

	Chinook's Edge School Division - Policy	
	PL 2 – 03.2.0 Trustee Conflict of Interest	
Related Policies:	Date of Approval: 2017 August 1	
Related Procedures:	Last Amended:	
Exhibits:	Last Reviewed: 2019 November 29	

**FOUNDATIONAL PILLAR – Board Governance and Processes
EXPECTATION**

The Board expects all trustees to avoid conflicts of interest involving all matters considered by the Board.

DEFINITIONS

Conflict of Interest – a conflict of interest exists as per statute or when a trustee is required to make a decision on an issue or circumstance where the trustee is unable to devote complete loyalty and singleness of purpose to the public interest.

REQUIREMENTS AND LIMITS

1. Each trustee is responsible to declare to the Board if that member is in a *conflict of interest*.
2. If a trustee has a *conflict of interest* in any matter being considered by the Board, the trustee shall
 - a. disclose the general nature of the *conflict of interest* to the Board prior to any discussion of the matter
 - b. abstain from voting on any question relating to the matter
 - c. abstain from discussing the matter, except where permitted by statute, and
 - d. leave the room in which the meeting is being held until the discussion and voting on the matter are concluded, except where permitted by statute.
3. The abstention of a trustee for reason of *conflict of interest* and the disclosure of a trustee's *conflict of interest* will be recorded in the minutes of the meeting.
4. A trustee shall not also be an employee of the Division, nor shall trustees receive compensation for services rendered to the Division in any non-governance capacity. This provision shall not prohibit members from receiving authorized compensation for serving as a member of the Board or from receiving reimbursement for authorized expenses incurred during the performance of Board duties.
5. Trustees are expected to avoid *conflict of interest* in the exercising of their duties. Accordingly, a trustee shall not
 - a. disclose or use confidential information acquired during the performance of official duties
 - b. accept a gift of substantial value or economic benefit which would tend to improperly influence a reasonable person, or which the trustee knows or should know is primarily for the purpose of a reward for an official action.

HISTORY

- 2017 Aug 1 Approved
- 2018 Feb 18 Reviewed
- 2019 April 10 Reviewed
- 2019 Nov 29 Reviewed