



Chinook's Edge School Division No. 73

Board of Education

Date: Wednesday, March 13, 2019
Time: 9:00 AM
Location: Boardroom

Trustees Present: C. Butler
H. Bilton
S. Cooper
M. Copley
C. Huelsman
T. James
G. Kerr
J. Knispel-Matejka
A. Tarnoczi

Staff: S. Bexon
S. Babb
S. Russell (joined the meeting at 12:49 p.m.)
K. Sacher
S. Westwood

Attendance

SEE ABOVE

Call to Order

Chair C. Butler called the meeting to order at 9:00 a.m.

Land Acknowledgement • Treaty 7 - attachment

Trustee A. Tarnoczi opened the meeting with a Treaty 7 Land Acknowledgement.

Agenda/Minutes Approval

Agenda Approval

Resolution # 20190313001

Moved By: J. Knispel-Matejka

Motion to accept the agenda dated 2019 March 13 as presented.

Carried

Minutes Approval - attachment

Resolution # 20190313002

Moved By: C. Huelsman

Motion that Chinook's Edge School Division No. 73 Board of Education approve the minutes from the 2019 February 27 Board of Education Meeting.

Carried

In Camera

It was noted that H. Bilton, C. Butler, M. Copley, C. Huelsman, T. James, G. Kerr, J. Knispel-Matejka, A. Tarnoczi, R. Hoppins and K. Sacher remained in the meeting at this time.

Resolution # 20190313003

Moved By: T. James

Motion to move In Camera at 9:03 a.m.

Carried

Personnel - attachment

Resolution # 20190313004

Moved By: H. Bilton

Motion that Chinook's Edge School Division No. 73 Board of Education accept the personnel report as presented.

Carried

Superintendent's Personnel Update

Superintendent K. Sacher provided an update on personnel items during the In Camera portion of the meeting.

Accounts Payable - attachment

The Accounts Payable cheques over \$500.00 dollars and direct deposits for February 2019 were reviewed during the In Camera portion of the meeting.

Recess: 9:19 a.m.

Reconvene: 9:31 a.m.

Resolution # 20190313005

Moved By: J. Knispel-Matejka

Motion to return to the regular meeting at 9:31 a.m.

Carried

New Business

Board School Visits Reminder - attachment

Trustees were reminded of the upcoming school board visits to the Penhold Schools on March 20, 2019.

Olds College Homestead Feast - attachment

The Board discussed the upcoming Olds College Homestead Feast. H. Bilton, G. Kerr and L. Steele will attend.

Laserfiche Award

11:45 am - P. Matsune, B. Milman and J. Schneider joined the meeting.

Superintendent K. Sacher provided information to the Board members regarding Chinook's Edge School Division being a Run Smarter finalist at the Laserfiche conference for the work on the Electronic Field Trip Process. He also shared that C. Beck, P. Matsune, B. Milman, J. Schneider and S. Westwood were also presenters at the February Laserfiche Empower Conference.

Class Size - attachment

Superintendent K. Sacher discussed the class size by jurisdiction document. Chinook's Edge has been very efficient at holding the line.

Town of Innisfail Meeting - attachment

The Board discussed the upcoming meeting with the Town of Innisfail on March 18, 2019 from 6:00 p.m. to 8:00 p.m.

Committees

Audit Committee

No meeting prior to this meeting

Communications Committee (March 7th) - attachment

Board representative H. Bilton provided a verbal update from the March 7, 2019 Communications Committee Meeting. The minutes of the meeting were provided for review. H. Bilton thanked S. Bexon and L. Ewashen for their work with the Communications Committee.

Finance Committee

No meeting prior to this meeting.

Education Committee (February 27th) - attachment

The minutes of the February 27, 2019 Education Committee meeting were provided for review.

It was noted that the ASCA Conference item will be brought to the April agenda setting meeting for further discussion.

Resolution # 20190313009

Motion withdrawn by A. Tarnoczi

Motion that Chinook's Edge School Division No. 73 Board of Education consider as an agenda item to invite school council members that attended the ASCA Conference to join a future Education Committee meeting to share information regarding the conference.

Facilities and Maintenance Committee (February 28th) - attachment

Board representative G. Kerr provided a verbal update from the February 28, 2019 Facilities and Maintenance Committee meeting. The minutes of the meeting were provided for review. The Committee supported the Capital Plan as presented.

Policy Committee (February 14th) - attachment

Board representative A. Tarnoczi provided a verbal update from the February 14, 2019 Policy Committee meeting. The minutes of the meeting were provided for review. A. Tarnoczi presented two new draft policies to the Board, the first being PL2-01.2.1 Financial Reporting at Board Meetings. In general the Board is in support of this new Policy. Once approved this would be implemented in September 2019. The second new draft policy presented was PL3-07.1.0 Donations, Sponsorship and Partnerships for feedback. There were several suggestions for changes. It was noted that the Superintendent will work with the Associate Superintendent Corporate Services S. Russell to draft an Administrative Procedure regarding Donations, Sponsorship and Partnerships.

Trustee H. Bilton shared that the Board needs to be cautious not to over policy the division.

Stakeholder Engagement Committee

No meeting prior to this meeting.

Technology Committee (February 6th) - attachment

Board representative J. Knispel-Matejka provided a verbal update from the February 6, 2019 Technology Committee meeting. The minutes of the meeting were provided for review.

Transportation Committee

No meeting prior to this meeting.

Regular Business

Superintendent Update

Superintendent K. Sacher provided a verbal update on:

Teachers Matter - there were over 40 questions in the question box mostly regarding weather and "what is a red day".

There is a change in CLC governance and moving to one or two meetings a year.

Career Connections - March 27th to 30th.

K-12 road trip to Wolf Creek Public Schools. Administrators from Spruce View, Bowden, Delburne and Cremona toured four schools in the division.

C21 members met in Vancouver for two day and there are a lot of interesting things happening across the country. Well worth the time to attend.

Recess: 11:52 a.m.

Reconvene: 12:49 p.m.

In Camera

It was noted that H. Bilton, C. Butler, M. Copley, C. Huelsman, T. James, G. Kerr, J. Knispel-Matejka, S. Russell, A. Tarnoczi and K. Sacher remained in the meeting at this time.

Resolution # 20190313006

Moved By: J. Knispel-Matejka

Motion to move In Camera at 12:50 p.m.

Carried

Facilities Update

No update at this time.

Negotiations Committee / TEBA Update

Associate Superintendent Corporate Services S. Russell provided an update on negotiations during the In Camera portion of the meeting.

Resolution # 20190313007

Moved By: H. Bilton

Motion to return to the regular meeting at 1:57 p.m.

New Business

Transportation Administrative Procedures - attachment

As per PL 3-08.2.0 Student Transportation (assurances 1 and 4), Associate Superintendent S. Russell reviewed Administrative Procedures:

- AP 5-06 Transportation of Students in Private Vehicles
- AP 5-11 School Bus Transportation

Also discussed was the assessment of the effectiveness of the administrative procedures dealing with student transportation including:

- a) how students transportation risks are being effectively assessed and mitigated.
- b) for off-site activities, student transportation risks are communicated to parents and parents are giving informed consent.

Capital Plan - 2020/2023 - attachment

Associate Superintendent S. Russell presented the 2020-2023 Capital Plan for approval and guided Board members through the changes. This Capital Plan will highlight four priorities looking at growth in areas. Trustee G. Kerr thanked S. Russell for his work on the Capital Plan.

Resolution # 20190313008

Moved By: M. Copley

Motion that Chinook's Edge School Division No. 73 Board of Education approve the 2020/2023 Capital Plan as presented.

Carried

Transportation Quarterly Report - attachment

The Transportation Quarterly Report and ride times were presented for information. It was noted that Chinook's Edge School Division No. 73 has been approved as a driving school.

Regular Business

Community Learning Campus

No meeting prior to this meeting.

Enrolments - attachment

Superintendent K. Sacher provided an update to enrolments.

Correspondence - attachment

Chair C. Butler reviewed the following correspondence:

- A letter from M. Melnyk and T. Randolph-Beaver, dated February 15, 2019 regarding a Three-Year Education Plan and Annual Education Results Report.
- Email from Kim Smyth, President-Central Alberta Lacrosse League (insurance certificate provided). Trustee H. Bilton will speak with Kim Smyth regarding this request.
- Discussion/questions regarding electronic communication.

Trip Requests - attachment

A summary of the trips approved for 2018/2019 and 2019/2020 school years was provided for review.

Trustee Remuneration and Expenses - attachment

2:23 p.m. - Treasurer S. Roy joined the meeting.

Chair C. Butler called for Trustee remuneration and expenses for February 2019.

The new remuneration categories were also discussed.

2:28 p.m. - Treasurer S. Roy left the meeting.

Board Strategic Plan - 2018/2019 - attachment

The Board Strategic Plan working document and action list were provided for review.

Board Work Plan - 2018/2019 - attachment

The 2018-2019 Board Work Plan was provided for review.

Alberta School Board Association - attachment

Board representative H. Bilton provided an update on recent ASBA items:

- February 25th ASBA Zone 4 meeting - highlights attached. Trustee J. Knispel-Matejka updated the Board on the Red Deer College presentation.
- The date of the next ASBA Zone 4 meeting is March 25th at Battle River School Division. Please let B. Milman know if you are planning to attend.
- Discuss ASBA's position on MELT.
- Review rewording of ASBA's Zone 4 bylaw regarding the Rural Caucus.

Canadian School Boards Association

Nothing to report.

National School Boards Association

Nothing to report.

Rural Caucus - attachment

Board Representative A. Tarnoczi provided a verbal update from the March 3, 2019 Rural Caucus meeting. The notes from the meeting were provided for review. It was noted that there was great communication at the meeting but agreement is difficult as Boards require different outcomes.

Trustee Professional Development Reports

The following reports were provided for information:

- Rural Caucus and Rural Education Symposium - M. Copley
- Rural Education Symposium - G. Kerr
- Rural Education Symposium - H. Bilton
- International Foundation of Employee Benefit Plans - H. Bilton

Resolution # 20190313010

Moved By: S. Cooper

Motion to direct the Superintendent to provide information to the Board on professional development sessions provided by David Irvine at the next Education Committee Meeting.

Carried

Resolution # 20190313011

Moved By: J. Knispel-Matejka

Motion to adjourn to meeting at 3:01 p.m.

Carried

C. Butler - Chair

H. Bilton - Vice Chair

S. Russell - Corporate Secretary