bilton, C. Butler, S. Cooper, M. Copley, C. Huelsman, T. James, G. Kerr, J. Knispel-Matejka, A. Tarnoczi

Staff: S. Bexon – Communications Offices, S. Russell – Associate Superintendent Corporate Services, K. Sacher – Superintendent/CEO, R. Hoppins – Associate Superintendent People Services, S. Babb – Executive Assistant to the Superintendent, S. Westwood – Administrative Assistant/Recording Secretary

Land Acknowledgement - Treaty 7

Trustee A. Tarnoczi opened the meeting with a Treaty 7 Land Acknowledgement.

Agenda Approval

Resolution #20180917003

Moved By: S. Cooper

Motion that Chinook's Edge School Division No. 73 Board of Education approve the agenda as presented.

Carried

Minutes Approval

Resolution #20180917004

Moved By: H. Bilton

Motion that Chinook's Edge School Division No. 73 Board of Education approve the minutes of the June 27, 2018 Board of Education Meeting.

Carried

Resolution #20180917005

Moved By: M. Copley

Motion that Chinook's Edge School Division No. 73 Board of Education move the meeting In Camera at 11:24 a.m.

Carried

It was noted that H. Bilton, C. Butler, S. Cooper, M. Copley, C. Huelsman, T. James, G. Kerr, J. Knispel-Matejka, A. Tarnoczi, S. Russell, R. Hoppins and K. Sacher remained in the meeting at this time.

Personnel

Associate Superintendent People Services R. Hoppins provided a personnel update during the In Camera portion of the meeting.

Superintendent's Personnel Update	Superintendent K. Sacher provided an update on personnel items during the In Camera portion of the meeting.
Accounts Payable	The Accounts Payable cheques over \$500.00 and direct deposits for June, July and August 2018 were reviewed during the In Camera portion of the meeting.
Facilities Update	Associate Superintendent Corporate Services S. Russell provided a facilities update for: <ul style="list-style-type: none"> • Jessie Duncan School • River Glen Property • Carstairs School Site • Olds School Site • Olds Koinonia
Negotiations Committee / TEBA Update	Associate Superintendent Corporate Services S. Russell provided an update on negotiations. The TEBA Annual General Meeting and Central Table Bargaining Discussion is on September 20, 2018 in Edmonton.
Personnel	<p>Resolution #20180917012 Moved By: C. Huelsman Motion that Chinook's Edge School Division No. 73 Board of Education accept the personnel report as presented.</p> <p style="text-align: right;">Carried</p>
Negotiations Committee / TEBA Update	<p>Resolution #20180917013 Moved By: S. Cooper Motion that Chinook's Edge School Division No. 73 Board of Education return to the regular meeting at 11:46 a.m.</p> <p style="text-align: right;">Carried</p>
Introduction of New Staff	<p>Superintendent K. Sacher introduced the following new staff to the Board:</p> <ul style="list-style-type: none"> • Erin Machell, Learning Services Coordinator • Sandi Berg, Learning Services Coordinator • Michelle Baragar, Learning Services Coordinator/Educational Technology • Tim Baragar, Division Psychologist • Nicole O'Geil, Division Psychologist • Aaryn Manning, Staff Wellness Worker • Shelah Medak, Receptionist <p>Resolution #20180917015 Moved By: M. Copley Motion that Chinook's Edge School Division No. 73 Board of Education move the meeting In Camera at 12:45 p.m.</p> <p style="text-align: right;">Carried</p> <p>Resolution #20180917016 Moved By: T. James Motion that Chinook's Edge School Division No. 73 Board of Education return to the regular meeting at 1:08 p.m.</p>

Staff: S. Roy, S. Babb, S. Bexon, S. Westwood joined the meeting at this time.

Summer School Report

Associate Superintendent Learning Services L. Steele provided a written Summer School report for review.

Teachers Matter Membership and Meeting Dates

As required of PL 3-04.3.0 (Teachers Matter Committee) the membership and meeting dates were provided for information.

September 28, 2018

November 16, 2018

February 15, 2019

May 24, 2019

There will be an update to the Teacher Matter membership.

Superintendent Accountability

As per PL 4-02.0.09 (Superintendent Accountability) the Superintendent and the Board clarified the internal reporting expectations for 2018-2019.

K. Sacher spoke to the Board to clarify what they would like to see. Board members shared that they like the information on assurances and would like a written or verbal monthly update. As the assurances are built into the work plan this could be discussed at the monthly Board or Education meeting as part of the Superintendents report. K. Sacher will present a plan to the Board members at the next Board of Education meeting.

Sylvan Lake Dinner Meeting

The Board discussed key points for the Town of Sylvan Lake dinner meeting being held on October 24th.

Board members will discuss the following topics at the dinner meeting:

Transportation: Trustee C. Huelsman

Resource Officer:

Growth and Development: Trustee G. Kerr

1:40 p.m. – L. Steele and J. Drent joined the meeting.

National Congress on Rural Education in Canada

Associate Superintendent of Learning Services L. Steele and Division Principal J. Drent provided a update of the National Congress on Rural Education they attended in Saskatoon last spring. Two items they incorporated this school year are a new online process for staff professional development, and a distributed learning opportunity for two high school level courses leveraging interactive online content. The initial course, Paleontology, is offered through Spruce View School and involves 18 students in three different Chinook's Edge schools. This learning opportunity for such a small group would not be feasible without the quality online delivery. Next steps are ensuring that there is high quality content, measure successes and ensure what is done is done well. At this time there has not been a choice made for the next course to offer.

1:50 p.m. - L. Steele and J. Drent left the meeting.

Year at a Glance	The Year at a Glance calendar for 2018-2019 was provided for review.
Healthy Active Schools Symposia 2018	Save the Date: The Healthy Active School Symposia is being held October 24 th , 2018 at the Crossroads Church in Red Deer from 9:30 am to 2:45 pm. It was noted that this is the Education Committee Meeting date.
Escribe	Associate Superintendent Corporate Services S. Russell provided the Board is an update on the new minute taking software - Escribe.
Insight Into Government Renewal	<p>Resolution #20180917028 Moved By: C. Huelsman Motion that Chinook's Edge School Division No. 73 Board of Education renew the subscription to Insight into Government for the 2018-2019 school year.</p> <p style="text-align: right;">Carried</p>
Board School Visits and Education Committee Presentations Schedule	Superintendent K. Sacher presented the 2018-2019 Board School Visits and Education Committee presentations schedule for information. There will be a few changes to the schedule and shared once changes are made.
Audit Committee - No Meeting	No meeting prior to this Board meeting.
Communications Committee - No Meeting	No meeting prior to this Board meeting.
Finance Committee - No Meeting	No meeting prior to this Board meeting.
Education Committee - No Meeting	No meeting prior to this Board meeting.
Facilities and Maintenance Committee - No Meeting	No meeting prior to this Board meeting.
Policy Committee - No Meeting	No meeting prior to this Board meeting.
Stakeholder Engagement Committee - No Meeting	No meeting prior to this Board meeting.

Technology Committee - No Meeting	No meeting prior to this Board meeting.
Transportation Committee - Meeting (no recommendations)	<p>Associate Superintendent S. Russell provided an update from the August 28th Transportation Committee Meeting. The minutes from the meeting were provided for review.</p> <p>Resolution #20180917039 Moved By: S. Cooper Motion that Chinook's Edge School Division No. 73 Board of Education grant gate service from SW-06-32-02-W5 to Olds as long as the current bus route continues and the family lives at this address. This request will be reviewed on an annual basis.</p> <p style="text-align: right;">Carried</p>
Superintendent Update	<p>Superintendent K. Sacher provided a verbal update on the following:</p> <p>Trustee FAQ Reminder – K. Sacher reminded Trustees that the link has been shared and please take a moment to complete.</p> <p>Safety Audit – Score 91% - positive score.</p> <p>Start-up: ADCOS, School visits: École Olds Elementary School, Sylvan Lake Schools, Penhold Schools, Sundre Schools, COLT off-site 2 days in Calgary.</p>
Community Learning Campus	No meeting prior to this Board meeting.
Enrolments	Superintendent K. Sacher reviewed the Division enrolments as of September 7, 2018. The Board discussed the lower enrollments in a couple of schools.
Correspondence	<p>Chair C. Butler reviewed the following correspondence items:</p> <ul style="list-style-type: none"> • A letter from the Honourable David Eggen, Minister of Education, dated June 26, 2018 regarding the meeting with the Minister on May 4, 2018 • A letter from the Honourable David Eggen, Minister of Education, dated August 3, 2018 in response to the Board's letter of May 9, 2018. • A letter from the Honourable Sarah Hoffman, Deputy Premier/Minister of Health, dated July 13, 2018 on response to the invitation to visit Horizon School. • Thank you cards from the Red Deer Festival of the Performing Arts were circulated at the meeting. <p>It was noted that the Communications Committee may wish to set up a strategic plan for letter writing.</p>
Trip Requests	A summary of the trips approved for the 2018-2019 were provided for review.
Trustee Remuneration and Expenses	Chair C. Butler called for Trustee Remuneration and Expense sheets for July and August, 2018.

Board Strategic Plan - 2018/2019

The Board Strategic Plan is for 2018-2019 is currently being developed.

Board Work Plan - 2018/2019

The 2018-2019 Board Work Plan was provided for information.

2:34 p.m. – T. James left the meeting.

Alberta School Boards Association

Board representative H. Bilton provided an update on recent ASBA items.

- The next Zone 4 meeting is September 24th at 10:00 a.m. at Wolf Creek School Division. Please let B. Milman know if you are planning to attend.
- The ASBA Fall General Meeting will be held November 18-22, 2018 at the Westin Hotel in Edmonton. Please let S. Westwood know if you are planning to attend.
- Call for Board input: Alberta Education Business Plan Consultation. Zone 4 Representative H. Bilton will take this survey with questions to the Zone 4 meeting.
- Friends of Education award – banquet November 18th, 2018

PSBA Fall Events

October 24 and 25, 2018 - Governance Seminar, Trustee University, Annual General Meeting.

Please let S. Westwood know if you will be attending.

Canadian School Boards Association

The CSBA 2018 Congress will be hold in Toronto (no dates posted at this time).

National School Boards Association

National School Boards Association 2019 is being held in Philadelphia, PA from March 30 to April 1, 2019.

Rural Caucus

Trustee H. Bilton provided an update on recent Rural Caucus items:

- Meeting with the Minister on July 16, 2018
- Meeting with the Rural Economic Development Committee on August 1, 2018
- Date of the next Rural Caucus meeting is November 18, 2018
- As of today Rural Caucus has 40 Boards
- Rural Slide deck will be shared with the 40 Boards later in September

Trustee Professional Development Report

Trustees - A. Tarnoczi, C. Butler and H. Bilton provided a written and verbal update from the ASBA Summer Leadership.

Adjourned

Resolution #20180917055

Moved By: C. Huelsman

The meeting was adjourned at 3:45 p.m.

Carried

C. Butler - Chair

H. Bilton - Vice Chair

S. Russell - Corporate Secretary