



**Chinook's Edge School Division**  
**Board of Trustees**

Date: Wednesday, April 7, 2021  
Time: 9:00 AM  
Location: Google Meet

**Attendance**

Trustees Present: C. Butler, H. Bilton, S. Cooper, M. Copley, C. Huelsman, T. James, G. Kerr, J. Knispel-Matejka, A. Tarnoczi

Staff: S. Bexon - Communications Officer, S. Russell, Associate Superintendent Corporate Services, K. Sacher - Superintendent/CEO, S. Westwood - Administrative Assistant/Recording Secretary

**Call to Order**

Chair H. Bilton called the meeting to order at 9:00 a.m.

**Land Acknowledgement • Treaty 7**

Trustee H. Bilton opened the meeting with a Treaty 7 Land Acknowledgement.

**Agenda/Minutes Approval**

**Agenda Approval**

**Resolution # 20210407001BOT**

Moved By: T. James

Motion to approve the agenda as presented.

**Carried**

## **Minutes Approval**

### **Resolution # 20210407002BOT**

Moved By: S. Cooper

Motion that Chinook's Edge School Division Board of Trustees approve the minutes of the 2021 March 10 Board of Trustees Meeting.

**Carried**

## **In Camera**

It was noted that C. Butler, H. Bilton, S. Cooper, M. Copley, C. Huelsman, T. James, G. Kerr, J. Knispel-Matejka, A. Tarnoczi.

S. Russell, R. Hoppins and K. Sacher remained in the meeting at this time.

### **Resolution # 20210407003BOT**

Moved By: S. Cooper

Motion to move In Camera at 9:02 a.m.

## **Agenda Clarification**

The Board of Trustees reviewed the agenda for clarification.

## **Personnel**

Associate Superintendent People Services R. Hoppins provided an update on personnel items during the In Camera portion of the meeting.

### **Resolution # 20210407004BOT**

Moved By: S. Cooper

Motion to approve the personnel report as presented.

**Carried**

### **Superintendent's Personnel Update**

Superintendent K. Sacher provided an update on personnel items during the In Camera portion of the meeting.

### **Accounts Payable - attachment**

The accounts payable cheques over \$500.00 dollars and the deposits for February 2021 were reviewed during the In Camera portion of the meeting.

### **Visa - attachment**

Visa purchases over \$500.00 for February 2021 were reviewed during the In Camera portion of the meeting.

### **Facilities Update**

Associate Superintendent Corporate Services S. Russell provided a facilities update during the In Camera portion of the meeting.

### **Resolution # 20210407005BOT**

Moved By: M. Copley

Motion that Chinook's Edge School Division Board of Trustees accept Pamela and Gordon Brillinger's offer to purchase the West Hope Property (29032 HWY 766, Mountain View County) as presented, subject to Ministerial approval.

**Carried**

### **Negotiations Committee / TEBA Update**

Trustee S. Cooper and Associate Superintendent Corporate Services S. Russell provided an update on negotiations during the In Camera portion of the meeting.

### **Student Appeal Committee**

Board representative A. Tarnoczi updated the Board on the recent Student Appeal Committee meeting.

**Resolution # 20210407006BOT**

Moved By: C. Huelsman

Motion that Chinook's Edge School Division Board of Trustees referred the Student Appeal Committee role to the Policy Committee for review.

**Carried**

**New Business**

Recess: 10:32 a.m.

Reconvene: 10:45 a.m.

**Resolution # 20210407007BOT**

Moved By: A. Tarnoczi

Motion to return to the regular meeting at 10:32 a.m.

**Carried**

**COVID Update**

Superintendent K. Sacher and Associate Superintendent Corporate Services S. Russell provided an update on COVID.

S. Russell shared that cases in communities and schools are both increasing. Since the Easter weekend there have been several staff members that were close contacts and are required to self-isolate. The government has moved the province back to stage 1 but this does not impact field trips at this time. The division has a couple of bus drivers that have been required to self-isolate which impacts the Transportation department as they are out of spare drivers. The division may have to cancel routes if more drivers are required to self-isolate.

K. Sacher shared that École Fox Run School is returning to normal. The division has reached outbreak status at Reed Ranch School, staff and students will return on April 9<sup>th</sup>.

**2nd Quarter Financial Report (September 1 to February 28)**

Treasurer S. Roy joined the meeting to present the 2nd Quarter Financial Report (September 1 to February 28). There were no areas of concern and the division is on

track for the year. The transportation budget may be a bit tight as there may be expenses required on buses from our new insurance provider.

S. Roy shared the trustee remuneration history for a cost comparison to previous years.

S. Roy also shared a summary of actual costs for pandemic federal funding that occurred prior to August 31.

**Resolution # 20210407008BOT**

Moved By: S. Cooper

Motion that Chinook's Edge School Division Board of Trustees accept the 2nd Quarter Financial Report as of February 28, 2021 as presented.

**Carried**

**2021/2022 Budget Update**

Treasurer S. Roy shared a funding comparison for the 2021/2022 budget.

**School and Transportation Fees**

S. Russell Associate Superintendent Corporate Services discussed school and transportation fees for the 2021/2022 school year, as per PL 3-05.2.1 School and Transportation Fees.

**Resolution # 20210407009BOT**

Moved By: C. Huelsman

Motion that Chinook's Edge School Division Board of Trustees approve the transportation fees for the 2021/2022 school year to remain the same as the 2020/2021 school year.

**Carried**

**Calendar Approval – 2022/2023 - attachment**

The final 2022/2023 school calendar was provided for review.

Trustee A. Tarnoczi thanked Associate Superintendent System Services K. Barber for the great job consulting with stakeholders regarding the school calendar.

## **Resolution # 20210407010BOT**

Moved By: M. Copley

Motion that Chinook's Edge School Division Board of Trustees approve the 2022/2023 school calendar as presented.

**Carried**

## **Strategic Planning Day - November**

Superintendent K. Sacher spoke to the November Strategic Planning Day and how valuable this time together is and the Board agreed to a full day meeting on November 16<sup>th</sup>.

## **Recognition of Student Excellence**

The following students along with their teacher Erin Lapierre Hand and Principal Wayne Pineau and Vice Principal Chris Adamson joined the meeting to be recognized for receiving 100 percent on their January Math 30-1 diploma exam.

Vice Principal Chris Adamson introduced the teacher and students to the Board of Trustees.

Justine Motley, Innisfail High School shared that she will be taking a break after high school and may do a mission trip for her church.

Ashley Arthur, Innisfail High School shared that she plans to take engineering at the University of Calgary.

Board Chair H. Bilton congratulated Erin Lapierre Hand, Justine Motley and Ashley Arther in their achievement.

Principal Wayne Pineau shared that he is tremendously proud of the work that Ashley and Justine have put into their schooling. As well, Innisfail High is very proud of Mrs. Lapierre and her continued amazing results.

Superintendent K. Sacher shared best wishes for Ashley and Justine.

## **Edwin Parr Candidate**

The Chinook's Edge School Division Edwin Parr nominee Meaghan Halkyard and Principal G. Thomson from Hugh Sutherland School joined the meeting.

Division Principal J. Dennis provided background on the Edwin Parr award.

Principal G. Thomson introduced Meaghan Halkyard, a first year English teacher.

Meaghan Halkyard shared her story as a first year teacher with the Board. She shared that she is honoured to be part of the team at Hugh Sutherland School and will continue to dedicate herself to student learning.

Board Chair H. Bilton shared that the board is honoured to have Meaghan as part of the Chinook's Edge team and wished her every success.

Recess: 12:03 p.m.

Reconvene: 1:01 p.m.

### **Superintendent Update**

Superintendent K. Sacher provided an update on the following items:

- Support Staff Matter
- Students Matter
- Red Day Guidelines
- Technology Update – Trustees would like an update on the change to the new website.
- Urban Aboriginal Voices Society – Associate Superintendent Learning Services J. Drent and Indigenous Education Coordinator P. Matsuing are meeting with the group today and further information will be shared at an upcoming meeting.
- Aspiring Leaders
- RAWG Process Update
- VTRA's
- New Curriculum – Superintendent K. Sacher will provide further information at the next Education Committee meeting. Communications Officer S. Bexon will provide key messages for Trustees.
- Staggered Starts

**Resolution # 202104070011BOT**

Moved By: C. Butler

Direct the Board Chair to respond in writing to Urban Aboriginal Voices Society.

**Carried**

**Committees**

**Audit Committee**

No meeting prior to this meeting.

**Education Committee (March 24th)**

The minutes of the 2021 March 24 Education Committee meeting were provided for review.

**Resolution # 20210407012BOT**

Moved By: C. Butler

Motion that Chinook's Edge School Division Board of Trustees direct the Policy Committee to develop draft guidelines and role description for a potential 2021/2022 Governance Effectiveness Committee.

**Carried**

**Resolution # 20210407013BOT**

Moved By: C. Butler

Motion that Chinook's Edge School Division Board of Trustees approve payment options over six months with a \$20.00 fee at time of registration for the 2021/2022 transportation of students.

**Carried**

**Resolution # 20210407014BOT**

Moved By: M. Copley

Motion that Chinook's Edge School Division Board of Trustees approve a transportation fee refund of 15% for COVID related disruption of transportation services for the 2020/2021 school year.



**Carried**

**Resolution # 20210407015BOT**

Moved By: T. James

Motion that Chinook's Edge School Division Board of Trustees approve the submission request application for modulars at Olds High School.

**Carried**

**Facilities and Maintenance Committee**

No meeting prior to this meeting.

**Policy Committee**

No meeting prior to this meeting.

**Stakeholder Relations Committee (March 16th) - attachment**

Board representative J. Knispel-Matejka provided a verbal update from the 2021 March 16th Stakeholder Relations Committee meeting.

**Transportation Committee**

No meeting prior to this meeting.

**Board Evaluation Process Adhoc Committee**

No meeting prior to this meeting.

**Strategic Planning Adhoc Committee**

No meeting prior to this meeting.

**Regular Business**

**Enrolments - attachment**

Superintendent K. Sacher shared enrolment numbers as of March 26, 2021.

### **Correspondence - attachment**

Board Chair H. Bilton reviewed the following correspondence:

- A letter from Maureen Melnyk, Acting Director, Central Services Branch regarding the 2020/2021 Education Plan and Annual Education Results Report.
- A letter from Cathy Hogg, President of Public School Boards.

### **Resolution # 20210407016BOT**

Moved By: S. Cooper

Direct the Superintendent to provide financial information on Public School Boards' Association of Alberta.

**Carried**

### **Trip Requests - none received**

No trip requests prior to this meeting.

### **Trustee Remuneration and Expenses**

Board Chair H. Bilton called for Trustee remuneration and expenses for March 2021.

### **Board Work Plan - 2020/2021**

The Board Work Plan was provided for review.

### **Alberta School Boards Association**

Board representative C. Butler provided an update on recent ASBA items:

- March 22nd Zone 4 ASBA meeting (highlights attached). Voting on handbook and orientation booklet at the April meeting. Our division will vote to accept.

- The date of the next meeting is April 26, 2021.
- Trustees discussed the dissatisfaction with the ASBA highlights document.
- Remuneration Rates

### **Canadian School Boards Association**

Nothing scheduled at this time.

### **National School Boards Association**

The National School Boards Association Annual Conference is being held virtually April 8 to 10, 2021.

### **Rural Caucus**

Board representative J. Knispel-Matejka and Rural Caucus Chair S. Cooper provided an update on the upcoming Rural Caucus Spring Meeting - April 27th.

### **Trustee Professional Development Reports**

Trustees A. Tarnoczi and Trustee M. Copley provided a PD report from the National Congress on Rural Education.

### **Trustee Round Table**

Trustees provided updates on their wards.

### **Meeting Duration**

Trustees discussed and agreed to meeting hours for reporting.

### **Adjournment**

#### **Resolution # 20210407017BOT**

Moved By: S. Cooper

Motion to adjourn the meeting at 3:11 p.m.

**Carried**

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H. Bilton - Chair

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M. Copley - Vice Chair

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S. Russell - Corporate Secretary