



Chinook's Edge School Division

Board of Education Meeting

Date: Wednesday, October 9, 2019
Time: 9:00 AM
Location: Boardroom

Attendance

Trustees Present: C. Butler, H. Bilton, S. Cooper (joined the meeting at 9:55 a.m.), M. Copley, C. Huelsman, T. James, G. Kerr, J. Knispel-Matejka, A. Tarnoczi.

Staff: S. Bexon - Communications Officer, S. Russell - Associate Superintendent Corporate Services, K. Sacher - Superintendent/CEO, S. Babb - Executive Assistant to the Superintendent, S. Westwood - Administrative Assistant/Recording Secretary.

Call to Order

Chair A. Tarnoczi called the meeting to order at 9:00 a.m.

Land Acknowledgement • Treaty 7 - attachment

Trustee A. Tarnoczi opened the meeting with a Treaty 7 Land Acknowledgement.

Agenda/Minutes Approval

Agenda Approval

Resolution # 20191009001

Moved By: C. Huelsman

Motion to approve the agenda as amended.

Carried

Minutes Approval - attachment

Resolution # 20191009002

Moved By: M. Copley

Motion that Chinook's Edge School Division No. 73 Board of Education approve the minutes from the 2019 September 11 Board of Education Meeting.

Carried

In Camera

It was noted that C. Butler, H. Bilton, S. Cooper (joined the meeting at 9:55 a.m.) M. Copley, C. Huelsman, T. James, G. Kerr, J. Knispel-Matejka, A. Tarnoczi, S. Russell and K. Sacher remained in the meeting at this time.

Resolution # 20191009003

Moved By: T. James

Motion to move In Camera at 9:11 a.m.

Carried

Personnel

Superintendent K. Sacher provided an update on personnel items during the In Camera portion of the meeting.

Resolution # 20191009004

Moved By: C. Huelsman

Motion to accept the Personnel Report as presented.

Carried

Superintendent's Personnel Update

Superintendent K. Sacher provided an update on personnel items during the In Camera Portion of the meeting.

Accounts Payable - attachment

The accounts payable cheques over \$500.00 dollars and the deposits for September, 2019 were reviewed during the In Camera portion of the meeting.

Resolution # 20191009016

Moved By: M. Copley

Motion to direct the Technology Committee to provide a cost analysis with details on server and cloud services which will be added to a future Accounts Payable report to the Board.

Carried

Visa - attachment

Visa purchases over \$500.00 for September were reviewed during the In Camera portion of the meeting.

Facilities Update

Associate Superintendent Corporate Services S. Russell provided a facilities update during the In Camera portion of the meeting.

Negotiations Committee/TEBA Update

Associate Superintendent Corporate Services S. Russell provided an update on negotiations during the In Camera portion of the meeting.

Support Staff Compensation

This agenda item will be added to the January 2020 Board Agenda.

Resolution # 20191009005

Moved By: C. Huelsman

Motion to return to the regular meeting at 11:46 a.m.

Carried

Recognition of Student Excellence - Diploma Exams at 11:45 a.m. - attachment

Trustee A. Tarnoczi introduced and congratulated the following students on their achievement of receiving 100% on their June Diploma exams.

- Laura Rib, Innisfail High School, Chemistry 30
- Rex Asis, Olds High School, Chemistry 30
- Hunter Jackson, Olds Koinonia Christian School, Physics 30
- Recess: 11:50 a.m.
- Reconvene: 12:30 p.m.

Resolution # 20191009006

Moved By: M. Copley

Motion to move In Camera at 12:30 p.m.

Carried

Capital Projects Decision Making Process

Resolution # 20191009007

Moved By: G. Kerr

Motion to direct the Facilities Committee to explore a communication plan for Capital Projects.

Carried

Penhold Town Meeting

Trustees discussed the upcoming meeting with the Town of Penhold.

Resolution # 20191009008

Moved By: C. Huelsman

Motion to return to the regular meeting at 1:42 p.m.

Carried

New Business

Field Trip Administrative Procedures - attachment

Associate Superintendent Corporate Services S. Russell provided an update to the changes to the Field Trip Administrative Procedures.

Resolution # 20191009009

Moved By: S. Cooper

Motion that Chinook's Edge School Division Board of Trustees approve Administrative Procedures 2-09 Field Trips - Planning and Requirements and 2-22 Field Trip Approval as presented.

Carried

Transportation Quarterly Update - attachment

Associate Superintendent Corporate Services S. Russell provided the Transportation Quarterly Update.

In Town Bussing will be added as an agenda item to the next Education Committee meeting.

Modular Application Update

Associate Superintendent Corporate Services S. Russell provided a Modular Applications Update. The deadline is November 4th for submission. The first application is to have 3 modulars demolished at École John Wilson Elementary School and the second application is for four modulars and a washroom unit at Carstairs Elementary School.

Resolution # 20191009010

Moved By: C. Huelsman

Motion to accept the modular applications as presented.

Carried

Professional Development / Collaborative Days Update - attachment

Superintendent K. Sacher provided an update on Professional Learning and Collaborative Days. Learning Services has become involved in PLC's. K-12 Collaborative days now have five schools meeting together.

Organizational Strategic Plan - 2019-2020 - attachment

Superintendent K. Sacher provided an update to the Organizational Strategic Plan for 2019-2020. Work continues with all administrators to ensure that they know what is institutionalized.

Out of Province Professional Development Report - attachment

Superintendent K. Sacher provided a summary of the Out of Province Professional Development from March 1, 2019 to May 31, 2019. It was suggested that if conference fees are waived it be noted on the summary.

Surplus Property Verbal Update

Associate Superintendent Corporate Services S. Russell provided a verbal update on surplus property which includes West Hope and the land in Red Deer. M. Copley shared that West Hope will be contacting Associate Superintendent S. Russell with an offer for purchase.

Locally Developed Course - attachment

Superintendent K. Sacher shared information on the Fire Rescue Service course in Sundre. Once approved this will be available throughout the division.

Resolution # 20191009011

Moved By: H. Bilton

Motion that Chinook's Edge School Division Board of Trustees approve this 9th day of October, 2019, the following Locally Developed Course:

Course Name	Credit	Status	Start Date	Expiry Date	Development Type	Developed by School Authority
Fire Rescue Services (2019)15 LDC100 4	3	Authorized(New)	Sep. 1, 2019	Aug . 31, 202 3	Acquired	The Edmonton School Division

Carried

International Student Fees - attachment

As per Motion 20190410012 - to direct the Superintendent to investigate foreign student fees and bring back a report to the Board in October for recommendations for the 2020/2021 school year.

Superintendent K. Sacher provided an update to the Board of Trustees regarding International Student Fees. The proposed rates for 2020/21 to 2024/25 were provided and no concerns were raised. The majority of the international students come to the division through our partnership with Global Partners International (GPI). There are approximately 20 GPI students per year.

There are also approximately 5-10 international students that come to Chinook's Edge through private arrangements.

Administrative Cost Review - attachment

Board Chair A. Tarnoczi spoke to the information provided by Treasurer S. Roy regarding Administrative Cost Review that was part of the McKinnon Report.

In Chinook's Edge School Division, 77.6% of every dollar spent on education is used to deliver K-12 programming while the rest is as follows:

- Transportation 5.1%
- Facilities and Maintenance 12.6%
- Board and System Administration 3.4%
- Other 1.3% (this includes part of FSW, RCSD banker board, cafeterias, gym and external rentals at CLC).

Funding Framework Review Survey - attachment

The Board of Trustees discussed and completed the Funding Framework Review Survey. Trustees provided comments in a Google doc and this information will be compiled by the Board Chair who will complete the survey. In the future if comments are required in a Google doc it will be sent out prior to the meeting for input.

Christmas Recognition - attachment

The Board discussed Christmas Recognition.

Resolution # 20191009012

Moved By: C. Huelsman

Motion that Chinook's Edge School Division continue with Christmas cards and candy trays for the schools and a staff appreciation lunch on December 11th.

Carried

Alberta Rural Education Symposium - attachment

The Rural Education Symposium is being held March 1-3, 2020 at the Fantasyland Hotel in Edmonton. Please let S. Westwood if you are planning on attending.

National Congress on Rural Education in Canada - attachment

The 25th National Congress on Rural Education in Canada is being held in Saskatoon, SK from March 29-31, 2020. At this time no one will be attending.

ASBIE Update

2:00 p.m. Treasurer S. Roy and Senior Accountant S. Kaiser joined the meeting to provide an update on ASBIE. In May there was no indication that there would be a significant change to insurance costs but due to catastrophic loss in northern Alberta and weather related items policy costs are increasing from \$368,000.00 to approximately 1.1 million dollars. Liability insurance will increase by 20%. The deductible for Chinook's Edge will increase to approximately \$50,000.00 dollars.

2:37 p.m. Treasurer S. Roy and Senior Accountant S. Kaiser left the meeting.

Red Deer College and Olds College Events

Trustees discussed attending the President Installation Ceremony at Red Deer College on November 12th at 3:00 pm. A. Tarnoczi and C. Butler will attend. Trustees also discussed attendance at A Night of Appreciation at Olds College on October 29th. A Tarnoczi, C. Butler, G. Kerr, T. James and H. Bilton will attend.

Red Tape Reduction

Superintendent K. Sacher spoke to writing a letter to Alberta Education regarding the Rutherford calculation and requesting access to the data.

School Closure - Superintendent K. Sacher spoke to the need for a review of the school closure regulation.

It was suggested that this may be a topic for the upcoming Rural Caucus meeting. This item will also be added to the list of discussion topics when meeting with the Minister of Education.

Resolution # 20191009013

Moved By: C. Butler

Motion to direct the Board Chair to write a letter to the Minister of Education and cc and Minister of Red Tape regarding the Rutherford Data.

Carried

Committees

Audit Committee - no meeting

No meeting prior to this meeting.

Education Committee - meeting (September 25th) with RECOMMENDATION - attachment

Resolution # 20191009014

Moved By: H. Bilton

Motion that the Chinook's Edge School Division Board of Trustees direct the Chair to write a letter to the Minister regarding compensation for the costs associated with the work required to provide information for the Copyright infringement court case.

Carried

Facilities and Maintenance Committee - no meeting

No meeting prior to this meeting.

Policy Committee - no meeting

No meeting prior to this meeting.

Stakeholder Relations Committee - meeting (October 2nd)

Trustee H. Bilton provided a verbal update from the Stakeholder Relations Committee meeting. The next topic for the Board eNewsletter will be the RAWG process, and Vice Chair C. Butler will be featured. The Board Advocacy document was reviewed with the Board, and the following items were highlighted: Basic messaging for UCP, School of Choice, Accountability for Home Schooling, Board name change, PAT's and Diploma messaging. Trustee H. Bilton also shared that Chinook's Edge will be crafting a PODcast with Superintendent K. Sacher on Inclement Weather.

Recess: 3:00 p.m.

Reconvene: 3:10 p.m.

Technology Committee - no meeting

No meeting prior to this meeting.

Transportation Committee - no meeting

No meeting prior to this meeting.

Horizon Adhoc Committee - no meeting

No meeting prior to this meeting.

Regular Business

Superintendent Update - attachment

Superintendent K. Sacher provided a verbal update on:

- Teachers Matter (September 27th).
- K-12 Connection (October 4th).
- School Viability - at this time there are no conditions that exist to bring forward.
- Mental Health Capacity Building Project.
- Red Deer College
 - Meeting with Red Deer College. Superintendent K. Sacher will be meeting with the new President of Red Deer College on October 28th.
 - Letter of support re: Bachelor of Education program.
- Weekdays till 6 - Superintendent K. Sacher has been contacted by other divisions regarding information on the program.
- Olds Elementary - Superintendent K. Sacher will be teaching a grade 3 class.

- Superintendent Survey - Themes from the survey will come to a future meeting.

Enrolments - attachment

Superintendent K. Sacher shared enrolment numbers as of September 30, 2019. There was further discussion regarding a decline in student number with a few schools. Trustees expressed worry around the steady decline in rural student numbers. Trustees would like to see data on enrolment from five years ago to compare to today's numbers. Superintendent K. Sacher will look into providing this information at a future meeting.

Correspondence - attachment

Chair A. Tarnoczi reviewed the following correspondence items:

- A thank you card from the Olds & District Kiwanis Music Festival was circulated.
- Email correspondence from the Honourable Devin Dreesen, dated September 27, 2019.

Trip Requests - attachment

A summary of the trips approved for the 2019-2020 school year were provided for review.

Trustee Remuneration and Expenses

Board Chair A. Tarnoczi called for Trustee remuneration and expense sheets for September 2019.

Board Strategic Plan - 2019/2020 - attachment

The Board Strategic Plan links were provided for review.

Board Work Plan - 2019/2020 - attachment

The Board Work Plan was provided for review.

Alberta School Board Association - attachment

Trustee C. Butler provided an updated on recent ASBA items:

- An update was provided for the September 23rd ASBA Zone 4 meeting. The highlights were provided for information.
- The date of the next ASBA Zone 4 meeting is October 28th at Red Deer Catholic. Please let S. Westwood know if you are attending.
- The ASBA FGM is being held November 17-19th at the Westin Hotel in Edmonton. Please let S. Westwood know if you are attending.
- A letter from PSBAA President Cathy Hogg, dated September 20, 2019 regarding Ministerial Order #34 (naming of school divisions).
- Edwin Parr Selection Committee representative. Chinook's Edge representative will be J. Knispel-Matejka.
- An update on the motion that went to PDAC (Policy Development Committee from ASBA) around vaping.
- A. Tarnoczi spoke to a letter from PSBA asking for a response to the minister regarding school naming. No action will be taken.

Canadian School Boards Association

The CSBA 2020 Congress will be in Banff, AB. Further information will be coming soon.

National School Boards Association

The National School Boards Association conference will be April 4-6th, 2020 in Chicago, IL. Early registration opens October 17th, 2019.

Rural Caucus

Trustee H. Bilton provided an update regarding the upcoming November Rural Caucus meeting which will be held in Edmonton on November 17th at the World Trade Centre from 3:00 p.m. to 5:00 p.m.

Trustee M. Copley will work with the Honourable Nathan Cooper's assistant to set up a meeting while in Edmonton.

Olds Institute

H. Bilton provided an update to the Board.

Trustee Professional Development Reports

No reports at this time.

Adjournment

Resolution # 20191009015

Moved By: H. Bilton

Motion to adjourn the meeting at 4:10 p.m.

Carried

A. Tarnoczi - Chair

C. Butler - Vice Chair

S. Russell - Corporate Secretary