



AP 3 – 24 Student Progress Reports to Parents

Related Policies:	Initial Approval: 2010 April 1
Related Procedures:	Last Amended:
Exhibits:	Last Reviewed: 2019 November 28

PURPOSE

The Board believes that student progress must be regularly and formally reported to parents/guardians during the year. Two methods of reporting have been approved by the Board: student report cards and parent-teacher interviews. It is further recognized that in certain circumstances more frequent communications are needed. In these cases schools should communicate with parents as the need arises rather than wait for formal reporting periods.

SCOPE

DEFINITIONS

PROCEDURES

1. It shall be the responsibility of the principal and teacher to report student progress.
2. The principal, in consultation with staff and the School Council, will develop a report card format.
3. Reporting will occur on at least three occasions during the school year, or on two occasions exclusive of final reports in each semester in the case of students on semestered programs.
4. Student marks shall not be withheld from the student.

REFERENCE AND LINKS

Legal References

Education Act

Cross References

Administrative Procedure 3-22 / Assessment Evaluation and Reporting of Student Learning
Administrative Procedure 2-16 / Inclusive Education and Support Services

HISTORY

2012 Oct 05 Reviewed
2019 Nov 28 Reviewed