



## **Chinook's Edge School Division No. 73**

### **Board of Education**

Date: Wednesday, January 9, 2019  
Time: 9:00 AM  
Location: Boardroom

Trustees Present: C. Butler  
H. Bilton  
M. Copley  
C. Huelsman  
T. James  
G. Kerr  
J. Knispel-Matejka

A. Tarnoczi  
Trustees Absent: S. Cooper  
Staff: S. Bexon  
S. Babb  
S. Russell  
K. Sacher  
S. Westwood  
R. Hoppins

#### **Attendance**

SEE ABOVE

#### **Call to Order**

Chair C. Butler called the meeting to order at 9:00 a.m.

#### **Land Acknowledgement • Treaty 7 - attachment**

Trustee A. Tarnoczi opened the meeting with a Treaty 7 Land Acknowledgement.

#### **Agenda/Minutes Approval**

##### **Agenda Approval**

Moved By: H. Bilton

Motion to approve the agenda as presented.

**Carried**

**Minutes Approval - attached**

**Moved By: T. James**

Motion that Chinook's Edge School Division No. 73 Board of Education approve the minutes on the December 18, 2018 Board of Education Meeting.

**Carried**

**In Camera**

It was noted that H. Bilton, C. Butler, M. Copley, C. Huelsman, T. James, G. Kerr, J. Knispel-Matejka, A. Tarnoczi, S. Russell, H. Hoppins and K. Sacher remained in the meeting at this time.

**Moved By: M. Copley**

Motion to move In Camera at 9:02 a.m.

**Carried**

**Personnel - attachment**

Associate Superintendent People Services R. Hoppins left the meeting at 9:17 a.m.

**Moved By: C. Huelsman**

Motion that Chinook's Edge School Division No. 73 Board of Education accept the personnel report as presented.

**Carried**

**Superintendent's Personnel Update**

Superintendent K. Sacher provided an updated on personnel items during the In Camera portion of the meeting.

**Accounts Payable - attachment**

The Accounts Payable cheques over \$500.00 dollars and direct deposits for December 2018 were reviewed during the In Camera portion of the meeting.

## **Facilities Update**

Associate Superintendent Corporate Services S. Russell provided a facilities update during the In Camera portion of the meeting.

## **Negotiations Committee / TEBA Update**

Associate Superintendent Corporate Services S. Russell provided an update on negotiations during the In Camera portion of the meeting.

Recess - 9:28 am

Reconvene - 9:42 a.m.

## **New Business**

### **1st Quarter Financial Report - attachment**

Treasurer S. Roy joined the meeting at 9:33 a.m.

Treasurer S. Roy provided an update to the 1st Quarter Financial Report which is similar to last year and in line with budget expectations. Highlighting the following: Revenue is a bit higher, certificated staff salary a bit lower. LAP charges went down in January 2019. The next update to the Board will be a detailed report.

### **Out of Province PD Report - attachment**

A summary of the Out of Province Professional Development report was provided for review. It was noted that if there is no dollar amount listed that there is no cost to Chinook's Edge School Division No. 73.

### **Trustee Quarterly Remuneration Report - attachment**

The Trustee Quarterly Remuneration Report was provided for review.

### **Superintendent Quarterly Expenses - attachment**

The Superintendent Quarterly Expenses were provided for review. K. Sacher shared that his CASS involvement has temporarily lowered his expenses being billed to Chinook's Edge School Division No.73.

## **School Board Visits Reminder**

The following school visits will take place on January 16th.

- Neudorf Colony School
- Hugh Sutherland School
- Carstairs Elementary School

The Board of Education discussed the new format for school visits. Superintendent K. Sacher shared that there will be a short presentation by Administration, a school tour with a student representative (Grade 7-12 only) joining the group. Student Achievement Data from each school will be sent out prior to the meeting for review.

Trustees were reminded that in a four year term they will visit every school once and once a term each school will join an Education Committee meeting.

## **Alberta School Councils Conference & AGM**

The Board of Education discussed parent council representatives attending the Alberta School Councils Conference and AGM being held April 26-28, 2019 at the Delta Edmonton South.

As a show of support, the Board of Education has agreed to cover the cost of conference fees and hotel fees. This will be done by random draw by expression of interest.

### **Moved By: H. Bilton**

Motion to direct the Superintendent to send an email to school administrators to share with school councils for an expression of interest to attend Alberta School Councils Conference and AGM.

**Carried**

## **Committees**

### **Audit Committee**

No meeting prior to this meeting.

### **Communications Committee**

No meeting prior to this meeting.

### **Finance Committee**

No meeting prior to this meeting.

**Education Committee**

No meeting prior to this meeting.

**Facilities and Maintenance Committee**

No meeting prior to this meeting.

**Policy Committee (December 17th) - attachment (RECOMMENDATIONS)**

Trustee A. Tarnoczi provided an update from the December 17th Policy Committee meeting and highlighted changes to the following Policies: PL 3 - 04.0.0 Staff Relations and PL 2 - 03.1.0 Trustee Code of Conduct. The Policy Committee is working on a format for the a Sponsorship Agreement. Trustee A. Tarnoczi also took the Board of Education through the new structure for Financial Reporting.

**Moved By: A. Tarnoczi**

Motion that Chinook's Edge School Division No. 73 Board of Education approve the amendment to PL 3 -04.0.0 Staff Relations under Requirements and Limits 2 (f ii) from the word "abuse" to "violence" to now read "protection against sexual, physical or psychological harassment or violence".

**Carried**

**Moved By: A. Tarnoczi**

Motion that Chinook's Edge School Division No. 73 Board of Education approve the wording changes to PL 2 - 03.1.0 - Trustee Code of Conduct under requirements and limits 6 to read "Trustees will conduct themselves in a manner consistent with the values expressed in PL 1 - 01.0.0 Organizational Direction" and 7 to read "Trustees will respect diversity and foster a sense of belonging by providing a welcoming, caring, respectful and safe environment where students, staff, stakeholders and other trustees are treated with respect and dignity".

**Carried**

**Stakeholder Engagement Committee**

No meeting prior to this meeting.

## **Technology Committee**

No meeting prior to this meeting.

## **Transportation Committee**

No meeting prior to this meeting.

## **Regular Business**

### **Superintendent Update**

Superintendent K. Sacher provided an update to the board on the following:

The Superintendent indicated that we will be participating in the Provincial Assurance Pilot. The new on-line Kindergarten registration process is being piloting in Sylvan Lake and will go live for all school on January 24th. K. Sacher also shared that Dr. Jody Carrington has asked him to provide a quote for her new book. K. Sacher also provided information on Teachers' Convention noting that the Red Deer dates have been changed to March 14th and 15th due to the Winter Games. Further information will be shared as received.

Superintendent K. Sacher clarified with the Board what they are looking for regarding measures for Student Services.

### **Moved By: A. Tarnoczi**

Motion to direct the Superintendent to report back to the Board of Education at the end of May on how Chinook's Edge School Division No. 73 is assessing success in the student services department.

**Carried**

## **Community Learning Campus**

No meeting prior to this meeting.

## **Enrolments**

Superintendent K. Sacher shared enrolment number as of December 20, 2018.

## **Correspondence - attachment**

Chair C. Butler reviewed the following correspondence:

- A Christmas card from Calgary Catholic School District was circulated at the meeting.
- The Board of Education discussed electronic communication.

## **Trip Requests - attachment**

A summary of the trips approved for the 2018/2019 school year was provided for review with educational goals.

Superintendent K. Sacher informed the board that he had provided approval for the École H. J. Cody Category 3 fieldtrip prior to the change in policy.

## **Trustee Remuneration and Expenses**

Chair C. Butler called for Trustee Remuneration and Expense sheets for December 2018.

**Recess: 11:30 a.m.**

**Reconvene: 12:31 p.m.**

## **Board Strategic Plan - 2018/2019 - attachment**

Trustee H. Bilton provided an overview of the new version of the Board Strategic Plan and Action Item List.

The action item list will be forwarded to each committee to populate where required.

Tasks are listed for 2019.

The Communications and Stakeholder Committee are meeting on Friday, January 11th and will begin populating tasks.

## **Board Work Plan - 2018/2019 - attachment**

The Board Work Plan was provided for information.

## **Alberta School Board Association - attachment**

Board representative H. Bilton provided an update on recent ASBA items:

- ASBA Leadership Academy 2019 – January 21 & 22, 2019 at the Royal Executive Hotel. Please let S. Westwood know if you are planning to attend. More information is available here: <https://www.asba.ab.ca/register-now-for-the-asba-winter-leadershipacademy-2019/>
- The date of the next ASBA Zone 4 meeting is January 28th at Clearview Public Schools. Please let B. Milman know if you are planning to attend.

The Board had a discussion regarding ASBA bylaws and proposing an amendment for the addition of 15.10 - Zone 10 - Rural Caucus sponsored by Chinook's Edge School Division No. 73. This will also need to go to the Zone 4 meeting in February to have a motion ready for the March 4th deadline. This will be added to the January 23rd Education Committee agenda for further discussion.

## **Canadian School Boards Association**

The CSBA 2019 Congress will be held July 3-6, 2019 Westin Harbour Castle Hotel, Toronto, Ontario. Registration will open later in 2019.

## **National School Boards Association**

The National School Boards Association 2019 is being held in Philadelphia, PA from March 30 to April 1, 2019.

## **Rural Caucus**

No meeting prior to this meeting.

## **Trustee Professional Development Report**

No reports at this time.



**Adjournment**

**Moved By: M. Copley**

Motion to adjourn the meeting at 1:07 p.m.

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C. Butler - Chair

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H. Bilton - Vice Chair

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S. Russell - Corporate Secretary