



## Chinook's Edge School Division

### Board of Trustees

Date: Wednesday, March 10, 2021  
Time: 9:00 AM  
Location: Google Meet

#### **Attendance**

Trustees Present: C. Butler, H. Bilton, S. Cooper, M. Copley (joined the meeting at 9:06 a.m.), C. Huelsman, T. James, G. Kerr, J. Knispel-Matejka, A. Tarnoczi

Staff: S. Bexon - Communications Officer, S. Russell, Associate Superintendent Corporate Services, K. Sacher - Superintendent/CEO, S. Babb - Executive Assistant to the Superintendent, S. Westwood - Administrative Assistant/Recording Secretary

#### **Call to Order**

Chair H. Bilton called the meeting to order at 9:01 a.m.

#### **Land Acknowledgement • Treaty 7 - attachment**

Board Chair H. Bilton opened the meeting with a Treaty 7 Land Acknowledgement.

#### **Agenda/Minutes Approval**

#### **Agenda Approval**

#### **Resolution # 20210310001BOT**

Moved By: T. James

Motion to approve the agenda as presented.

**Carried**

## **Minutes Approval**

### **Resolution # 20210310002BOT**

Moved By: C. Huelsman

Motion that Chinook's Edge School Division Board of Trustees approve the minutes of the 2021 February 10 Board of Trustees Meeting.

**Carried**

## **In Camera**

It was noted that C. Butler, H. Bilton, S. Cooper, M. Copley (joined the meeting at 9:06 a.m.), C. Huelsman, T. James, G. Kerr, J. Knispel-Matejka, A. Tarnoczi.

S. Russell, R. Hoppins and K. Sacher remained in the meeting at this time.

### **Resolution # 20210310003BOT**

Moved By: J. Knispel-Matejka

Motion to move In Camera at 9:03 a.m.

**Carried**

## **Agenda Clarification**

The Board of Trustees reviewed the agenda for clarification.

## **Personnel**

Associate Superintendent People Services R. Hoppins provided an update on personnel items during the In Camera portion of the meeting.

### **Resolution # 20210310004BOT**

Moved By: S. Cooper

Motion to approve the personnel report as presented.

**Carried**

### **Superintendent's Personnel Update**

Superintendent K. Sacher provided an update on personnel items during the In Camera portion of the meeting.

### **Accounts Payable - attachment**

The accounts payable cheques over \$500.00 dollars and the deposits for February 2021 were reviewed during the In Camera portion of the meeting.

### **Visa - attachment**

Visa purchases over \$500.00 for February 2021 were reviewed during the In Camera portion of the meeting.

### **Facilities Update**

Associate Superintendent Corporate Services S. Russell provided a facilities update during the In Camera portion of the meeting.

### **Negotiations Committee / TEBA Update**

Trustee S. Cooper and Associate Superintendent Corporate Services S. Russell provided an update on negotiations during the In Camera portion of the meeting.

Recess: 10:02 a.m.

Reconvene: 10:15 a.m.

### **Resolution # 20210310005BOT**

Moved By: T. James

Motion to return to the regular meeting at 10:02 a.m.

**Carried**

## **New Business**

### **COVID Update**

Associate Superintendent S. Russell shared that he had received a call from Alberta Health Services regarding false positives from the COVID-19 rapid tests. S. Russell stated that the division is going to act on any positive test; if it turns out to be a false positive test then students will return to school. He also noted that if there is a COVID-19 variant case that Alberta Health Services will take the lead. The process for bus isolation has changed to three seats ahead and three seats behind, which aligns more with the two metre distance protocol.

Superintendent K. Sacher shared that communication from Alberta Health Services has improved.

Superintendent K. Sacher also shared that he will continue to make the local trustee aware when there are COVID-19 cases. If the school goes to outbreak status the entire Board will be notified.

Associate Superintendent S. Russell continued the discussion from the February 24<sup>th</sup> Education Committee meeting regarding field trips for outdoor education and physical education. A motion was presented to the Board.

Trustees discussed the Board motion further.

### **Resolution # 20210310006BOT**

Moved By: C. Huelsman

Motion that The Chinook's Edge School Division Board of Trustee allow trips for physical education and outdoor education classes to resume based on the following guidelines:

- 1) The trip is for a single cohort (class) of physical education or outdoor education students (no combining of classes or creating of new cohorts).
- 2) The trip does not expose the school cohort to other cohorts from schools or large public groups.
- 3) If using a school owned bus, plans must be made to sanitize the bus after each use.
- 4) All COVID guidelines such as masking (on and off the bus), physical distancing and sanitizing of equipment between uses must be followed.
- 5) All trips must to be pre-approved by the Superintendent.
- 6) No other field trips will be permitted until further notice.

**Carried**

## **May City Hutterite Colony School**

Associate Superintendent Corporate Services S. Russell provided information on the May City Hutterite Colony School.

### **Resolution # 20210310007BOT**

Moved By: T. James

Motion that The Chinook's Edge School Division Board of Trustees approve the establishment of the May City Hutterite Colony School commencing operations on August 27, 2021 as a Chinook's Edge School Division school within school boundaries, subject to final approval by Alberta Education.

**Carried**

## **Significant Donations**

As per PL 3-07.1.0 Donations, a list of all significant donations made to the division from September 2019 to August 2020 was provided for review.

## **Transportation Quarterly Update - attachment**

Associate Superintendent Corporate Services S. Russell provided the Transportation Quarterly Report highlighting the following:

- Chinook's Edge has purchased five used flat nose 82 passenger buses.
- Chinook's Edge will need to purchase a mini bus with wheel chair capacity.
- There have been no major changes to urban or rural routes.

## **Transportation Administrative Procedures**

As per PL 3-08.2.0 Student Transportation, the following administrative procedures were provided for review:

- AP 5-06 Transportation of Students in Private Vehicles
- AP 5-11 School Bus Transportation

Associate Superintendent Corporate Services S. Russell provided a verbal assessment of the effectiveness of the administrative procedures dealing with student transportation which included:

- a. how student transportation risks are being effectively assessed and mitigated.
- b. for off-site activities, student transportation risks are communicated to parents and parents are giving informed consent.

AP 5 - 11 will come back to the Board if there are changes to transportation fees.

### **Capital Plan 2022-2025**

The 2022-2025 Capital Plan was provided for review. Board Representative G. Kerr provided background to the Capital Plan that was presented.

### **Resolution # 20210310008BOT**

Moved By: G. Kerr

Motion that The Chinook's Edge School Division Board of Trustees approve the 2022-2025 Capital Plan as presented.

**Carried**

### **Superintendent Update**

Superintendent K. Sacher provided an update on the following items:

- Teachers Matter - February 12th. Engaging conversation on the red day topic.
- ATA Teacher Welfare Follow-up Meeting.
- Parents Matter - March 1st and 4<sup>th</sup>. There was discussion on the assurance model and red days.
- NSBA
- Strategic Planning Follow-up will be at the March 24 Education Committee meeting.
- Local Graduation Initiatives

## **Committees**

### **Audit Committee**

No meeting prior to this meeting.

### **Education Committee (February 24th) - no recommendations**

The minutes of the 2021 February 24 Education Committee meeting were provided for review.

### **Facilities and Maintenance Committee (February 11th) - recommendation**

Board representative G. Kerr provided an update from the 2021 February 11 Facilities Committee meeting. The minutes from the meeting were provided for review.

### **Policy Committee**

No meeting prior to this meeting.

### **Stakeholder Relations Committee (February 11th) - recommendation**

Board representative J. Knispel-Matejka provided an update from the 2021 February 11 Stakeholder Relations Committee meeting. The minutes from the meeting were provided for review.

### **Resolution # 20210310009BOT**

Moved By: M. Copley

Motion to direct the Board Chair to write a draft letter to Central Alberta Mayors and Reeves, expressing the Board's support to continue to work together. A draft will be presented on the April 7<sup>th</sup> board of trustees meeting for review and approval.

**Carried**

### **Transportation Committee**

No meeting prior to this meeting.

## **Board Evaluation Process Adhoc Committee (February 11th)**

Board representative M. Copley provided an update from the 2021 February 11 Board Evaluation Process Adhoc Committee meeting.

## **Strategic Planning Adhoc Committee (February 26th)**

Board representative S. Cooper provided an update from the 2021 February 26 Strategic Planning Adhoc Committee meeting.

Recess: 11:58 a.m.

Reconvene: 1:01 p.m.

## **Regular Business**

### **Enrolments - attachment**

Superintendent K. Sacher shared enrolment numbers as of February 26, 2021. The senior leadership team is continuing to work to transition remote learners into the schools.

### **Correspondence - attachment**

Board Chair H. Bilton reviewed the following correspondence:

- A letter from the Honourable Adriana LaGrange, Minister of Education, dated February 4, 2021 regarding the new Program Unit Funding (PUF) Grant verification process.
- A letter from Margaret Loney, Co-Chair Urban Aboriginal Voices Society, dated February 16, 2021 regarding creating space on the Board for Indigenous voice.

### **Resolution # 20210310010BOT**

Moved By: C. Butler

Motion to direct the Board Chair to write a letter to the Minister of Education regarding prorated hours for new students, changing the PUF Audit from three to one and the alignment of assessment for speech issues, with copies to Minister of Health, Minister of Mental Health, Associate Minister of Red Tape and local MLA's.



### **Trip Requests**

No trip requests prior to this meeting.

### **Trustee Remuneration and Expenses**

Board Chair H. Bilton called for Trustee remuneration and expense sheets for February 2021.

### **Board Work Plan - 2020/2021 - attachment**

The Board Work Plan was provided for review.

### **Alberta School Board Association - attachment**

Board representative C. Butler provided an update on recent ASBA items:

- February 22nd ASBA Zone 4 meeting (highlights attached).
- Draft Zone 4 governance documents were provided for review.
- The date of the next ASBA Zone 4 meeting is March 22, 2021. Are there any important questions for the Minister as she will be attending this meeting?
  - Trustees discussed and agreed to the top three questions for Board representative C. Butler to submit on behalf of Chinook's Edge School Division.

### **Canadian School Boards Association**

Nothing scheduled at this time.

### **National School Boards Association**

The National School Boards Association Annual Conference is being held virtually April 8 to 10, 2021.

## **Rural Caucus**

The Annual Spring meeting is April 27<sup>th</sup> via Google meet.

## **Trustee Professional Development Reports**

Trustee A. Tarnoczi provided a PD report from the ASBA Advocacy Leadership Academy.

## **Trustee Round Table**

Trustees provided updates on their wards.

## **Meeting Duration**

Trustees discussed and agreed to meeting hours for reporting.

## **Adjournment**

### **Resolution # 20210310011BOT**

Moved By: C. Huelsman

Motion to adjourn the meeting at 1:56 p.m.

**Carried**

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H. Bilton - Chair

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M. Copley - Vice Chair

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S. Russell - Corporate Secretary