



Chinook's Edge School Division

Board of Trustees

Date: Wednesday, May 13, 2020
Time: 9:00 AM
Location: Boardroom

Attendance

Trustees Present: H. Bilton, C. Butler, S. Cooper, M. Copley, C. Huelsman, T. James, G. Kerr J. Knispel-Matejka and A. Tarnoczi

Staff Present: S. Bexon - Communications Officer, S. Russell - Associate Superintendent Corporate Services, K. Sacher - Superintendent/CEO, S. Babb - Executive Assistant to the Superintendent, S. Westwood - Administrative Assistant/Recording Secretary

Call to Order

Chair A. Tarnoczi called the meeting to order at 9:02 a.m.

Additions to the agenda were called for:

6.10 Re-launch Strategy

6.11 Penhold Library Agreement

5.8 Transportation Update

It was noted that the 2020 May 13 Board of Trustees meeting was conducted via Google Hangouts. It was also noted that as per FOIP, Board Chair A. Tarnoczi reminded Trustees that the meeting is being recorded for the purpose of meeting minutes.

Land Acknowledgement • Treaty 7 - attachment

Trustee A. Tarnoczi opened the meeting with a Treaty 7 Land Acknowledgement.

Agenda/Minutes Approval

Agenda Approval

Resolution # 20200513001

Moved By: S. Cooper

Motion to accept the agenda as amended

Minutes Approval - attachment

Resolution # 20200513002

Moved By: M. Copley

Motion that Chinook's Edge School Division Board of Trustees approve the minutes of the 2020 April 08 Board of Trustees Meeting.

Carried

In Camera

It was noted that H. Bilton, C. Butler, S. Cooper, M. Copley, C. Huelsman, T. James, G. Kerr, J. Knispel-Matejka, A. Tarnoczi, S. Russell and K. Sacher remained in the meeting at this time.

Resolution # 20200513003

Moved By: H. Bilton

Motion to move In Camera at 9:09 a.m.

Carried

Agenda Clarification

The Board of Trustees discussed the agenda.

Personnel

Associate Superintendent People Services R. Hoppins provided an updated on personnel items during the In Camera Portion of the meeting.

Associate Superintendent People Services R. Hoppins left the meeting at 10:00 a.m.

Resolution # 20200513004

Moved By: T. James

Motion to accept the Personnel Report as presented.

Carried

Superintendent's Personnel Update

Superintendent K. Sacher provided an update on personnel items during the In Camera portion of the meeting.

Accounts Payable - attachment

The accounts payable cheques over \$500.00 dollars and the deposits for April 2020 were reviewed during the In Camera portion of the meeting.

Visa - attachment

Visa purchases over \$500.00 dollars for March 2020 were reviewed during the In Camera portion of the meeting.

Facilities Update

Associate Superintendent Corporate Services S. Russell provided a Facilities update during the In Camera portion of the meeting.

Resolution # 20200513005

Moved By: M. Copley

Motion that Chinook's Edge School Division Board of Trustees allow the use of up to \$200,000.00 of Capital Reserves towards enhancements to the Carstairs Elementary School expansion for out of scope items that administration feels are warranted.

Carried

Negotiations Committee / TEBA Update

Associate Superintendent Corporate Services S. Russell and Trustee S. Cooper provided an updated on Negotiations and TEBA during the In Camera portion of the meeting.

Transportation Update

Associate Superintendent Corporate Services S. Russell provided a transportation update.

Resolution # 20200513006

Moved By: C. Butler

Motion to return the the regular meeting at 10:30 a.m.

Carried

Recess: 10:31 a.m.

Reconvene: 10:50 a.m.

New Business

Board Boundary Bylaw Reading #3 - attachment

The Board of Trustees discussed aligning the Chinook's Edge School Division wards with the school attendance boundaries. Trustees reviewed the maps provided in the Board package.

Resolution # 20200513007

Moved By: S. Cooper

Motion that Chinook's Edge School Division of Trustees receive third and final reading of Bylaw No. 1/05.

Carried

Roy E. Cope Award

Superintendent K. Sacher led a discussion regarding the recipient of the 2020 Roy E. Cope award.

Resolution # 20200513008

Moved By: S. Cooper

Motion that Chinook's Edge School Division Board of Trustees award the Roy E. Cope award to Dr. Lissa Steele.

Carried

Locally Developed Courses

Resolution # 20200513009

Moved By: H. Bilton

Motion that Chinook's Edge School Division Board of Trustees approve this 13th day of May 2020, the following Locally Developed Courses:

Carried

Course Name	Credit	Status	Start Date	Expiry Date	Development Type	Developed by School Authority
Astronomy 25LDC2947	3	NEW / Authorized	Sep. 1, 2020	Aug. 31, 2022	Acquired	Calgary School District No. 19
Band 15LDC1439	3, 5	Reauthorized	Sep. 1, 2016	Aug. 31, 2021	Acquired	Calgary School District No. 19
Band 25LDC2439	3, 5	Reauthorized	Sep. 1, 2016	Aug. 31, 2021	Acquired	Calgary School District No. 19
Band 35LDC3439	3, 5	Reauthorized	Sep. 1, 2016	Aug. 31, 2021	Acquired	Calgary School District No. 19
Chamber Ensemble 15LDC1417	5	Reauthorized	Sep. 1, 2016	Aug. 31, 2021	Acquired	Calgary School District No. 19

Chamber Ensemble 25LDC2417	5	Reauthorized	Sep. 1, 2016	Aug. 31, 2021	Acquired	Calgary School District No. 19
Chamber Ensemble 35LDC3417	5	Reauthorized	Sep. 1, 2016	Aug. 31, 2021	Acquired	Calgary School District No. 19
Choir 15LDC1414	3, 5	Reauthorized	Sep. 1, 2016	Aug. 31, 2021	Acquired	Calgary School District No. 19
Choir 25LDC2414	3, 5	Reauthorized	Sep. 1, 2016	Aug. 31, 2021	Acquired	Calgary School District No. 19
Choir 35LDC3414	3, 5	Reauthorized	Sep. 1, 2016	Aug. 31, 2021	Acquired	Calgary School District No. 19
Class 5 Driver Training 35LDC3363	3	Reauthorized	Sep. 1, 2016	Aug. 31, 2021	Acquired	Northern Lights School Division No. 69
Content Literacy 15LDC0010	5	Reauthorized	Sep. 1, 2016	Aug. 31, 2021	Acquired	Edmonton Catholic Separate School District No. 7
Content Literacy 25LDC0020	5	Reauthorized	Sep. 1, 2016	Aug. 31, 2021	Acquired	Edmonton Catholic Separate School District No. 7
ESL English for Academic Success 35LDC3351	3	Reauthorized	Sep. 1, 2016	Aug. 31, 2021	Acquired	Calgary School District No. 19
ESL Introduction to Mathematics 15LDC1350	5	Reauthorized	Sep. 1, 2016	Aug. 31, 2021	Acquired	Calgary School District No. 19
Forensic Science Studies 35LDC3754	5	Reauthorized	Sep. 1, 2018	Aug. 31, 2021	Acquired	Pembina Hills Regional DivisionNo. 7
Forensic Studies 25LDC2569	3	Reauthorized	Sep. 1, 2016	Aug. 31, 2021	Acquired	Edmonton School District No. 7
Forensic Studies 35 LDC3569	3	Reauthorized	Sep. 1, 2016	Aug. 31, 2021	Acquired	Edmonton School District No. 7

French Vernacular 15LDC1401	5	Reauthorized	Sep. 1, 2018	Aug. 31, 2021	Acquired	Aspen View Public School Division No. 78
French Vernacular 25LDC2401	5	Reauthorized	Sep. 1, 2018	Aug. 31, 2021	Developed	Chinook's Edge School Division No. 73
History Through Film 25LDC2517	3	Reauthorized	Sep. 1, 2016	Aug. 31, 2021	Developed	Chinook's Edge School Division No. 73
Instrumental Jazz 15LDC1431	3, 5	Reauthorized	Sep. 1, 2016	Aug. 31, 2021	Acquired	Calgary School District No. 19
Instrumental Jazz 25LDC2431	3, 5	Reauthorized	Sep. 1, 2016	Aug. 31, 2021	Acquired	Calgary School District No. 19
Instrumental Jazz 35LDC3431	3, 5	Reauthorized	Sep. 1, 2016	Aug. 31, 2021	Acquired	Calgary School District No. 19
Paleontology 15LDC1293	3, 5	Reauthorized	Sep.1, 2015	Aug. 31, 2021	Acquired	Golden Hills School Division No. 75
Paleontology 25LDC2293	3, 5	Reauthorized	Sep. 1, 2015	Aug. 31, 2021	Acquired	Golden Hills School Division No. 75
Paleontology35LDC3293	3, 5	Reauthorized	Sep. 1, 2015	Aug. 31, 2021	Acquired	Golden Hills School Division No. 75
Reading 15LDC1148	3, 5	Reauthorized	Sep. 1, 2016	Aug. 31, 2021	Acquired	Calgary School District No. 19
Reading 25LDC2148	3, 5	Reauthorized	Sep. 1, 2016	Aug. 31, 2021	Acquired	Calgary School District No. 19
Vocal Jazz 15LDC1433	3, 5	Reauthorized	Sep. 1, 2016	Aug. 31, 2021	Acquired	Calgary School District No. 19
Vocal Jazz 25LDC2433	3, 5	Reauthorized	Sep. 1, 2016	Aug. 31, 2021	Acquired	Calgary School District No. 19
Vocal Jazz 35LDC3433	3, 5	Reauthorized	Sep. 1, 2016	Aug. 31, 2021	Acquired	Calgary School District No. 19

Policy Assurance Quarterly Review (February-April) - attachment

Superintendent K. Sacher presented the quarterly policy assurance review from February to April.

Update on ASBIE Meeting - May 12th

Board Chair A. Tarnoczi, Associate Superintendent Corporate Services S. Russell and Trustee G. Kerr provided an update to the 2020 May 12 ASBIE Meeting.

11:09 a.m. Treasurer S. Roy and Senior Accountant S. Kaiser also joined the meeting to provide information and answer questions.

Administration will make the best decision for the Division and will provide further details at a later date.

At 11:31 a.m. Treasurer S. Roy and Senior Accountant S. Kaiser left the meeting.

Pre-Kindergarten Program Update

At 11:31 a.m. Associate Superintendent Student Services M. Perdue joined the meeting to provide an update to the pre-kindergarten programs within Chinook's Edge. At this time there are six schools that offer pre-kindergarten. In 2019/2020 there were a total of 183 Program Unit Funded children in Chinook's Edge.

In Bowden, Spruce View and Elnora, the community playschools are housed in schools (the space is leased) and PUF programming has been supported in a developmentally appropriate setting.

In other communities Chinook's Edge accesses offsite playschool placement in a local playschool (Delburne, Carstairs) or program for these young students. Chinook's Edge may also direct students to their nearest pre-kindergarten site (ie: Poplar Ridge goes to École Steffie Woima).

The costs of pre-kindergarten are covered by student registrations. Educational Assistant time, supplies/materials, PD and specialized professionals are paid from PUF and ECS mild/moderate grants.

Moving into next year numbers are changing. École Steffie Woima is moving to two classes and Jessie Duncan is moving to one. There is an increase in the number of hours for the students to 400 hours.

Associate Superintendent Student Services M. Perdue shared with the Board that pre-kindergarten addresses specific student needs and provides support to better prepare young children for success in kindergarten. As well, other children from the community have traditionally been able to join these classes as space permits.

Associate Superintendent Student Services M. Perdue asked for the Board's support to implement a fee of \$200.00 for community children who do not qualify for other funding and are eligible to attend Pre-Kindergarten within Chinook's Edge.

Resolution # 20200513010

Moved By: H. Bilton

Motion that Chinook's Edge School Division Board of Trustees allow administration to charge a fee of \$200 / month for students that do not otherwise get funding and meet the criteria to attend pre-kindergarten.

Carried

Horizon Calendar

Superintendent K. Sacher and Associate Superintendent Student Services M. Perdue spoke to the Horizon and Equinox School calendar. If schools return to normal operations in September the change will provide students with more face to face learning. Associate Superintendent Student Services M. Perdue shared that the Administration of Horizon School supports this change as attendance is low with an August return. This change would also allow Horizon School staff to be able to be part of the traditional school teams.

Associate Superintendent Student Services M. Perdue shared that families are eager to move to a traditional calendar and once the approval is given each family will be contacted directly.

At this time, the Board of Trustees support the change for the 2020/2021 school year.

Associate Superintendent Student Services M. Perdue left the meeting at 12:05 p.m.

Resolution # 20200513011

Moved By: C. Butler

Motion that Chinook's Edge School Division Board of Trustee support the move of both Horizon School and Equinox School to a traditional calendar for the 2020/2021 calendar year.

Carried

Recess: 12:05 p.m.

Reconvene: 1:07 p.m.

Recognition of Student Excellence

The following students along with their teachers were recognized for receiving 100 percent on their January diploma exams:

Superintendent K. Sacher introduced the students and teachers to the Board of Trustees.

- Brianna Thompson, Hugh Sutherland School and Biology 30 (Teacher: Rob Freiman) (Principal George Thomson). Brianna Thompson shared that she was accepted to University of British Columbia for Biochemistry with a focus on vaccination research, as she wishes to help people and help the environment. The board expressed how proud they are of her achievement.
- Sara Johannson, Spruce View School, Math 30-2 (Teacher: Richard Dunnigan). Sara Johannson shared that she was accepted to both the University of Calgary and Red Deer College and will start at Red Deer College with a focus on a Masters in Physiotherapy. Teacher R. Dunnigan shared that Sara Johannson worked very hard and is driven to do well. The board expressed how proud they are of her achievement.

Board Chair A. Tarnoczi congratulated both students and spoke to the Chinook's Edge values that both the students and teachers have displayed.

Recess: 1:42 p.m.

Reconvene: 1:50 p.m.

Bruce Moltzan Scholarship

The Bruce Moltzan scholarship is awarded to the students receiving the highest marks in the Division based on the diploma exam average received in four of the following courses: English 30-1, Social 30-1, Math 30-1, Chemistry 30, Physics 30 and Biology 30. This year there was a three way tie and each student will receive \$750.00. The

funds for this scholarship have now been depleted so this will be the final year that it is awarded.

Davina Choi, Sundre High School

Rexelle Asis, Olds High School

Laura Rib, Innisfail High School

Both Superintendent K. Sacher and Board Chair A. Tarnoczi spoke to the students and congratulated them on their outstanding achievements.

Re-Launch Strategy

Board Chair A. Tarnoczi shared information on the re-launch strategy. At this time, there have been three scenarios shared from the Provincial Government. Once protocols and details are developed, information will be shared with students and parents.

Associate Superintendent Corporate Services S. Russell is looking into options to help schools with social distancing that may be required.

Penhold Library Agreement

Associate Superintendent Corporate Services S. Russell provided an update on the Penhold Library Agreement. There is now a signed agreement that will take effect 2020 July 1st.

The Board also thanked Associate Superintendent Corporate Services S. Russell for his persistence and hard work on this agreement.

Superintendent Update

Superintendent K. Sacher provided an updated on the following items:

- Student/Parent Survey
- Parent Communication
- Learning Services Update
- ADCOS Off-site May 20th
- Last Day of On-line Classes will be June 19th
- Leaving Ceremonies

- Parades and Grad Flags
- EA Video
- Communications Officer S. Bexon is creating a publication called Connecting with Students

Committees

Audit Committee

No meeting prior to this meeting.

Education Committee - April 29th (recommendations) - attachment

The minutes of the 2020 April 29th Board of Education minutes were provided for review. It was noted that the new buses will be delivered in July.

Resolution # 20200513012

Moved By: C. Butler

Motion that the Chinook's Edge School Division Board of Trustees approve the proposed budget direction as presented by administration.

Carried

Resolution # 20200513013

Moved By: C. Butler

Motion that the Chinook's Edge School Division Board of Trustees award the special needs bus RFP to Dynamic Specialty Vehicles Ltd. and to proceed with the purchase of one new special needs bus.

Carried

Resolution # 20200513014

Moved By: H. Bilton

Motion that the Chinook's Edge School Division Board of Trustees award the bus RFP to Western Canada Bus and to proceed with the purchase of six new buses.

Carried

Resolution # 20200513015

Moved By: S. Cooper

Motion that the Chinook's Edge School Division Board of Trustees send a second Trustee to the ASBIE meeting.

Carried

Facilities and Maintenance Committee

No meeting prior to this meeting.

Policy Committee - April 24th (recommendations) - attachment

The minutes from the 2020 April 24th Policy Committee meeting were provided for review. Trustees reviewed and discussed PL 2 - 01.6.0 Electoral Subdivisions and Ward Boundaries. This new policy will go back to the Policy Committee and be brought back to the June Board meeting.

Resolution # 20200513016

Moved By: G. Kerr

Motion that Chinook's Edge School Division Board of Trustees approve PL 3 - 07.1.0 Donations as presented.

Carried

Resolution # 20200513017

Moved By: G. Kerr

Motion that Chinook's Edge School Division Board of Trustees approve PL 2 - 01.2.0 Board Meetings as presented.

Carried

Stakeholder Relations Committee - May 5th (no recommendations) - attachment

The minutes from the 2020 May 05th Stakeholder Relations Committee meeting were provided for review. Trustee H. Bilton shared highlights from the minutes. Communications Officer S. Bexon updated the Board on the Collaborative Response Model subject for the June newsletter.

Trustee H. Bilton also shared the updates to the trustee handbook. The Stakeholder Relations Committee will review the handbook again and bring a completed version back to the Board of Trustees for review.

Resolution # 20200513018

Moved By: H. Bilton

Motion that Chinook's Edge School Division Board of Trustees approve the changes to the Board Advocacy documents as presented.

Carried

Technology Committee

No meeting prior to this meeting.

Transportation Committee

No meeting prior to this meeting.

Horizon Adhoc Committee

It was noted that the Horizon Adhoc Committee had set parameters to be active for the 2019/2020 school year only.

The Policy Committee will discuss the addition of Adhoc committees with parameters to PL2 - 01.4.0 Board Committees.

Resolution # 20200513019

Moved By: H. Bilton

Motion that Chinook's Edge School Division Board of Trustees direct the Policy Committee to review PL 2 - 01.4.0 Board Committees for the addition of Adhoc committees with parameters.

Carried

Regular Business

Enrolments - attachment

Superintendent K. Sacher shared enrolment numbers as of April 30th, 2020.

Correspondence - attachment

Board Chair A. Tarnoczi reviewed the following correspondence:

- A letter from the Honourable Adriana LaGrange, Minister of Education, dated April 14, 2020 regarding the reappointment of Kurt Sacher, Superintendent of Schools.
- A thank you card from Nathan Cooper
- A thank you letter from Russell Hickman, Board Chair, Wild Rose School Division, dated April 29th, 2020 regarding shared services. Trustees discussed how as a Division they can work with other divisions to share the information on shared services as it is a perfect example of how boards can work together. It was suggested the Communications Officer S. Bexon share this information through Celebrating Chinook's Edge and ensure that it is shared with other school divisions.

Trustee H. Bilton shared that Red Deer College is going to 100% online courses next year.

Trip Requests - attachment

A summary of the trips approved for the 2019/2020 school year were provided for review.

Trustee Remuneration and Expenses

Board Chair A. Tarnoczi called for Trustee remuneration and expense sheets for April 2020.

Board Strategic Plan - 2019/2020 - attachment

The Board Strategic Plan documents were provided for review.

Board Work Plan - 2019/2020 - attachment

The Board Work Plan was provided for review.

Alberta School Board Association - attachment

Trustee C. Butler provided an update on resent ASBA items:

- The April 27th Zone 4 minutes and highlights were provided for review.
- Trustees discussed the logistics for the June 1st Virtual Spring General Meeting.
- Trustees discussed the ASBA budget bulletin. A presentation of the draft budget can be viewed at: <http://vimeo.com/403086039/eaceccaab7>
- Policy position: Page 153 of agenda (how to vote) The Board decision was to vote - **NO**.

Trustee H. Bilton spoke to the ASBA Friends of Education award and if you have someone in mind to nominate please let her know.

Board Representative C. Bulter highlighted items from the ASBA budget and discussed Chinook's Edge School Division putting forward a motion to increase the per diem for ASBA representatives.

The ASBA SGM on June 1st allows each board one connection to the meeting. After discussion, the decision was that the Board will attend the meeting at Division Office in compliance with social distancing measures.

Resolution # 20200513020

Moved By: C. Butler

Motion that Chinook's Edge School Division Board of Trustees take to the ASBA Spring General Meeting an increase to the daily ASBA rate from \$158.00 to \$200.00 per day.

Carried

Canadian School Boards Association

The Canadian School Boards Association Conference has been cancelled.

National School Boards Association

The National School Boards Association Conference has been cancelled.

Rural Caucus

No meeting prior to this meeting.

Trustee Professional Development Reports

No reports to present.

Trustee Round Table

Trustees provided updated from their wards.

Board Caucus

Moved In Caucus at 3:52 p.m.

Adjournment

Resolution # 20200513021

Moved By: G. Kerr

Motion to adjourn the meeting at 4:05 p.m.

Carried

A. Tarnoczi - Chair

C. Butler - Vice Chair

S. Russell - Corporate Secretary