



## **Chinook's Edge School Division No. 73**

### **Board of Education**

Date: Wednesday, November 14, 2018

Time: 9:00 AM

Location: Boardroom

Trustees Present: C. Butler  
H. Bilton  
T. James  
G. Kerr  
J. Knispel-Matejka  
A. Tarnoczi

Trustee Absent: S. Cooper  
M. Copley  
C. Huelsman

Staff: S. Bexon  
S. Babb  
S. Russell  
K. Sacher  
S. Westwood

#### **Attendance**

SEE ABOVE

#### **Call to Order**

Chair C. Butler called the meeting to order at 9:00 am.

#### **Land Acknowledgement • Treaty 7 - attachment**

Trustee A. Tarnoczi opened the meeting with a Treaty 7 Land Acknowledgement.

## **Agenda/Minutes Approval**

### **Agenda Approval**

Addition of Parent Council / Alberta School Council.

#### **Resolution # 20181114001**

Moved By: T. James

**The agenda was approved as amended.**

**Carried**

### **Minutes Approval - attachment**

#### **Resolution # 20181114002**

Moved By: J. Knispel-Matejka

**Motion that Chinook's Edge School Division No. 73 Board of Education approve the minutes of the October 10, 2018 Board of Education meeting.**

**Carried**

### **In Camera**

In Camera: It was noted that H. Bilton, C. Butler, T. James, G. Kerr, J. Knispel-Matejka, A Tarnoczi, S. Russell, R. Hoppins and K. Sacher remained in the meeting at this time.

#### **Resolution # 20181114003**

Moved By: G. Kerr

Motion to move In Camera at 9:02 am.

**Carried**

### **Personnel - attachment**

#### **Resolution # 20181114004**

Moved By: G. Kerr

**Motion that Chinook's Edge School Division No. 73 Board of Education accept the personnel report as presented.**

**Carried**

### **Superintendent's Personnel Update**

Superintendent K. Sacher provided an update on personnel items during the In Camera Portion of the meeting.

### **Accounts Payable - attachment**

The Accounts Payable cheques over \$500.00 and direct deposits for October 2018 were reviewed during the In Camera portion of the meeting.

### **Facilities Update**

Associate Superintendent Corporate Services S. Russell provided a facilities update.

### **Negotiations Committee / TEBA Update**

Associate Superintendent Corporate Services S. Russell provided an update on negotiations.

### **Support Staff Compensation**

Treasurer S. Roy presented the Support Staff Compensation Package to the Board.

### **Resolution # 20181114005**

Moved By: H. Bilton

**Motion that Chinook's Edge School Division No. 73 Board of Education approved the Support Staff Compensation package as presented.**

Maintain rates of pay at the current level
Increase the Health Spending Account for salaried support staff from \$336 per year to \$400 per year
Increase the Health Spending Account for bus drivers from \$250 per year to \$300 per year.
Reclassify one of the 5 family medical days to a family needs day

Convocation leave
Increase school Professional Development allocations for support staff from \$250/FTE/year to \$300/FTE/year
Employee Family Assistance Plan for regular employees working less than 25 hours per week
Increase the matching RRSP for EAs working more than 30 hours per week (from 4% to 5.5% )

**Carried**

**New Business**

Recess: 10:15 am

Reconvene: 10:25 am

**Olds and District Kiwanis Music Festival Society - attachment**

A letter was received from the Olds and District Kiwanis Music Festival Society dated October 5, 2018, was provided for review.

**Resolution # 20181114006**

Moved By: G. Kerr

**Motion that Chinook’s Edge School Division No. 73 Board of Education provide financial support in the amount of \$700 (seven hundred dollars) to the Olds and District Kiwanis Festival Society for the 2019 festival.**

**Public School Boards Association of Alberta Membership**

The Board discussed PSBA and no changes were recommended at this time.

**Field Trip Administrative Procedures (as per PL 3-07.0.0) - attachment**

Administrative Procedure 2-09 Field Trips - Planning and Requirements and Administrative Procedure 2-22 Field Trip Approval were provided for review.

S. Russell spoke to AP 2-22 Field Trip Approval and wording changes. This item was referred to the Policy Committee discussion.

## **Resolution # 20181114007**

Moved By: H. Bilton

**Motion that Chinook's Edge School Division No. 73 Board of Education approve Administrative Procedures 2-09 Field Trips – Planning and Requirements and 2-22 Field Trip Approval as amended with the removal of number 6.**

## **Policy Assurances Quarterly Review - attachment**

The policy assurances from August to October was provided for review.

10:25 am - J. Taylor, L. Steele, J. Steeves and D. Thompson joined the meeting.

## **Career & Post-Secondary Transitioning (Dual Credit)**

Jackie Taylor (Community Learning Campus Director), Debbie Thompson (Olds College Vice President Academic and Student Experience), Jay Steeves (Principal Spruce View School) and Dr. Lissa Steele (Associate Superintendent of Learning Services) presented an in depth report on the impact that dual credit programming is having on high school students throughout Chinook's Edge. The CLC works closely with government and industry to continually expand opportunities for students. Director Jackie Taylor is heavily involved in career connections teams at high schools, and schools are reporting increasing student transition rates to the post-secondary level. "Our relationship with Olds College has evolved and is now impacting our entire school division," said Superintendent Kurt Sacher. "There will be about 120 students involved in dual credit programs this year, and we are so proud of the leading role being taken in Chinook's Edge."

The Board asked how we can provide support. J. Taylor shared that she is not sure what the Board role would look like but asked that you shared your voice when interacting with business and listening for opportunity.

11:07 am - J. Taylor, L. Steele, J. Steeves and D. Thompson left the meeting.

## **Olds High School Name Change - attachment**

Associate Superintendent Corporate Services S. Russell provided background regarding the proposed name change for Olds High School. A formal motion is required.

**Resolution # 20181114008**

Moved By: T. James

**Motion that Chinook's Edge School Division No. 73 Board of Education change the name of Olds High School to École Olds High School.**

**Carried**

**Locally Developed Courses - attachment**

The course outline for the French Vernacular locally developed course can be viewed on the CESD website at the following link:

<http://www.chinooksedge.ab.ca/Locally%20Developed%20Courses.php>

**Resolution # 20181114009**

Moved By: A. Tarnoczi

**Motion that Chinook's Edge School Division No. 73 Board of Education approve this 14<sup>th</sup> day of November 2018, the following Locally Developed Course:**

Course Name	Credit	Status	Start Date	Expiry Date	Development Type	Developed by School Authority
French Vernacular LDC2401	5	Authorized (New	Sep. 1, 2018	Aug. 31, 2020	Developed	Chinook's Edge School Division No. 73

**Carried**

**Council Meeting Requests - attachment**

Potential dates for the Innisfail Town Council meeting are February 4th, March 4th and March 18th. The meeting would commence at 6:00 p.m. at the Innisfail Town Office.

The Board chose March 18 for the meeting with the Town of Innisfail. S. Babb will contact the Town with the date.

The February and March dates provided to the Penhold Town Council did not work as they would prefer an evening meeting. Possible dates in February and March were requested and the reply was that February 4th at 5:30 p.m. would work.

The Town of Penhold meeting will be February 4th and Chinook's Edge will host dinner.

### **Bravo Award of Excellence - attachment**

School Website Redesign - Chinook's Edge knows that sharing information effectively through websites builds a sense of community, connects staff, creates relationships, expedites work and deepens the positive culture across our large school division. Last school year we embarked on a project to redesign all 40 school sites. This was led by Sandy Bexon, Mandy Nelson and Karyn Barber and required intensive involvement and hard work from the 'web warriors' and admin teams at each school. The result was 40 updated and redesigned websites in a three-month period, and a Bravo Award of Excellence from the Canadian Association of Communicators in Education (CACE). A score of 90 percent or higher (judges are professional communicators from outside the organization) is required for these top-tier Awards of Excellence. This year CACE received 58 Bravo Award entries, chose 36 winners and only seven at the Excellence level from across the country.

Superintendent K. Sacher congratulated S. Bexon, M. Nelson and K. Barber on their Bravo Award.

Recess - 11:59 am

Reconvene - 12:45 pm

### **Parent Council / Alberta School Councils**

Trustee J. Knispel Matejka spoke to the Alberta School Councils' Association conference and the ASCA Board of Directors Meeting being held in Edmonton on April 26 to 28, 2019. The cost is \$385.00 dollars for registration. In past years there has been very few Parent Council representatives attending. The Board discussed encouraging attendance and ensuring that the information is shared at council meetings. The Board will discuss this item further at the January, 2019 Board of Education meeting.

## **Committees**

### **Audit Committee**

No meeting prior to this meeting.

### **Communications Committee**

No meeting prior to this meeting.

### **Finance Committee**

A. Tarnoczi recused himself from this discussion.

G. Kerr provided an updated regarding the interviews for the new Public Member of the Audit Committee.

### **Resolution # 20181114010**

Moved By: G. Kerr

**Motion that Chinook's Edge School Division No. 73 Board of Education appoint Greg Wiens as a Public Member of the Audit Committee.**

**Carried**

### **Education Committee (October 24th) - attachment (NO RECOMMENDATIONS)**

The minutes from the October 24, 2018 Education Committee meeting were provided for review.

### **Facilities and Maintenance Committee**

No meeting prior to this meeting.

### **Policy Committee (October 19th) - attachment (RECOMMENDATIONS)**

Trustee A. Tarnoczi reviewed the Policy Committee minutes. A. Tarnoczi asked if the Board would like the Policy Committee to work on some language to ensure understanding on international travel. This item will be discussed later in the meeting. The Board reviewed the reporting of Superintendent expenses. Associate Superintendent Corporate Services S. Russell spoke to AP 5-08 update on fundraising



activities. This amendment has been shared with Administrators. The Policy Committee will look at the old Sponsorship Policy. A. Tarnoczi spoke to fundraising and the Chinooks Edge brand. This is an ethical dilemma regarding work experience in breweries, cannabis grow ops....etc. The board also discussed casinos and that they bring a large amount of dollars back into schools.

Superintendent K. Sacher spoke to Hawaii as a field trip destination. This does not seem to fit as we do not allow Europe. The Board discussed this item in great detail. J. Knispel-Matekja believes that any trip is educational regardless of where you go. She believes that Hawaii is educational. K. Sacher agrees that there is educational value in Hawaii. Most students could not afford to go on these trips.

G. Kerr shared that originally the change was continental US and talked about the safety factor of Hawaii in comparison to other places. As a school board trustee is this critical to learning. The job of the Board is to consider the risk we are willing to take. We need to mitigate risk as a Board. A. Tarnoczi - we can educate students many different ways. What do we want them to learn.

**Resolution # 20181114011**

Moved By: A. Tarnoczi

**Motion that Chinook's Edge School Division No. 73 Board of Education request Administration to bring back research regarding key word searches in the policy manual.**

**Carried**

**Resolution # 20181114012**

Moved By: A. Tarnoczi

**Motion that Chinook's Edge School Division No. 73 Board of Education amend PL 3- 07.0.0 Risk Management Requirements and Limits to read "When the Superintendent approves out of country and out of province field trips, exchange programs or offsite activities, the Superintendent shall inform the Board at the next regularly scheduled Board meeting".**

**Carried**

**Resolution # 20181114013**

Moved By: A. Tarnoczi

**Motion that Chinook’s Edge School Division No. 73 Board of Education amend PL 3-05.2.0 Financial Administration assurance 1 to read “The Superintendent shall ensure that quarterly reporting is part of the Board Work Plan”.**

**Carried**

**Resolution # 20181114**

Moved By: G. Kerr

**Motion that Chinook’s Edge School Division No. 73 Board of Education direct the Policy Committee to review the Superintendent expense review procedure at the next Policy Committee meeting.**

**Carried**

**Resolution # 20181114015**

**Motion that Chinook’s Edge School Division No. 73 Board of Education direct the Policy Committee to conduct a review of appropriate school related fundraising activities.**

**No vote taken on this motion at this time as it was referred back to the Policy Committee for further discussion.**

**Resolution # 20181114016**

Moved By: A. Tarnoczi

**Motion that Chinook's Edge School Division No. 73 Board of Education direct the Policy Committee to provide clarity on international travel.**

**Carried**

**Stakeholder Engagement Committee**

No meeting prior to this meeting.

**Technology Committee**

No meeting prior to this meeting.

**Transportation Committee - Meeting (November 6th)**

11:28 am - Trustee C. Huelsman joined the meeting by phone.

C. Huelsman spoke to the recommendation to the boundary change. S. Russell shared that this request does not impact any other riders.

C. Huelsman and S. Russell also provided information on the upcoming changes to the Class 2 licence and the requirement to complete the MELT program.

11:45 am - Trustee C. Huelsman left the meeting.

**Resolution # 20181114017**

Moved By: T. James

**Motion to recommend to the Board of Education a boundary change in the Carstairs/Didsbury area as follows: Centre portion of sections: 24-30-03-W5, 19-30-02-W5, 20-30-02-W5 (between Hwy 766 and Range Road 24) north to the centre portions of sections: 25-30-03-W5, 30-30-02-W5, 29-30-02-W5 (between Hwy 766 and Range Road 24).**

**Carried**

**Regular Business**

**Superintendent Update**

Superintendent K. Sacher provided an update on the grad survey K. Barber will champion this survey. Culture camp - we are sending principals and FNMI champions to Olds College on May 30th to attend the camp and Trustees are welcome. A. Tarnoczi and G. Kerr are interested in seeing further information. Students Matter on October 12 was a good day. Great student voices coming from the meeting. Support Staff Matter was the same day and went well. CLC Leadership Event November 9th, both Trustees G. Kerr and T. James are interested in attending. Numeracy committee - looking at new curriculum in K to 4 math. R. Hoppins and E. Machell will be presenting at the Shaping the Future Conference in Lake Louise January 31-February 2, 2019.

**Community Learning Campus**

No update at this time.

**Enrolments - attachment**

Superintendent K. Sacher shared enrolment numbers as of October 31, 2018. Highlighting that our smaller schools are maintaining good enrolment numbers.

### **Correspondence - attachment**

Chair C. Butler reviewed the following correspondence:

A fax received on October 31, 2018 regarding Bill 24 - for information only

Discussion/questions regarding electronic communication - no questions from the board members.

### **Trip Requests - attachment**

A summary of the trips approved for the 2018-2019 school year was provided for review with educational goals.

### **Trustee Remuneration and Expenses**

Chair C. Butler called for Trustee Remuneration and Expense sheets for October 2018.

### **Board Work Plan - 2018/2019 - attachment**

The 2018-2019 Board Work Plan was provided for information.

### **Alberta School Board Associations - attachment**

Trustee H. Bilton provided an update from ASBA. Octobers Zone 4 highlights were provided for review. The ASBA Learning Centre will have 10 online courses soon. ASBA will no longer be supplying glass apples to the Edwin Parr candidates due to cost.

Updates regarding the ASBA FGM: There will be no questions from boards prior to the FGM. In preparation for the FGM, being held November 18-20, 2018 at the Westin Hotel in Edmonton, a copy of the ASBA Policies Bulletin was provided. The Board discussed the following motions:

1 / FGM2018 Omnibus Motion of Deletions to ASBA Position Statements 23 - YES

- 2 / FGM2018 Omnibus Motion of Amendments to ASBA Position Statements 27 - Should be deleted as this is legislation - YES
- 3 / FGM2018 Amendment to Statement 2.3: Association business session 33 - YES
- 4 / FGM2018 Amendment to Statement 7.3: Funding 34 - YES
- 5 / FGM2018 Amendment to Statement 8.6: Review/Studies 37 - YES
- 6 / FGM2018 Amendment to Statement 14.1: Provincial committees 40 - YES
- 7 / FGM2018 ELL curriculum, instruction and assessment 41 - notice on the floor to suggest a friendly amendment.
- 8 / FGM2018 Adequate funding for ELL programming 44 - notice on the floor to suggest a friendly amendment.
- 9 / FGM2018 Mental health access - YES

### **Canadian School Boards Association - Toronto (July)**

The CSBA 2019 Congress will be held in Toronto (no dates posted at this time).

### **National School Boards Association - Philadelphia (March 30-April 1) - registration open**

The National School Boards Association 2019 is being held in Philadelphia, PA from March 30 to April 1, 2019.

### **Rural Caucus - Meeting (November 5th)**

A. Tarnoczi reminded the Board of the Rural Caucus meeting in Edmonton on November 18th. A. Tarnoczi also shared that the Better Partnerships document was very well received.

### **Trustee Professional Development Reports**

No report for this meeting.

### **Board Strategic Plan - 2018/2019 - attachment**

G. Kerr provided an update from the Board Strategic Plan Adhoc Committee. Further information will be provided at the next Education Committee meeting.

**Adjourn**

**Resolution # 20181114018**

Moved By: J. Knispel-Matejka

**Motion to adjourn the meeting at 2:23 pm.**

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C. Butler - Chair

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H. Bilton - Vice Chair

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S. Russell - Corporate Secretary