



## **Chinook's Edge School Division No. 73**

### **Board of Education**

Date: Wednesday, April 10, 2019

Time: 9:00 AM

Location: Boardroom

Trustees Present: C. Butler  
H. Bilton  
S. Cooper  
M. Copley  
C. Huelsman  
T. James  
G. Kerr  
J. Knispel-Matejka  
A. Tarnoczi

Trustees Absent: C. Butler

Staff: S. Bexon  
S. Babb  
S. Russell  
K. Sacher  
S. Westwood  
R. Hoppins

#### **Attendance**

SEE ABOVE

#### **Call to Order**

Vice-Chair H. Bilton called the meeting to order at 9:00 a.m.

## **Land Acknowledgement • Treaty 7**

Trustee A. Tarnoczi opened the meeting with a Treaty 7 Land Acknowledgement.

## **Agenda/Minutes Approval**

### **Agenda Approval**

Addition of 6.7. Internet at Schools

### **Resolution # 20190410001**

Moved By: G. Kerr

Motion to approve the agenda as amended.

**Carried**

## **Minutes Approval - attachment**

### **Resolution # 20190410002**

Moved By: S. Cooper

Motion that Chinook's Edge School Division No. 73 Board of Education approve the minutes of the March 13, 2018 Board of Education Meeting.

**Carried**

## **In Camera**

It was noted that H. Bilton, M. Copley, C. Huelsman, T. James, G. Kerr, K. Knispel-Matejka, A. Tarnoczi, S. Russell, R. Hoppins and K. Sacher remained in the meeting at this time.

### **Resolution # 20190410003**

Moved By: G. Kerr

Motion to move In Camera at 9:03 a.m.

**Carried**

## **Personnel - attachment**

Associate Superintendent People Services R. Hoppins provided an update on personnel items during the In Camera portion of the meeting.

**Resolution # 20190410004**

Moved By: S. Cooper

Motion that Chinook's Edge School Division No. 73 Board of Education accept the personnel report as presented.

**Carried**

**Superintendent's Personnel Update**

Superintendent K. Sacher provided an update on personnel items during the In Camera portion of the meeting.

Associate Superintendent People Services R. Hoppins left the meeting at 9:24 a.m.

**Accounts Payable - attachment**

The Accounts Payable cheques over \$500.00 dollars and the direct deposits for March 2019 were reviewed during the In Camera portion of the meeting.

**Facilities Update**

Associate Superintendent Corporate Services S. Russell provided a facilities update during the In Camera portion of the meeting.

**Negotiations Committee / TEBA Update**

Associate Superintendent Corporate Services S. Russell provided an update on negotiations during the In Camera portion of the meeting.

Recess: 9:55 a.m.

Reconvene: 10:10 a.m.

**Resolution # 20190410005**

Moved By: M. Copley

Motion to return to the regular meeting at 9:55 a.m.

**Carried**

## **New Business**

### **2nd Quarter Financial Report (September 1 to February 28) at 10:00 a.m. - attachment**

Treasurer S. Roy joined the meeting at 9:59 a.m.

Treasurer S. Roy presented the 2nd quarter Financial Report (September 1 to February 28). Included in the background information was a summary report, a detailed Board report and a report on capital projects. S. Roy highlighted that revenue is on track. Expenditures should end slightly under budget. At this time there are no areas of concern with school budgets.

Trustee C. Huelsman discussed reviewing credit card expenses. It was suggested that S. Roy work with the Finance team to provide a monthly statement for review. This item was referred to the Policy Committee.

#### **Resolution # 20190410006**

Moved By: C. Huelsman

Motion that Chinook's Edge School Division No. 73 accept the 2nd Quarter Financial Report as presented.

**Carried**

#### **Resolution # 20190410007**

Moved By: C. Huelsman

Motion that Chinook's Edge School Division No. 73 Board of Education refer the reviewing credit card expenses discussion to the Policy Committee.

**Carried**

### **Out of Province Professional Development Report (December 1 to February 28) - attachment**

Treasurer S. Roy presented the out of province professional development quarterly report.

#### **Resolution # 20190410008**

Moved By: A. Tarnoczi

Motion that Chinook's Edge School Division No. 73 accept the out of province professional development report for information

**Carried**

**Trustee & Superintendent Quarterly Remuneration/Expense Report (to February 28th) - attachment**

The Trustee and Superintendent Quarterly Remunerations/Expense Reports were attached for review.

**School and Transportation Fees - 2019/2020 - attachment**

The Board reviewed the school and transportation fees for the 2019/2020 school year. The Board discussed fees at length and the decision was made to raise fees on both CTS and Transportation. Transportation will provide information to parents regarding the decision to raise fees.

**Resolution # 20190410009**

Moved By: S. Cooper

Motion that Chinook's Edge School Division No. 73 Board of Education increase CTS fees to \$7.30 per credit.

**Carried**

**Resolution # 20190410010**

Moved By: M. Copley

Motion that Chinook's Edge School Division Board of Education maintain the fees for foreign students at the 2018/2019 rate.

**Carried**

**Resolution # 20190410011**

Moved By: C. Huelsman

Motion that Chinook's Edge School Division No. 73 Board of Education increase transportation fees by 4%.

**Carried**

**Resolution # 20190410012**

Moved By: S. Cooper

Motion to direct the Superintendent to investigate foreign student fees and bring back a report to the Board in October for recommendations for the 2020/2021 school year.

**Carried**

**School Calendars - 2020/2021 at 11:00 a.m. - attachment**

11:12 a.m. - S. Roy left the meeting

Associate Superintendent System Services K. Barber presented the 2020/2021 school calendars for review. Both semesters have 88 student days. First day of school is after Labour day. Trustee A. Tarnoczi suggested that when we roll out the new calendar that a letter is added explaining how the calendar is built. S. Bexon will work with K. Barber on messaging for a letter.

11:32 a.m. - K. Barber left the building.

**Resolution # 20190410013**

Moved By: G. Kerr

Motion that Chinook's Edge School Division No. 73 Board of Education approve the 2020/2021 school calendars as presented.

**Carried**

**Graduation Dates - 2018/2019 - attachment**

A list of graduation dates were provided for information. Trustees will work together to help each other if double booked. Superintendent K. Sacher will look into why Carstairs/Cremona graduation is on the same date and will share information with the board.

## **Internet at Schools**

Vice Chair H. Bilton shared an issue coming out of the Innisfail Campus regarding internet at the schools and issues arising from it being on 24 hours a day. The Board discussed having the internet access turned off at night.

It was noted that Technology is working on a solution.

## **Resolution # 20190410014**

Moved By: H. Bilton

Motion that Chinook's Edge School Division No. 73 Board of Education recommends that Internet in School be referred to the Technology Committee for discussion.

**Carried**

## **Special Guests & Presentations**

### **Edwin Parr Nominee at 11:45 a.m.**

The Chinook's Edge School Division No. 73 Edwin Parr nominee Bailey Sisson (Olds High School) attended the meeting and was recognized by the Board.

Kent Lorenz introduced Bailey Sisson to the Board.

Bailey Sisson shared her story with the Board.

### **Recognition of Student Excellence - Diploma Exams at 11:45 a.m.**

The following students that received 100 percent on their Math 30-1 diploma exams and joined the Board meeting to be recognized.

- Laura Rib, Innisfail High (Teacher – Erin Lapierre Hand)
- Paulina Wolswinkel, Innisfail High (Teacher – Erin Lapierre Hand)
- Rexelle Asis, Olds High (Teacher Kent Lorenz)

Superintendent K. Sacher introduced the students to the board.

Recess 11:58 a.m.

Reconvene: 12:55 p.m.

S. Babb did not return to the meeting at this time.

## **Committees**

### **Audit Committee**

No meeting prior to this meeting.

### **Communications Committee**

No meeting prior to this meeting.

### **Finance Committee**

No meeting prior to this meeting.

### **Education Committee (March 27th) - attachment**

The minutes of the March 27, 2019 Education Committee meeting were provided for review.

### **Resolution # 20190410015**

Moved By: J. Knispel-Matejka

Motion that Chinook's Edge School Division No. 73 Board of Education approve the advocacy documentation as presented.

**Carried**

### **Facilities and Maintenance Committee**

No meeting prior to this meeting.

### **Policy Committee (March 22, 2019) - attachment**

The minutes from the March 22, 2019 Policy Committee were provided for review. Board representative A. Tarnoczi provided an update from the meeting. Trustees discussed what is an adequate/reasonable amount of time to receive financial information prior to a Board meeting. It was decided that the Friday prior to the Board meeting is adequate. If Board members have questions, ensure that they are noted and if required, shared with staff prior to the meeting to have ample time to find answers.



**Resolution # 20190410016**

Moved By: G. Kerr

Motion that Chinook's Edge School Division No. 73 Board of Education amend PL 2 - 03.4.0 with the recommendation presented by the Treasurer.

**Carried**

**Resolution # 20190410017**

Moved By: G. Kerr

Motion that Chinook's Edge School Division No. 73 Board of Education adopt PL 2-01.2.1 Financial Reporting as presented as a new policy.

**Carried**

**Resolution # 20190410018**

Moved By: G. Kerr

Motion that Chinook's Edge School Division No. 73 Board of Education accept the policy manual as amended as of April 10, 2019.

**Carried**

**Stakeholder Engagement Committee (March 22, 2019 and April 9, 2019) - attachment**

1:33 p.m. - S. Babb returned to meeting.

The minutes from the March 22, 2019 and the April 9, 2019 Stakeholder Engagement Committee were provided for review. Board representative M. Copley provided an update from the meeting. M. Copley also provided information on the action plan that was provided at the meeting (this document covers 6 weeks).

S. Bexon shared examples of the congratulatory letters that would be sent on April 17th by email and also by mail. A few recommendations for small changes to the letters were shared.

**Resolution # 20190410019**

Moved By: M. Copley

Motion that Chinook's Edge School Division No. 73 Board of Education accept the action plan as amended.

**Carried**

**Resolution # 20190410020**

Moved By: J. Knispel-Matejka

Motion that Chinook's Edge School Division No.73 Board of Education approve sending congratulatory letters to the newly elected Premier and local MLA's

**Carried**

**Technology Committee**

No meeting prior to this meeting.

**Transportation Committee (April 3, 2019) - attachment**

The minutes from the April 3, 2019 Transportation Committee were provided for review. Board representative C. Huelsman provided an update from the meeting. The Board discussed the seat belts on buses issue.

**Resolution # 20190410021**

Moved By: T. James

Motion that Chinook's Edge School Division No. 73 Board of Education to approve the following boundary change: move the Didsbury/Reed Ranch boundary from south of Twp Rd 320 to north of Twp Rd 320 as follows:from center part of sections: 32-31-28-W4; 33-31-28-W4; 34-31-28-W4; 35-31-28-W4; 36-31-28-W4; and 31-31-27-W4; 32-31-27-W4; 33-31-27-W4; 34-31-27-W4; 35-31-27-W4; 36-31-27-W4

north to the center parts of sections:

05-32-28-W4; 04-32-28-W4; 03-32-28-W4; 03-32-28-W4; 01-32-28-W4; and 06-32-27-W4; 05-32-27-W4; 04-32-27-W4; 03-32-27-W4; 02-32-27-W4; 01-32-27-W4

**Carried**

**Regular Business**

**Superintendent Update**

Superintendent K. Sacher provided an updated the Board that he will resume his role as CASS President this week and as of July 1st Bevan Daverne will become the new CASS President. Barry Litun, Executive Director CASS will be presenting to the Board of Education at the June meeting. A budget process update was provided. K. Sacher also discussed the School Fee Schedule. Information on the Indigenous Foundations Culture Camp was shared.

**Resolution # 20190410022**

Moved By: A. Tarnoczi

Motion from Chinook's Edge School Division No. 73 Board of Education to approve the cancellation of the May 29th, 2019 Board meeting.

**Carried**

**Community Learning Campus**

No meeting prior to this meeting.

**Enrolments - attachment**

Superintendent K. Sacher shared enrolment numbers as of April 3, 2019.

**Correspondence - attachment**

Vice-Chair H. Bilton reviewed the following correspondence:

- A thank you card from Everett Sperle who received the Roy Brassard Award was circulated at the meeting.
- A thank you card from Kennedy Halwa who received the best 16 years & under ballad musical theatre solo at the Olds & District Kiwanis Music Festival was circulated at the meeting.
- An invitation to the Edwin Parr dinner being held on May 27th. Please let Bonnie Milman know if you are planning to attend.
- Discussion/questions regarding electronic communication. Trustees shared information from a couple of emails that had been received.

**Trip Requests - attachment**

A summary of the trips approved for the 2018/2019 school year was provided for review, with the addition of the approved trip for Sundre High.

### **Trustee Remuneration and Expenses - attachment**

Vice-Chair H. Bilton called for Trustee Remuneration and expense sheets for March 2019.

### **Board Strategic Plan - 2018/2019 - attachment**

The Board Strategic Plan was provided for review.

### **Board Work Plan - 2018/2019 - attachment**

The Board Work Plan was provided for information.

### **Alberta School Board Associations - attachment**

Board representative H. Bilton provided an update on recent ASBA items:

- March 25th ASBA Zone 4 meeting – highlights attached
- The date of the next ASBA Zone 4 meeting is April 29th at Wild Rose School Division. Please let B. Milman know if you are planning to attend.
- The ASBA Spring General Meeting is being held June 3-4, 2019 in Red Deer at the Sheraton. Please let S. Westwood know if you are planning to attend.
- The Public School Boards' Association of Alberta Spring General Assembly is being held May 31-June 2, 2019 (invitation attached). Discussion regarding whether anyone is planning to attend.
- H. Bilton and C. Huelsman would like information from the Superintendent regarding the selection process for Edwin Parr. A. Tarnoczi believes that Trustees should review the candidate selections. It was also noted to speak to Division Principal R. MacLean for feedback.

### **Canadian School Boards Association**

The CSBA 2019 Congress will be held July 3-6, 2019 at the Westin Harbour Castle Hotel in Toronto, ON.

**National School Boards Association**

Nothing to report.

**Rural Caucus**

No meeting prior to this meeting. The next meeting is June 2, 2019.

**Trustee Professional Development Report**

No report at this time.

**Adjournment**

**Resolution # 20190410023**

Moved By: C. Huelsman

Motion to adjourn the meeting at 3:08 p.m.

**Carried**

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C. Butler - Chair

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H. Bilton - Vice Chair

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S. Russell - Corporate Secretary