



Chinook's Edge School Division

Board of Education

Date: Wednesday, November 13, 2019
Time: 9:00 AM
Location: Boardroom

Attendance

Trustees Present: C. Butler, H. Bilton, S. Cooper, T. James, G. Kerr, J. Knispel-Matejka and A. Tarnoczi

Trustees Absent: M. Copley and C. Huelsman

Staff: S. Bexon - Communications Officer, S. Russell - Associate Superintendent Corporate Services, K. Sacher - Superintendent/CEO, S. Westwood - Administrative Assistant/Recording Secretary

Call to Order

Chair A. Tarnoczi called the meeting to order at 9:00 a.m.

Land Acknowledgement • Treaty 7 - attachment

Trustee A. Tarnoczi opened the meeting with a Treaty 7 Land Acknowledgement.

Agenda/Minutes Approval

Agenda Approval

Resolution # 20191113001

Moved By: H. Bilton

Motion to accept the agenda dated 2019 November 13 as presented.

Carried

Minutes Approval - attachment

Resolution # 20191113002

Moved By: C. Butler

Motion that Chinook's Edge School Division No. 73 Board of Education approve the minutes of the 2019 October 09 Board of Education Meeting.

Carried

In Camera

It was noted that C. Butler, H. Bilton, S. Cooper, T. James, G. Kerr, J. Knispel-Matejka, A. Tarnoczi, S. Russell, R. Hoppins and K. Sacher remained in the meeting at this time.

Moved By: J. Knispel-Matejka

Motion to move In Camera at 9:02 a.m.

Carried

Personnel

9:00 a.m. - Associate Superintendent People Services R. Hoppins joined the meeting and provided an update on personnel items during the In Camera portion of the meeting.

9:16 a.m. R. Hoppins left the meeting.

Resolution # 20191113003

Moved By: G. Kerr

Motion to accept the Personnel Report as presented.

Carried

Superintendent's Personnel Update

Superintendent K. Sacher provided an updated on personnel items during the In Camera portion of the meeting.

Accounts Payable - attachment

The accounts payable cheques over \$500.00 dollars and the deposits for October, 2019 were reviewed during the In Camera portion of the meeting.

Visa - attachment

Visa purchases over \$500.00 for October were reviewed during the In Camera portion of the meeting.

Facilities Update

Associate Superintendent Corporate Services S. Russell provided a Facilities update during the In Camera portion of the meeting.

Negotiations Committee / TEBA Update (November 12th) - attachment

Associate Superintendent Corporate Services S. Russell provided an update on negotiations during the In Camera portion of the meeting.

Resolution # 20191113004

Moved By: S. Cooper

Motion that the Chinook's Edge School Division Board of Trustees approved Trustee Gordon Kerr's attendance at the November 20th TEBA AGM as a replacement for Trustee S. Cooper, who is unable to attend.

Carried

Penhold Library - attachment

Associate Superintendent Corporate Services S. Russell provided an update regarding the Penhold Library agreement.

Resolution # 20191113005

Moved By: S. Cooper

Motion to direct the Board Chair and Associate Superintendent Corporate Services to meet with the Town of Penhold Administration and Mayor to present the Penhold Library proposal.

Carried

Budget Update - attachment

9:47 a.m. Associate Superintendent People Services R. Hoppins and Treasurer S. Roy joined the meeting.

Treasurer S. Roy provided an update on the budget.

10:22 a.m. Associate Superintendent People Services R. Hoppins and Treasurer S. Roy left the meeting.

Break: 10:32 a.m. to 10:40 a.m.

Support Staff Benefits

Superintendent K. Sacher provided an update on Support Staff benefits.

Resolution # 20191113006

Moved By: C. Butler

Motion that Chinook's Edge School Division Board of Trustees accept the Support Staff amended compensation package as presented with changes to be implemented December 1, 2019.

Carried

New Business

Resolution # 20191113007

Moved By: S. Cooper

Motion to return to the regular meeting at 11:41 a.m.

Carried

Budget Update

Superintendent K. Sacher shared that he will proceed with sharing the information on the budget with the Administrators at ADCOS.

Resolution # 20191113008

Moved By: H. Bilton

Motion that Chinook's Edge School Division Board of Trustees approve the amended budget as presented.

Carried

École Innisfail Junior Senior High School Name Change - attachment

École Innisfail Junior Senior High School no longer offers French Immersion programming and therefore has requested a name change.

Recess: 11:56 a.m.

Reconvene: 12:30 p.m.

Resolution # 20191113009

Moved By: H. Bilton

Motion that the Chinook's Edge School Division Board of Trustees change the name of École Innisfail Junior Senior High School to Innisfail High School.

Carried

Bank Account Consolidation for School Generated Funds - attachment

12:30 p.m. - Treasurer S. Roy joined the meeting.

Currently, schools have a separate bank account at a financial institution in or near their community to manage their School Generate Funds (SGF). The trend in the province is to close school bank accounts and have all banking done through the main division account. This year, finance is in the process of closing several school bank accounts in the north half of the division as these schools have immediate access to a Servus Credit Union. The solution for the south half of the division is to open bank accounts at Alberta Treasury Branch.

12:40 - S. Roy left the meeting.

Policy Assurance Quarterly Review (August - October) - attachment

The Policy Assurance Quarterly review was attached for feedback.

Olds and District Kiwanis Musical Festival Society - attachment

The Board of Trustees discussed donations to community events and in the future will ask for a detailed breakdown of the budget for the event.

Resolution # 20191113011

Moved By: H. Bilton

Motion that Chinook's Edge School Division Board of Trustees will receive through the annual budget process a budget line and a detailed breakdown of donations to community events such as science fair and music festivals.

Carried

Resolution # 20191113012

Moved By: T. James

Motion that Chinook's Edge School Division Board of Trustees provide financial support in the amount of 700.00 dollars for the Olds and District Kiwanis Music Festival Society for their 2020 festival and request a copy of the detailed breakdown of the budget for the event.

Carried

Red Deer Festival of the Performing Arts - attachment

The Board of Trustees discussed donations to community events and in the future will ask for a detailed breakdown of the budget for the event.

Resolution # 20191113013

Moved By: C. Butler

Motion that the Chinook's Edge School Division Board of Trustees provide financial support in the amount of \$700.00 dollars to the Red Deer Festival of the Performing Arts for their 2020 festival and request a request a copy of the detailed breakdown of the budget for the event.

Carried

Christmas Card Signing

Christmas Cards were distributed for signing.

Superintendent Update - attachment

Superintendent K. Sacher provided a verbal update on:

- CASS Board of Directors meeting with Alberta Education
- Charter Schools Presentation - There were close to 200 in attendance and the presentation was on leadership.
- Red Deer College meeting with the President has been postponed.

Committees

Audit Committee - no meeting

No meeting prior to this meeting.

Education Committee (October 23rd) - RECOMMENDATIONS - attachment

The minutes of the October 23, 2019 Education Committee meeting were provided for review.

Resolution # 20191113014

Moved By: C. Butler

Motion that Chinook's Edge School Division Board of Trustees approve the Board Chair to be listed as the representative for Support Staff Matter.

Carried

Facilities and Maintenance Committee (November 6th) - RECOMMENDATIONS - attachment

The minutes for the November 6, 2019 Facilities and Maintenance Committee meeting were provided for review and Trustee G. Kerr provided a verbal update on the minutes.

The Board of Trustees also discussed a potential school site in Liberty Landing.

Resolution # 20191113015

Moved By: G. Kerr

Motion that Chinook's Edge School Division Board of Trustees direct Administration to work with Red Deer County to secure a school site in Liberty Landing.

Carried

Policy Committee (October 10th) with RECOMMENDATIONS - attachment

Trustee S. Cooper provided an overview from the Policy Committee Meeting.

The minutes of the October 10, 2019 Policy Committee meeting were provided for review and Trustee S. Cooper provided a verbal update. Trustee S. Cooper reminded Trustees to have a discussion in their Board Committee meeting regarding the structure of the committees and provide input to the Policy Committee.

Associate Superintendent Corporate Services S. Russell shared the new Video Surveillance AP 1-31 that is now posted on the website.

Associate Superintendent Corporate Services S. Russell has started the process of reviewing all Policies and Administrative Procedures to ensure they align with the new Education Act.

Resolution # 20191113016

Moved By: G. Kerr

Motion that Chinook's Edge School Division Board of Trustees amend PL 3-07.2.0 Sponsorship and Partnerships by removing "real or perceived" in Requirements and Limits 4e.

Carried

Resolution # 20191113017

Moved By: H. Bilton

Motion the Chinook's Edge School Division Board of Trustees amend PL 3-06.2.0 Stakeholder Concerns by adding under Requirements and Limits the statement: The Superintendent shall bring to the Board any petitions as specified in the Petitions and Public Notices Regulation in accordance with that Regulation.

Carried

Stakeholder Relations Committee (November 6th) - NO RECOMMENDATIONS - attachment

Trustee H. Bilton played the first podcast from the Stakeholder Relations Committee on the topic of inclement weather by K. Sacher. The December eNewsletter was provided for review. H. Bilton reminded the trustees that the eNewsletter is set up for Facebook and Twitter and Communications Officer S. Bexon will email out the links to Trustees when the eNewsletter is ready.

Technology Committee - no meeting

No meeting prior to this meeting.

Transportation Committee (October 30th) - RECOMMENDATIONS - attachment

The minutes of the October 30, 2019 Transportation Committee were provided for review. Trustee C. Butler provided an overview of the minutes and shared that the committee had a lengthy discussion regarding in town busing. There is a Transportation Committee meeting scheduled for November 28th to further discuss in town busing. The Transportation Department will provide options regarding in town busing at this meeting.

Motion that Chinook's Edge School Division Board of Trustees approve the request from Golden Hills School Division for cross jurisdiction gate service. **This motion does not require Board approval.**

Resolution # 20191113018

Moved By: S. Cooper

Motion that Chinook's Edge School Division Board of Trustees approve that we change our hybrid rural/urban bus driver mileage rate to a minimum rate of \$15.00 per day or the mileage rate whichever is higher.

Carried

Horizon Adhoc Committee (November 4th) - NO RECOMMENDATIONS - attachment

The minutes from the November 4, 2019 Horizon Adhoc Committee were provided for review. Trustee H. Bilton provided an overview from the meeting. The key insight is to focus on what is the best for kids and families. Trustees discussed ensuring that the group is clear that our resources are for education; Superintendent K. Sacher will ensure that this is understood.

Regular Business

Enrolments - attachment

Superintendent K. Sacher shared enrolment number as of October 31, 2019. The requested data on enrolment from five years ago was provided for review.

Correspondence

Trustees were asked to respond individually if they will be attending the McLennan Ross LLP - November 17th wine and cheese at the Westin Hotel in Edmonton.

Board Chair A. Tarnoczi encouraged Trustees to complete the Choice in Education survey.

Alberta School Councils' Association invited participation in an online Member Engagement opportunity, Saturday, November 23, 2019 1:00 p.m. to 4:00 p.m. with special guest, Minister of Education, Adriana LaGrange.

Board Chair A. Tarnoczi asked Trustees if they would like correspondence information shared at meetings or would like a listing prior to the meeting. Consensus was to share information at the meeting.

Trip Requests - attachment

A summary of the trips approved for the 2019-2020 school year were provided for review.

Trustee Remuneration and Expenses

Board Chair A. Tarnoczi called for Trustee remuneration and expense sheets for October 2019.

Board Strategic Plan - 2019/2020 - attachment

The Board Strategic Plan links were provided for review.

Board Work Plan - 2019/2020 - attachment

The Board Work Plan was provided for review.

Alberta School Board Associations - attachment

Trustee C. Butler provided an update on recent ASBA items:

- An update was provided from the October 28th ASBA Zone 4 meeting (highlights attached).
- The date of the next ASBA Zone 4 meeting is December 2nd at Wetaskiwin. Please let S. Westwood know if you are attending.
- The ASBA FGM is being held November 17-19th at the Westin Hotel in Edmonton. In preparation, the Policies Bulletin, Bylaws, Governance Policies and Positions Statements were provided for review. The Board discussed their position on each statement.

Trustees discussed the candidates running for the Vice Chair position with ASBA.

Trustees discussed the lead in water issue and the standard schools are held too. Chinook's Edge does not have money to address this issue. This is an important issue, but the Board determined it premature to bring this up at the ASBA FGM. This may be a conversation with Ministers. Trustee G. Kerr shared that we want clear direction from the Government on where we should go and what we should do.

H. Bilton also updated the Board on the agenda for Sunday, Monday and Tuesday at the ASBA FGM.

Resolution # 20191113019

Moved By: H. Bilton

Motion to direct the Board Chair to write a letter to the Minister of Education and the Minister of Health requesting clarity for the testing of water in schools.

Carried

Canadian School Boards Association - attachment

The CSBA 2020 Congress will be in Banff, AB. Registration is not yet open.

National School Boards Association - attachment

The National School Board Association conference is being held in Chicago, IL April 4-6, 2020. Early registration is now open.

Rural Caucus

A reminder of the Rural Caucus Fall meeting on Sunday, November 17th at 3:00 p.m. at the World Trade Centre in Edmonton.

Olds Institute

Board representative H. Bilton shared that meetings are going well and that they are meeting with the Town of Olds soon. Olds is looking at becoming one of Canada's Smart towns.

Trustee Professional Development Reports

Trustees provided a verbal update on their communities.

3:30 p.m. Carstairs Elementary Capital Plan Celebration

Adjournment

Resolution # 20191113020

Moved By: H. Bilton

Motion to adjourn the meeting at 2:27 p.m.

Carried

A. Tarnonzi - Chair

C. Butler- Vice Chair

S. Russell - Corporate Secretary