



Chinook's Edge School Division
Board of Trustees

Date: Wednesday, February 10, 2021
Time: 9:00 AM
Location: Google Meet

Attendance

Trustees Present: C. Butler, H. Bilton, S. Cooper, M. Copley (joined the meeting at 9:06 a.m.), C. Huelsman, T. James, G. Kerr, J. Knispel-Matejka, A. Tarnoczi

Staff: S. Bexon - Communications Officer, S. Russell, Associate Superintendent Corporate Services, K. Sacher - Superintendent/CEO, S. Babb - Executive Assistant to the Superintendent, S. Westwood - Administrative Assistant/Recording Secretary

Call to Order

Board Chair H. Bilton called the meeting to order at 9:01 a.m.

Land Acknowledgement • Treaty 7 - attachment

Board Chair H. Bilton opened the meeting with a Treaty 7 Land Acknowledgement.

Agenda/Minutes Approval

Agenda Approval

Resolution # 20210210001BOT

Moved By: J. Knispel-Matejka

Motion to approve the agenda as presented.

Carried

Minutes Approval - attachment

Resolution # 20210210002BOT

Moved By: T. James

Motion that Chinook's Edge School Division Board of Trustees approve the minutes of the 2021 January 13 Board of Trustees Meeting as amended.

Carried

In Camera

It was noted that C. Butler, H. Bilton, S. Cooper, M. Copley (joined the meeting at 9:06 a.m.), C. Huelsman, T. James, G. Kerr, J. Knispel-Matejka, A. Tarnoczi.

S. Russell, R. Hoppins and K. Sacher remained in the meeting at this time.

Resolution # 20210210003BOT

Moved By: C. Butler

Motion to move In Camera at 9:03 a.m.

Carried

Agenda Clarification

The Board of Trustees reviewed the agenda for clarification.

Personnel

Associate Superintendent People Services R. Hoppins provided an update on personnel items during the In Camera portion of the meeting.

Resolution # 20210210004BOT

Moved By: J. Knispel-Matejka

Motion to approve the personnel report as presented.

Carried

Superintendent's Personnel Update

Superintendent K. Sacher provided an update on personnel items during the In Camera portion of the meeting.

Accounts Payable - attachment

The accounts payable cheques over \$500.00 dollars and the deposits for January 2021 were reviewed during the In Camera portion of the meeting.

Visa - attachment

Visa purchases over \$500.00 for January 2021 were reviewed during the In Camera portion of the meeting.

Facilities Update

Associate Superintendent Corporate Services S. Russell provided a facilities update during the In Camera portion of the meeting.

Negotiations Committee / TEBA Update

Trustee S. Cooper and Associate Superintendent Corporate Services S. Russell provided an update on negotiations during the In Camera portion of the meeting.

Resolution # 20210210005BOT

Moved By: S. Cooper

Motion to return to the regular meeting at 10:19 a.m.

Carried

New Business

Recess: 10:19 a.m.

Reconvene: 10:31 a.m.

Technology Quarterly Update

Associate Superintendent System Services K. Barber joined the meeting to provide the Technology Quarterly update.

K. Barber spoke to service orientation and the low internet access for students in some rural areas. There are challenges for some students not having internet at home. The division has obtained a few "Internet for Good" cards and principals are sharing these with parents if required. Board Chair H. Bilton questioned if other internet providers have been contacted to provide the same service to students. K. Barber shared that the Director of Technology Services T. Harvey is contacting providers on behalf of the division.

K. Barber spoke briefly to the process for principals and teachers when looking at new apps or programs. All apps or programs are being vetted by the technology department to ensure they pass the criteria established, which includes a FOIP component. All vetted apps and programs are listed on the CESD Approved for Use document.

Trustees shared the following comments and concerns:

- Are staff ensuring that parents are aware that students are signing up for certain apps and that there may be a recording happening in the app? K. Barber shared that in the technology agreement it states parental consent is necessary for the use of third party apps.
- Parents need to be aware that audio/video could be captured in the home. K. Barber believes that this is an awareness piece and teachers could share a letter making parents aware that this could happen.
- These items may be a good topic for the Parents Matter Committee.

Software and Support: we do look outside our organization for programs. When we look for any of these hosted solutions we look at value. Sometimes it's better to purchase rather than take our tech people away from their work to build a program. Examples are:

- Laserfiche
- Website Provider
- Dossier
- School Engage
- PowerSchool

There are also self-developed tools which are built by the technology department; an example is the CRM sheets.

Associate Superintendent System Services K. Barber left the meeting at 11:02 a.m.

Social Emotional Well-being Framework

Associate Superintendent Student Services M. Perdue, A. Stonebridge, Family School Wellness Clinical Team Lead and R. Notley, Mental Health Capacity Building Program Manager - Youth Empowerment & Support Program joined the meeting to present the Social Emotional Well-being Framework to the Board.

Superintendent K. Sacher thanked M. Perdue, A. Stonebridge, and R. Notley, for sharing where the division is going with social emotional well-being.

Recess: 12:13 p.m.

Reconvene: 1:00 p.m.

COVID Update

Superintendent K. Sacher provided a COVID-19 update on the following:

- Staffrooms have been opened up a little bit further and protocols are being followed.
- Home Education will be discussed further at a future Education Committee meeting.

Associate Superintendent Corporate Services S. Russell provided an update on the following:

- There have been some regulation changes with respect to sports teams. This information has been updated in the Safe at Schools: Responding to COVID-19 document.
- Field Trips requiring transportation will be discussed further at the next Education Committee meeting.
- Critical Workers Wage Support.

Financial Planning Requirements

As per PL 3-05.1.0 (Financial Planning), Superintendent K. Sacher presented the CESD 2021-2022 RAWG Timelines and Processes.

Policy Assurances Quarterly Review (November – January)

Superintendent K. Sacher presented the quarterly policy assurance review from November to January.

Sponsorship and Partnership Agreements

As per PL 3-07.2.0 Sponsorships and Partnerships, a list of all sponsorship and partnership agreements was provided for review.

Superintendent Update

Superintendent K. Sacher provided an update on the following:

- Final Exams
- Graduation Dates: Have asked administrators to ensure trustees are aware of the dates.
- Remote Learning - 9 - 12.
- Feedback re: Board School Visits / Education Plan Presentations.
- Piloting New Curriculum: The division is waiting for clarity from the government and Associate Superintendent Learning Services J. Drent is ready to move ahead once clarity is received.
- Website RFP Update.
- Elevated advertising for Kindergarten.
- Inclement Weather - Red Days.

Committees

Audit Committee

No meeting prior to this meeting.

Education Committee (January 27) - attachment (no recommendations)

The minutes of the 2021 January 27 Education Committee were provided for review.

Facilities and Maintenance Committee

No meeting prior to this meeting.

Policy Committee

No meeting prior to this meeting.

Stakeholder Relations Committee

No meeting prior to this meeting.

Transportation Committee

No meeting prior to this meeting.

Board Evaluation Process Adhoc Committee

No meeting prior to this meeting.

Strategic Planning Adhoc Committee

No meeting prior to this meeting.

Regular Business

Enrolments - attachment

Superintendent K. Sacher shared enrolment number as of January 29, 2021.

Correspondence - attachment

Board Chair H. Bilton reviewed the following correspondence:

- An email received from the Town of Olds on January 26, 2021.
 - Board Chair H. Bilton will respond by email to the invitation.

- Topics for the meeting with the Town of Olds will be discussed at a future Board meeting.

Trip Requests

No trip requests prior to this meeting.

Trustee Remuneration and Expenses

Board Chair H. Bilton called for Trustees remuneration and expense sheets for January 2021.

Board Work Plan - 2020/2021

The Board Work Plan was provided for review.

Alberta School Board Association

Board representative C. Butler provided an update on recent ASBA items:

- January 25, 2021 ASBA Zone 4 meeting (highlights were attached for review).
- The next ASBA Zone 4 meeting is February 22, 2021.

Canadian School Boards Association

Nothing scheduled at this time.

National School Boards Association

The National School Boards Association Annual Conference is being held virtually April 8 to 10, 2021. Early bird registration deadline is February 26, 2021. If trustees are interested in attending email the Board Chair.

Rural Caucus

Rural Caucus Chair S. Cooper shared highlights from a message that was shared with Rural Caucus members.

Trustee Professional Development Reports - attachment

Trustees reviewed the professional development opportunities Google doc.

Trustee Round Table

Trustees provided updates on their wards.

Meeting Duration

Trustees discussed and agreed to meeting hours for reporting.

Resolution # 20210210006BOT

Moved By: C. Butler

Motion to move In Camera at 3:11 p.m.

Carried

Resolution # 20210210007BOT

Moved By: G. Kerr

Motion to return to the regular meeting at 3:15 p.m.

Carried

Resolution # 20210210008BOT

Moved By: M. Copley

Motion to adjourn the meeting at 3:17 p.m.

Carried

H. Bilton - Chair

M. Copley - Vice Chair

S. Russell - Corporate Secretary